

HUDSON SCHOOL DISTRICT
Hudson School Board Meeting
November 3, 2014
Approved Minutes

Present

Mrs. Laura Bisson, Chair
Mrs. Patty Langlais, Vice Chair
Mr. Michael Truesdell
Ms. Stacy Milbouer
Mrs. Meagan Pollack
Mr. Bryan Lane, Superintendent
Dr. Phyllis Schlichter, Assistant Superintendent
Ms. Jeanne Saunders, Director of Special Services
Ms. Karen Burnell, Business Administrator
Mr. Frank Cunniff, AHS Student Rep.

A. **Call to Order:** Mrs. Laura Bisson, Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.

B. **Public Input**
There was no public input.

C. **Requests of the Board**
NFHS National Soccer Rules Committee Meeting Attendance Request
Mr. Beals request permission to attend this conference January 26-28, 2015 in Indianapolis, Indiana at no cost to the district.
Mr. Truesdell moved to approve the trip request for Mr. Beals to attend the NFHS National Soccer Rules Committee Meeting, January 26-28 as presented, second by Mrs. Langlais. Motion passes 5-0.

NAEA National Conference Attendance Request
Debi Rapson requested permission to attend NAEA National Conference, March 26-28, 2015 in New Orleans at no cost to the district. (Debi is planning on paying for this herself.)
Mrs. Langlais moved to approve the trip request for Debi Rapson to attend the NAEA National Conference as presented, second by Ms. Milbouer. Motion passes 5-0.

D. **Presentations to the Board**
Calendar Committee
Mrs. Langlais addressed the board. The calendar committee has been working on this for over a year. The committee contains parents, staff, custodians, nurses. First the committee surveyed parents on what they would like to see and they received good feedback. The survey showed they want school to be out by the second or third week in June.

The board reviewed the draft calendar. With no snow days, the last day of school for students would be June 10. August 25 would be the teachers' first day; August 31, first day for students. Teachers' contract will need to be amended for this to happen. The first week of school would be a full week with school on September 4. October 9 would be a half day professional development (early release for students). November 25 would be a half day for staff and students; November 26-27, no school. December vacation would be December 24-January 1, 2015. Winter break in February (dates to be determined) and Spring break in April (dates to be determined). March 18 would be a full day professional development; no school for students. May 27 would be an early release day for students; half day professional development. June 10 last day of school if there are no snow days; the day following last day for students will be a professional development day. This draft calendar still needs to go before the Teachers' union for a vote.

AHS staff will have two Wednesday afternoons during the year for a two-hour professional development session. (Other schools are already doing this.)

Beth Lavoie, HFT President, stated the executive board has already reviewed this draft calendar and had no objections.

The board discussed the draft calendar; concerned about attendance on Wednesday, November 25 with it being such a popular travel day. This is a half day; teachers will still do a lesson for students who are there. It is a parental decision as to whether their student attends.

Please review this draft calendar and send questions and comments to Mrs. Langlais.

Math Department

Mary Glaude, Sue Bureau and Steve Beals addressed the board.

4 Topics

- Competencies Review
- Use of Math Coach
- Reassessment
- Math Support Center

Mary Glaude:

Math Coach is a great resource for the staff, hoping she will be here once a month. She is working with teachers during their free periods and lunch. She is scheduled to be at AHS during the January professional development day. Will be observing classes. She hopes to be here in December and also during a block day.

Competency Revision

Will be moving toward open competencies. The concept will now be open for the entire school year. Currently working on how to do grading for open competencies. It is important that students grasp a concept before moving on to a new concept; open competencies will allow for that.

Sue Bureau:

Math coach is fantastic and very helpful. Thankful for the new Math Support Center which is open from 7am to 2:30 pm. There are three teachers that staff the center; two are certified teachers and one is a retired BAE employee who is making connections and mentoring students. The Math Support Center is open to all math levels and is working on putting together interventions for the STAR Assessment.

Because of the Math Support Center, Academic Assistance is not quite as busy.

Reassessment Policy- If a student receives an 80% or below, they may now reassess it and get their grade up to a max of 80%. Students will need a relearning plan and will use the Math Support Center or Academic Assistance. When the relearning plan is complete, the student may retake exam or SMA for a maximum grade of 80%.

Frank stated that currently it is not helpful for calculus, but students have been able to help each other in the Math Support Center.

Currently there have been 47 students in the center, with some being repeats.

