

HUDSON SCHOOL DISTRICT
Hudson School Board Meeting
August 18, 2014
Approved Minutes

Present

Mrs. Laura Bisson, Chair
Mrs. Patty Langlais, Vice Chair
Mr. Michael Truesdell
Ms. Stacey Milbouer
Mrs. Meagan Pollack
Mr. Bryan Lane, Superintendent
Dr. Phyllis Schlichter, Assistant Superintendent
Ms. Jeanne Saunders, Director of Special Services
Ms. Karen Burnell, Business Administrator

- A. Call to Order:** Mrs. Laura Bisson, Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.
- B. Public Input**
There was no public input.
- C. Requests of the Board**
NACAC Conference Attendance
Request for Bill Hughen to attend this conference Sept. 17-20 in Indianapolis at no cost to the district.
The board discussed potentially sending another person to attend this conference in the future.
Mrs. Langlais moved to approve Bill Hughen to attend the NACAC conference Sept. 17-20 at no cost to the district, second by Mrs. Pollack. Motion passes 5-0.
- D. Presentations to the Board**
“End 68 Hours of Hunger”
Erin and Emma Beals and Pauline from the food pantry addressed the board.
Many students have little to eat from lunch time on Friday to breakfast on Monday morning. This program sends food home for the weekend for students in need.

A typical food sack would include canned tuna and chicken, crackers, soup, mac and cheese, fruit, bread if available and peanut butter and jelly monthly.
The Beals' have already spoken to guidance and Carla Anger from food services as well as the food pantry and have offers of help from local civic organizations.
Requesting this not be a pilot program as it may limit food availability for siblings in different schools; want this food to be available to all in need. The participants would be confidential using numbers instead of names.

Currently the Beals' do neighborhood food drives and feel they could help the food pantry and sustain the program.

Food distribution is not set in stone yet could be distributed through the guidance dept. or through the school nurse. The pantry has requested that the bags be returned so they could be reused.

Many of the high school organizations have offered to help with this program. The 68 hours program members will come in and train all the students involved and will be an extension of the food pantry. Pauline felt sure this program wouldn't negatively affect them. They currently have a food program with Dollar Tree and it can be tailored to meet the needs of this program if needed. Last year the food pantry prepared 50 bags per week. Will look into awards/grants to help with this program.

Due to district policy we are unable to send home information regarding this program but would share the information with school staff.

Mrs. Langlais moved to approve “End 68 Hours of Hunger” for the Hudson School District students in need second by Mrs. Pollack. Motion passes 5-0.

E. Reports to the Board

Superintendent's Report

Continue to work on hiring. Workshop has been postponed until December 4. Have been attending Special Education meetings at Alvirne. Today the administrative staff met at Mr. Lane's home discussed technology, budgets, Special Education rules. Very productive meetings.

New Teacher Orientation is being held on Wed/Thurs this week, all staff report back on August 25. Opening day has been moved to Hudson Memorial School this year due to the work being done at Alvirne. Breakfast is at 7:45 and sessions begin 8:30-10:30. There will be watch presentations, SchoolCare presentation, welcome presentation and harassment prevention training for those that did not attend the last session.

Audit – final budget numbers; will have a surplus on the expenditure side, will be able to put \$50,000 in the trust fund account and will also return money to the taxpayers.

Will be meeting with the bus company on August 25, they are still looking for substitute bus drivers. The bus schedule will be on the website by August 22; routes will be the same but there may be some changes to bus stops. There are some new developments in Hudson with non-approved/private roads; buses can only travel on approved roads, students will have to go to main roads for bus pick up until these roads are approved.

There will be 50 fewer kindergarteners this year.

Will be at the Senior Center on August 27 at 11 am to talk about Common Core and answer questions.

Assistant Superintendent's Report

Dr. Schlichter addressed the board.

Did professional development last week on middle school and high school math. The middle school has a new math program; teachers have the materials and are ready to roll. The high school professional development was on Pre-algebra and Algebra I, part I only. They worked on open-ended competency timelines. We want the students to grow, learn and advance their knowledge.

Preparing for New Teacher Orientation – Wed/Thurs 8 am.

Director of Special Services' Report

Ms. Saunders addressed the board.

