

**HUDSON SCHOOL DISTRICT**  
**Hudson School Board Meeting**  
**December 15, 2014**  
**Approved Minutes**

Present

Mrs. Laura Bisson, Chair  
Mrs. Patty Langlais, Vice Chair  
Mr. Michael Truesdell  
Ms. Stacy Milbouer  
Mr. Bryan Lane, Superintendent  
Dr. Phyllis Schlichter, Assistant Superintendent  
Ms. Jeanne Saunders, Director of Special Services  
Ms. Karen Burnell, Business Administrator

- A. **Call to Order:** Mrs. Laura Bisson, Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm. Mrs. Pollack and Frank Cunniff were unable to attend and were excused from this meeting.

- B. **Public Input**  
Randy Brownrigg: Superintendent was at Budget Committee meeting recently. School district's budget is \$50 million. I know you all worked hard on this budget; and I know how hard our teachers work. I want to thank you for your hard work. It is my job on the Budget Committee to analyze the budget. Mrs. Bisson thanked Mr. Brownrigg; understanding that his job is not easy either.

- C. **Requests of the Board**  
**New York City Trip Request**  
One-day trip to NYC for our choral students.  
Due to a scheduling conflict, this trip is being changed from the original request of April 24-27 to May 2.  
Discussed bus driver down time on such a long day; must have down time by law. Not an issue for this trip.  
*Mrs. Langlais moved to approve this one-day trip request for AHS choral students to go to NYC on May 2 and return to Hudson by 5:00 pm on May 3, second by Ms. Milbouer. Motion passes 4-0.*

**Foreign Exchange Student Attendance Request**  
Request from a German Exchange student to attend AHS for second semester, \$5,900 tuition will be paid. The student already has a family to stay with and has his classes picked.  
*Mrs. Langlais moved to approve the foreign exchange attendance request as presented, second by Ms. Milbouer. Motion passes 4-0.*

**D. Presentations to the Board**

Investment Management Service Alternatives Warrant Article

Len Lathrop addressed the board. Len is one of three that act as Trustees of the Trust Fund for both the school district and the town.

Wealth manager is Peoples Bank.

Money is invested for the best return on the funds. Use mutual funds which are long term investments. No money is made using traditional savings accounts.

Current estimate of return on investment to date is \$7,672.

Now the district can pay the manager out of their return on investment.

All meeting minutes are posted on town website.

***Mrs. Langlais moved pursuant to NH RSA 35:9-a-II, to authorize the Trustees of Trust Fund to pay for capital reserve funds investment management services, and other expense incurred, from income of these funds.***

***No vote by the School District to rescind such authority shall occur within five years of the original adoption of this article, second by Mr. Truesdell.***

***Motion passes 4-0.***

**E. Reports to the Board**

Superintendent's Report

Mr. Lane addressed the board.

December 4 was the final Budget Committee meeting. Approximately \$8000 was reduced – Hills Memorial Library line.

Working with building administration at HMS and AHS.

Met with Beth Lavoie and Scott.

Read the Polar Express to some students.

Talked with the Boy Scouts at the grange – “Why become an Eagle Scout?”

Negotiations continue with the leadership team.

Working on how to “market” out budget.

Went to a workshop on Homelessness in Schools.

SAT exam is now Common Core aligned.

New NCLB waiver has the possible proposal to have grade 11 students take the SAT instead of Smarter Balance.

Assistant Superintendent's Report

Dr. Schlichter addressed the board.

Have the monthly reports in the packet for the At-Risk Coordinator and Technology Integration Specialist. Both have already become a critical part of the district and are making great connections.

Teachers are still busy with instruction, no time is being wasted.

January 2 there will be a teacher professional development day – still working on the events calendar.

Working with Beth and Scott on Calendar with Calendar Committee.

The calendar will come back to the board on January 5.

Director of Special Services' Report

Ms. Saunders addressed the board.

Did a workshop last week (Dec. 11) on Dynamic Learning Maps. There are 7 modules to be completed, will use time on Dec. 2 to work on this.

Did a workshop on ESY; outlined the program, and worked out some transportation problems already.

At HMS and AHS, some programs will contain blocks of time for students to work on reading, writing, math and related services.

ESY will begin July 6 through July 31; some students will attend for 3 hours others will attend for 5 hours.

There will be an additional week in August for more intensive needs students.

It is expected to have a cost savings for ESY this year.

Working to add Special Education to our website.

#### Business Administrator's Report

Ms. Burnell addressed the board.

Working on negotiations and budget and conducting team meetings.

### **F. Committee Reports**

#### Calendar Committee

Beth Lavoie addressed the board.

Thanks for putting the calendar committee together.

I have met with the executive board, no major objections on calendar.

Did a survey on working on Sept. 4, will get the results sometime this week.

AHS professional development- working towards doing the eighth day in hours.

Plan to meet with a specific focus and record the time on My Learning Plan.

Ms. Milbouer addressed the board regarding the parent survey. Approximately 400-500 parents responded to the survey with only 4 that bounced back.

Parents prefer their information come through email. 52% access information through email and 20% using the website.

