

**HUDSON SCHOOL DISTRICT
Hudson School Board Meeting
July 20, 2015
Approved Minutes**

Present

Mr. Michael Truesdell, Board Chair
Mrs. Patty Langlais, Board Vice Chair
Ms. Stacy Milbouer
Mrs. Meagan Pollack
Mr. Ben Nadeau
Mr. Bryan Lane, Superintendent
Mr. Larry Russell, Director of Special Services
Ms. Karen Burnell, Business Administrator
Mr. Shane Coughlin, AHS Student Rep.

- A. Call to Order:** Mr. Truesdell Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.
- B. Public Input**
There was no public input.
- C. Presentations to the Board**

Introduction of new staff members:

Joyce Coll, Human Resources Director. Previously employed as HR Manager at Haskell Medical/Ride-Away. Very excited to be here.

Jeff Demers, Facilities Director. Previously employed in Facilities in the healthcare field. Excited to be here.

Welcome to Hudson extended to both.

Request for Special Education Case Manager at Hudson Memorial School

Keith Bowen and Mary Ellen Pantazis addressed the board.

105 identified special education students for 2014-15; 137 identified for 15/16; 147 identified for 15-16. These numbers could go up as new referrals come in.

33 students are moving on to AHS; however 53 students are moving to HMS from the elementary schools. Of approximately 840 Hudson Memorial students in the fall, approximately 134 will be special education. This will mean lots of meetings for the case managers. Want to keep the co-teaching model in place and that would be difficult with these numbers. An additional Case Manager would ease the caseload for all of the Case Managers and would allow for co-teaching.

Mary Ellen explained that a Case manager handles students with Special Education needs. They do academic evaluations, determine eligibility, write and implement IEPs, and do re-evals every three years.

Mr. Russell stated that data shows there is expected to be a bubble of Special Education students coming in about 5 years.

This position will be funded by using salary savings.

Mrs. Pollack asked whether we have a gifted program in Hudson.

Mr. Lane answered that we do not currently but we do have accelerated classes for high-level math students run by Pat Peterson.

Also discussed class sizes – most classes are 20-22 and no class is over 25. Currently working to levelize classes at Alvirne.

Mrs. Pollack moved to approve the addition of one Case Manager at Hudson Memorial School using salary savings to fund the position, second by Mrs. Langlais. Motion passes 5-0.

D. Requests of the Board

None.

E. Reports to the Board

Superintendent's Report

Mr. Lane addressed the board.

Will be working three days a week over the summer.

Working on filling vacancies – had one person change their mind after previously accepting a position. Expecting a few more resignations to come in but do not have them in writing as of yet. (2 middle school and 1 elementary) Finalizing the previous budget. Auditors are due next Monday. Will be getting Joyce out to the schools to meet principals. Working on kindergarten bus routes – want all bus information on the website by August 1st.

Director of Special Services' Report

Mr. Russell addressed the board.

Still working on getting to know the district. Have met with 3 of the 5 principals and hope to meet the other two this week. Have attended a few court sessions and attended out-of-district IEP meetings.

Met with Karen on Special Education financials; want to run the department efficiently.

Business Administrator's Report

Ms. Burnell addressed the board.

Working on negotiations, custodians are working on Trustee projects, HMS cafeteria floor is complete. Working with Joyce.

F. Committee Reports

None.

G. Correspondence

Vacancy Report

Thanks to all the building principals for their help. We currently have three positions not filled (ROTC, ABA) but are working toward filling them.

Nottingham West Case Manager has reneged on the position.

H. Recommended Action

1. Manifests - Recommended Action:

Manifests are available to be signed. Make necessary corrections.

2. Business Affairs - Draft Minutes – Recommended Action:

Make necessary correction and approve.

07-06-15 Draft Minutes

Mrs. Pollack moved to accept the draft minutes of July 6, 2015 as presented, second by Mrs. Langlais. Motion passes 3-0-2 with Mr. Nadeau and Ms. Milbouer abstaining.