Was able to take four days off last week. Interviews are ongoing. Have been working on para placement. Reviewing policies and job descriptions. Got the Special Education and Administrative team together.

Business Administrator's Report

Ms. Burnell addressed the board.

The Facilities Department is finishing up on summer projects, most are complete. AHS cupola will be finished this week, Family and Consumer Science room is waiting on new appliances, finishing elevator work.

Currently getting estimates for the FY16 budget and working on a five-year plan.

F. Committee Reports

Budget Committee – Mrs. Langlais addressed the board. There is a meeting Thursday at 7pm. Will be giving school tours to members of the Budget Committee Wed/Thurs. evening, will be using the Bronco Bus. Will be submitting a budget template and waiting on committee feedback. All board members are welcome to attend school tours.

Field Use Committee – Mr. Truesdell addressed the board. Meeting next week.

G. Correspondence

Vacancy Report

One change –Biology teacher candidate has withdrawn their application. Hope to have a math candidate next week – candidate currently works in the engineering field.

Contract Release Request

Robert Gordon – Hudson Memorial School
Has requested to be released from his contract.

Mr. Truesdell moved to accept the contract release request from Robert Gordon, second by Mrs. Langlais. Motion passes 4-1. (Mrs. Bisson voted no.)

Mrs. Langlais thanked Mr. Gordon for his respectful letter.

Letters of Resignation

It is in the best interest of the district to accept these resignation letters. If they have not been released by the school board, the person could return to the district if they do not like their new position.

Lisa Dupree

Mr. Truesdell moved to accept Lisa Dupree's resignation letter, second by Mrs. Langlais. Motion passes 4-1. (Mrs. Bisson voted no.)

Kristina Henry (family issues, moving to NY)

Mrs. Langlais moved to accept Kristina Henry's resignation letter, second by Ms. Milbouer. Motion passes 5-0.

Jacob Rube`

Mrs. Langlais moved to accept Jacob Rube`'s resignation letter, second by Mr. Truesdell. Motion passes 4-1. (Mrs. Bisson voted no.)

The board asked Beth Lavoie to let teachers know that it is not professional to resign their position two weeks before school begins.

Mrs. Lavoie stated that she would communicate the board's concerns, however it is difficult because staff hiring is ongoing and their contracts must be signed by May 1st and our salaries are not competitive.

Intent to Retire Letters

Linda Caron (Hills Garrison)

Joan Troup (Nottingham West)

Both qualify for the separation agreement; no vote is needed for this.

H. Recommended Action

1. Manifests- Recommended Action:

Manifests are available to be signed. Make necessary corrections.

2. Business Affairs - Draft Minutes – Recommended Action:

Make necessary correction and approve.

August 4, 2014

Mrs. Langlais moved to accept the draft minutes of August 4 as presented, second by Mrs. Pollack. Motion passes 4-0-1. (Mrs. Bisson abstained.)

I. Old Business

Budget Transfer SB#2 (2nd reading)
\$6,612 technology

***Mrs. Langlais moved to approve SB#2 as presented, second by Mrs. Pollack.
Motion passes 5-0.***

J. New Business

School-based Website Administrator

There will be one person per building, working approximately 40 hours/year at \$25/hr.

\$1000 for elementary and \$1250 for HMS and AHS – total cost \$5,500. This will be funded through savings and will be budgeted for next year if approved.

Currently, Dan Pooler is doing this at HMS and Leslie Reven at AHS.

Discussed that editing be grammatically correct.

Mrs. Bisson questioned why the district needs this? Phyllis stated that it is part of the technology committee – they wanted an identified person to keep the website up-to-date; if it is not accurate it will not be used.

Ms. Milbouer moved to accept the school based website administrator stipend position as presented second by Mr. Truesdell. Motion passes 5-0.

Discussed school supply lists. Lists should be the same for all schools. At this time, only Nottingham West has a list. Have heard that stores are creating school lists. Mr. Lane was not aware of this and will look into it.

Extracurricular Nominations (AHS)

Mr. Lane addressed the board.

Discussed the nomination list.

Faculty Manager has two functions – inventory control (uniforms and supplies) and manage the facility (sport schedule/games) a district person must be at all in building events.

The football coaches have adjusted their stipends so they can have additional coaches or raise other coach's stipends.