This information will be used with the Communication Committee in January.

### **G. Correspondence**

#### Financial Report

Going forward with the boiler project; approximate cost \$95,000. We will not sign a contract until we are sure we have the funding for the project. The replacement boiler project will be done after school is out in June.

Keeping track of all encumbered funds in case there is some unspent money.

Special Education is in the negative by \$296,000.

General Fund Balance is \$5,137.

#### At-Risk Coordinator Report

Monthly report

#### Technology Integration Specialist Report

Monthly report

Parent Survey Results

88 people (out of 543) responded to the survey (parents, guardians and adult students).

Parents feel that they are part of the process, 4 statements still need work.

Comcast Services

Comcast will continue providing free internet for families.

**H. Recommended Action**

1. Manifests- Recommended Action:

Manifests are available to be signed. Make necessary corrections.

2. Business Affairs - Draft Minutes – Recommended Action:

Make necessary correction and approve.

November 17, 2014

*Mrs. Langlais moved to approve the draft minutes of November 17, 2014 as presented, second by Ms. Milbouer. Motion passes 4-0.*

December 1, 2014

*Mrs. Langlais moved to approve the draft minutes of December 1, 2014 as presented, second by Ms. Milbouer. Motion passes 4-0.*

The board thanked Gail Porter for putting the minutes up on the website.

**I. Old Business**

Track and Field Master Plan

Mr. Lane addressed the board.

If we were to move forward with this, it must be a warrant article. A survey sent to parents showed 76% of people who responded would support this proposal.

Approximate cost \$2.2 million, which would be a ten-year bond; cost approx. 11-13 cents on the tax rate. Warrant would need 60% approval to pass.

The board discussed field upkeep; would not have to fertilize and water; however they would need to purchase equipment to clean the field (part of the proposal).

Ms. Milbouer discussed other needs at AHS like a space big enough for our band to play. Felt like this proposal is a bit extravagant. This proposal seems rushed.

Mrs. Bisson agreed with Ms. Milbouer. Discussed what would happen to the field after its ten-year life expectancy. Would the district have the money to replace it?

Mr. Truesdell stated it is a “big pill to swallow” but something needs to be done.

Would like to explore other details like naming rights. Would like to see the town get behind this project as they will benefit from it as well.

Mr. Lane stated that \$30,000 has been removed from the budget for field expenses.

Consensus of the board is to wait a year so the project gets done right. Get more information.

No fundraising can begin until the warrant passes.

Mr. Lane discussed other options (approximate costs): track only costs - \$700,000; however could not do the field after because trucks would ruin the track. \$30,000 field fix (sod).  
Renovate field and track \$1,800,000.

**J. New Business**

Extracurricular Nominations

*Mrs. Langlais moved to approve the extracurricular nominations as presented, second by Ms. Milbouer. Motion passes 4-0.*

Resignation - April Fitzgerald

Job offer in the private sector to begin January 2, 2015.

Requesting to be released from her contract.

*Mrs. Langlais moved to allow April Fitzgerald to be released from her contract second by Mr. Truesdell. Motion passes 4-0.*

Working on the replacement process, would like to reach out to area colleges for December graduates.

**K. Board Member Comments:**

Mr. Truesdell: Kudos to Heather and Cheryl. Let's do the fields the right way.

Ms. Milbouer: Happy Holidays. Concerts were great as usual. Homelessness is a huge issue. Can't forget the teenagers when giving. Thanks to the Budget Committee for all of their hard work.

Mrs. Langlais: The Holiday Extravaganza is this Friday at 7:00 pm and Saturday at 2:00 pm in room 311. Multimedia classes are making posters for all AHS shows. Stacy and I will judge the holiday door contest at Hills Garrison.

*Never Saw Another Butterfly* was picked to be done in Nebraska in June. Not sure if they will be going.

Mrs. Bisson: Workshop on Wednesday evening related to budget. Thanks to all the staff for their hard work through the budget process. Happy Holidays; enjoy.

**L. Non-Public Session:**

*Mrs. Langlais moved to enter Non-Public session at 8:10 pm under RSA 91-A:3 II (A) second by Ms. Milbouer.*

*Chairman called for a roll call vote.*

*Mrs. Langlais-yes Mr. Truesdell-yes, Ms. Milbouer-yes, Mrs. Bisson-yes. Motion passes 4-0.*

The board entered non-public session at 8:10pm.

The board discussed a staff matter; not action taken.

*Ms. Milbouer motioned to ratify the PSRP contract; second by Mr. Truesdell. Motion passes 4-0.*

*Mrs. Langlais moved to ratify the Secretaries' contract; second by Ms. Milbouer. Motion passes 4-0.*

*Motion to exit non-public by Mr. Truesdell; second by Ms. Milbouer. Motion passes 4-0.*

**M. Adjourn:**

Motion by Mr. Truesdell to adjourn; second by Mrs. Langlais. Motion passes 4-0.

Meeting adjourned at 8:38 pm.

Respectfully submitted,

Dotty Murray (public)  
Bryan Lane (non-public)