Steve Beals:

The Math Department is great; there is a strong collaboration among them. Academic Assistance now has more math teachers to help students after school. Calculus students - hang in there and in the meantime, head to Mary Glaude's office for help.

FY16 Budget – Budget is still on the table.

Memo to board members showing some unresolved items with the budget.

Got the numbers for CTEC that Mr. Truesdell requested. Marketing is not about making a profit, focused more on curriculum.

Equity – Mr. Lane addressed the board.

Discussed co-curricular activities; what do parents spend on co-curricular activities? Mr. Lane did some research using low to medium priced items.

Currently, the district pays for HOSA, FFA and similar competitions; however the district does not pay for any Theatre Arts competitions. AHS now has National Honor Society for Theatre Arts and attends competitions.

It would take approximately \$3,000 to cover these expenses for Theatre Arts to be equitable with other activities.

Mrs. Langlais stated she did not bring this subject up; this was done by Mr. Lane.

The board discussed expenses associated with swim (pool time) and hockey (ice time).

Costs of both are covered by parents. Friends of Swim/Hockey help students in need.

Ms. Milbouer urged parents to weigh in on the equity subject.

The board agreed it would be acceptable to add an additional \$3,000 to the budget. Will transfer in \$3,000 to cover this year and the amount will be added to the proposed budget for next year.

SMART Boards

Discussed the number of SMART boards in schools; AHS approximately 68% covered, HMS is approximately 45-50% covered.

Memo dated October 31, 2014 – teacher reduction. No teacher will be losing their job. Discussed Case Managers. All do some teaching, and at the elementary level they teach all day.

Mrs. Langlais moved to approve the reduction of two staff members, second by Ms. Milbouer. Motion passes 5-0.

Revenue: Karen stated that we can change our revenue until the tax rate is set. Can always bring in new revenue. Our tax rate was set in October, good for one year.
Warrants: We have until December. Town may have up to 20 warrants, including zoning.

General Fund: \$47,393,530; 3.24% increase. Overall budget up 3%.
\$221,902 without salaries and benefits.

The Budget will go to the Budget Committee “as is”.

Ms. Saunders stated we have no “ghost” placements, paras, etc.

E. Reports to the Board

Superintendent’s Report

Mr. Lane addressed the board.

Dealing with student issues; thanks to the staff and the community for the good wishes over the last week.

Budget work, negotiations.

Attended a Hudson Selectmen’s meeting last week; set the tax rate. Selectmen feel that this (Hills Memorial) library is a drain on our budget – split the costs with Rodgers Memorial Library. This is a community resource. Thanks to the Finance Department for all of your work on the budget and our new budget; process went well.

Assistant Superintendent’s Report

Dr. Schlichter addressed the board.

Elementary school conferences will be held in November; see website for information.

Nottingham West, November 5 and 10; Early Learning Center, November 18 and 20;

Hills Garrison, November 19 and 24.

Handout – interventionist – elementary (non-special education) – breakdown on funding.

Director of Special Services' Report

Ms. Saunders addressed the board.

Receive Federal Funds for PMA also, the district has one paraeducator at PMA under Title I funds (mandated).

Working on an organizational chart.

Department of Education payback - \$15,000 – Hudson will lose \$298 this year. Funds will come out of supplies.

WATS Club - won award for the second year.

Business Administrator's Report

Ms. Burnell addressed the board.

Working on budget and negotiations.

F. Committee Reports

New policies coming soon.

Survey coming soon.

G. Correspondence

WATS Club Letter

Congrats to the WATS Club – Student Organization of the Year for the second year.

Student Activities Account Quarterly Report

Discussed why Nottingham West consumables are included. It's up to the principal. Hills Garrison – Fieldtrips – Superintendent wanted principals to put money in for fieldtrips.

H. Recommended Action

1. Manifests- Recommended Action:

Manifests are available to be signed. Make necessary corrections.

2. Business Affairs - Draft Minutes – Recommended Action:

Make necessary correction and approve.

September 22, 2014

Mrs. Langlais moved to accept the draft minutes of September 22 as presented, second by Mr. Truesdell. Motion passes 4-0-1.

October 20, 2014

Correction under Ms. Saunders report – NH Business Education Association.

Mrs. Langlais moved to accept the draft minutes of October 20 as amended, second by Mr. Truesdell. Motion passes 4-0-1. (Mrs. Pollack abstained).