Mr. Truesdell moved to accept extracurricular nomination list as presented, second by Mrs. Langlais. Motion passes 5-0.

Contracted Services Agreement (should have been in packet)

Reading teacher at a salary not to exceed \$19,950.

Mrs. Langlais moved to accept the reading teacher at a salary not to exceed \$19,950 and waive the second reading, second by Mrs. Pollack. Motion passes 5-0.

Gas lines at Hills House

Mrs. Bisson was approached by Joyce from the Historical Society at Old Home Days. Currently the Hills House is fueled by oil, could save money if gas line was installed. It would be a ten week process to make the switch and would not cost anything to run the line. The lawn would be torn up slightly and all four of the building furnaces would have to be converted.

Also discussed burying the electrical lines but it would be a costly project.
Helicopters can land safely on the right side of the property.

Mr. Truesdell moved to allow the Historical Society to convert the Hills House from oil to gas lines, second by Mrs. Milbouer. Motion passes 5-0.

Alvirne Farm – Mrs. Bisson addressed the board.

The public believes that Mr. Lane does not support the farm – this is untrue. The farm is important to the community and was incorporated into Old Home Days with students from grades 3-5; lots of animals and hay rides. This is an educational scenario for students and we appreciate what Mr. Nadeau does for the farm every day.

K. Board Member Comments:

Mrs. Pollack: Band Camp was last week – thanks Mr. Bastien. Very excited for the End 68 Hours of Hunger program.

Ms. Milbouer: Welcome new teachers and veteran teachers. End 68 Hours of Hunger is a fantastic/needed project. Thanks to Patty and the students on the farm for Old Home Days.

Mr. Truesdell: ROTC left for Fort Devens Leadership camp today. Fun judging chili contest at Old Home Days. Helped with Ethan's Eagle Scout painting project.

Mrs. Langlais: Thanks for a great Old Home Days. Was with the students today to get parking permits.

Mrs. Bisson: Old Home Days was great; good weather. OHD is not a fundraiser; any money that is made goes back into the fund; great community event. Thanks to all the judges at the voice of Hudson contest. Thanks to Patty for the petting zoo and hay rides. New teachers this week and staff welcome next week. Thanks to Karen for all the facilities work.

L. Non-Public Session:

Mrs. Langlais moved to enter Non-public session at 8:30 pm under RSA 91-A:3 II (BC), second by Mr. Truesdell. Chairman called for a roll call vote. Mrs. Langlais-yes Mr. Truesdell-yes, Ms. Milbouer-yes, Mrs. Pollack-yes Mrs. Bisson-yes. Motion passes 5-0 .

The board entered non-public session at 8:30 pm.

Nominations:

Mr. Truesdell motioned to elect Arthur Abelman, second by Mrs. Langlais. Motion passes 5-0.

***Mrs. Langlais motioned to elect Lindsay Caban, second by Ms. Milbouer.
Motion passes 5-0.***

***Mr. Truesdell motioned to elect Cheryl Craig, second by Mrs. Langlais. Motion
passes 5-0.***

***Mrs. Langlais motioned to elect Yvonne Figuerido, second by Mrs. Pollack.
Motion passes 5-0.***

***Mrs. Langlais motioned to elect Heidi Greaves, second by Mrs. Pollack. Motion
passes 5-0. (Salary was corrected to \$64,192 from the \$65,192 on form;
candidate does not have Masters.)***

***Mrs. Langlais motioned to elect Kristi LeShane, second by Mrs. Pollack.
Motion passes 5-0.***

***Mrs. Pollack motioned to elect Alison McGuiness, second by Mr. Truesdell.
Motion passes 5-0.***

***Mrs. Pollack motioned to elect Aimee O'Connor, second by Ms. Milbouer.
Motion passes 5-0.***

Nomination for Welding Teacher deferred until salary is given.

Board scheduled a meeting for 08.26.14 at the SAU to address additional
nominations.

M. Adjourn:

***Mrs. Langlais motioned to exit non-public and adjourn, second by Mr.
Truesdell. Motion passes 5-0.***

Meeting adjourned at 9:30 pm.

Respectfully submitted,

Dotty Murray (public)
Bryan K. Lane (non-public)