I. Old Business

Student Lunches

Three years ago the board decided that no student should go without lunch. All students can charge a hot lunch if needed. Notices are sent to families as a reminder to pay; however not all debts are repaid and approximately \$5,000 is owed each year. This past year, 561 students owed money; some debts were paid; 11 owed over \$100; 9 owed \$50-\$100.

Any families that get Food Stamps automatically qualify for free or reduced lunches; notices regarding this go with the debt notices. The board would like to figure out a way to get people to pay or get them to fill out the free and reduced paperwork. There is definitely a need to help families with food; a large number of families go to the food pantry for help. Discussed the potential of giving families the option to donate surplus money to this cause.

The board consensus is to have Mr. Lane budget for this in the upcoming budget, and make no changes to our current procedures.

Hudson Board of Selectman Request (snowplowing expenses)

Mr. Lane addressed the board. The Board of Selectman has requested \$25,000 to help with snow plowing expenses. We could use fund balance to pay this; this is the first time they have ever asked for payment help. We currently work with the town on several things: the Town plows and we provide the Recreation Dept. with field and gym space and pay the associated heat and electrical.

Discussed whether the district would ever charge the town for a large expense; Karen stated that they do give us liability insurance, we have currently never charged the Town for any expenses. Mr. Nadeau feels this is a reasonable request from the town.

Mr. Nadeau moved to send the town \$25,000 as per their request for plowing.

There was no second; motion failed.

Mr. Nadeau stated that he feels this will ruin our relationship with the Town.

Investment Policy (annual review, 2nd reading)

For your information, there have been no changes to this policy, no vote is needed.

J. New Business

Food Service Price Increase

Cost of lunch at elementary is \$1.90, middle school is \$2.00 and high school is \$2.50. We must follow federal guidelines. Currently our lunch prices are the lowest in the state of NH. Need to increase the cost of lunch at the middle school to \$2.25 this will cover us for this year and probably next school year. A new fruit and veggie bar is going to be offered at the middle school in the fall.

Ms. Milbouer stated that she feels we could do better with food choices at all of our schools, especially at the high school.

Mrs. Langlais moved to approve the lunch increase at the middle school to \$2.25, second by Mrs. Pollack. Motion passes 5-0.

Nominations

Mary Bassett

Mrs. Langlais moved to approve the nomination of Mary Bassett, second by Mrs. Pollack. Motion passes 5-0.

Colleen Currier – first year teacher, will be sure she has a mentor.

Mrs. Langlais moved to approve the nomination of Colleen Currier, AHS Social Studies, second by Ms. Milbouer. Motion passes 5-0.

K. Board Member Comments:

Shane: Still no response on my letter. Enjoying break. Alumni 5K is set for August 1.

Mr. Nadeau: No comments.

Ms. Milbouer: Shout-out to our teachers; heard AP testing scores were really good. AHS construction is going on. Welcome to the German Exchange Students.

Mrs. Pollack: Thanks Larry, Phyllis, and Bryan for being proactive with Special Education Case Manger needs and planning ahead. This will have a good impact on our students.

Mrs. Langlais: No comments.

Mr. Truesdell: Excited with the addition of our new staff members.

L. Non-Public Session:

Mrs. Langlais moved to enter Non-Public session at 7:30 pm under

July 20, 2015
Hills Memorial Library

Hudson School Board
Public Session 6:30

RSA 91-A:3 II (C), second by Ms. Milbouer. Chairman called for a roll call vote. Mrs. Langlais-yes, Ms. Milbouer-yes, Mrs. Pollack-yes. Mr. Nadeau – yes. Mr. Truesdell-yes. Motion passes 5-0.

The board entered non-public at 7:30 pm.

The board discussed a staff issue, no action taken. The board discussed a student issue, no action taken.

Mrs. Langlais motioned to exit non-public, second by Ms. Milbouer. Motion passes 5-0.

M. Adjourn:

Mrs. Langlais motioned to adjourn, second by Ms. Milbouer. Motion passes 5-0. Meeting adjourned at 7:45 pm.

Respectfully submitted,

Dotty Murray (public)
Bryan Lane (non-public)