May 28, 2014

Mrs. Langlais moved to amend her motion, Mr. Truesdell voted to amend his second, re - motion. Motion passes 5-0.

I. Old Business

Budget Transfer SB#3 (2nd reading)

Great letter Ms. Milbouer (regarding Charter Schools).

Mrs. Langlais moved to accept SB#3 in the amount of \$5,848, second by Mr. Truesdell. Motion passes 5-0.

Concussion and Head Injuries Policy (2nd reading)

Mrs. Langlais moved to accept the Concussion and Head injuries Policy as presented, second by Mrs. Pollack. Motion passes 5-0.

Emergency Care and First Aid Policy (2nd reading)

Mrs. Langlais moved to accept the Emergency Care and First Aid Policy as presented, second by Mrs. Pollack. Motion passes 5-0.

J. New Business

Extracurricular Nominations

Mrs. Langlais moved to accept the extracurricular nominations as presented, second by Mrs. Pollack. Motion passes 5-0.

Substitute Teacher Pay Rate

Surveyed area districts regarding substitute pay. We are about average in our pay rate. Novice subs receive \$60 per day and all others, after a specified number of days, receive \$70 per day. Subs can only work 4 days per week due to the Affordable Care Act. A substitute that works more than 20 consecutive days must be certified in the area in which they substitute.

Currently the district is interviewing for more subs.

Discussed if AESOP is the most effective use for sub scheduling. This will come back to the board.

Community Use of School Facilities Policy (proposed revision)

This is a first reading. The board discussed:

“No Alcohol on School Property”

Alcohol is not part of the Control Substance Act; concerned we are sending mixed messages. Mrs. Bisson stated that Old Home Days has always had alcohol and never had a problem. Mrs. Pollack suggested setting specific parameters for vendors regarding alcohol. Would like community feedback. This will come back to the board.

Workshop in November or December regarding budget: Would like to set a date for a board workshop soon; please submit your available dates to Mrs. Bisson.

Cross-country

AHS has placed 3rd and have qualified for New England's this weekend.

Mrs. Langlais moved to approve the Cross-country to compete in the New England's this weekend, second by Ms. Milbouer. Motion passes 5-0.

CTEC – Facilities

Exhaust system for welding shop: This is being removed from the budget and will be paid for out of the revolving fund. Work will begin on December 22 and will be completed over Christmas break.

K. Board Member Comments:

Frank: Cross-country Meet of Champions - ranked third in the state; AHS is going to New England's –good luck team. Saturday – football at Stellos Stadium 1:00 pm.

Mrs. Pollack: Vote tomorrow, attended Senior Night last Friday, attended Haunted Hayride –fun, thanks for the support. Debi Rapson – thanks for wanting to attend the conference at your own expense. Condolences to McKenzie's family.

Mr. Truesdell: Condolences to McKenzie Lowe's family and also to the Prescott family for the loss of their father. Excited about the Math Support Center. Would like to hear from Keith Bowen soon. Please vote.

Ms. Milbouer: Condolences to McKenzie Lowe's family and the Prescotts. Congrats to All-State Musicians. HMS loves *Focus*. Turkey Raffle is this weekend 5:30 to 8:00 at AHS. Rode the new elevator at AHS. Please vote. Thanks to the Math Department. Budget process complete and went well.

Mrs. Langlais: Thanks to all who helped with the haunted hayride; raised money/long lines. AHS marched at Hills Garrison on October 31; fifth-graders were able to march with a student mentor with the same instrument but didn't play.

Mrs. Bisson: Frank earned his Eagle Scout recently. Beautiful service for McKenzie. Vote; every vote counts. Math Department - great collective effort. Negotiations – thanks, staff.

L. Non-Public Session:

Mrs. Langlais moved to enter Non-Public session at 8:48 pm under RSA 91-A:3 II (A C) second by Mr. Truesdell.

Chairman called for a roll call vote.

Mrs. Langlais-yes; Mr. Truesdell, yes; Ms. Milbouer, yes; Mrs. Pollack, yes Mrs. Bisson, yes.

Motion passes 5-0.

Enter Non-Public at 8:48pm.

The board discussed union negotiations. No action taken.

M. Adjourn:

Mrs. Langlais moved to exit non-public and adjourn, second by Ms. Milbouer. Motion passes 5-0. Meeting adjourned at 9:30 pm.

Respectfully submitted,

Dotty Murray