

**HUDSON SCHOOL DISTRICT
Hudson School Board Meeting
June 1, 2015
Approved Minutes**

Present

Mr. Michael Truesdell, Board Chair
Mrs. Patty Langlais, Board Vice Chair
Ms. Stacy Milbouer
Mr. Ben Nadeau
Mr. Bryan Lane, Superintendent
Dr. Phyllis Schlichter, Assistant Superintendent
Ms. Jeanne Saunders, Director of Special Services
Ms. Karen Burnell, Business Administrator
Mr. Frank Cunniff, Student Representative
Mr. Shane Coughlin, Incoming Student Representative

A. Call to Order: Mr. Truesdell, Board Chairman, called the meeting to order at 7:00 pm.
Mrs. Pollack – excused absence.

B. Public Input
None.

C. Presentations to the Board
October Professional Development Day
Beth Lavoie addressed the board.
Congratulations to Shane.
Teachers' contract reads "no professional development on holidays unless there is a mutual agreement." There is a scheduled professional development day on Columbus Day.
In the fall, there are four professional development days scheduled for the start of the next school year, then five months with no professional development. Would like the board to consider allowing us to use this date as hours instead of one full day. It could be tracked using My Learning Plan.
Mrs. Langlais stated she knew about that contract clause; however it does not specifically state which holidays. The Calendar Committee decided to use Columbus Day because it is not a holiday that everyone gets off. The committee tried to do an alternative day but the teachers rejected it.
Phyllis stated it is very difficult to do quality professional development by hours. Currently HMS is meeting four days a week; additional time would be difficult.
The calendar has already been voted on and approved for the upcoming school year.
Mr. Nadeau moved to leave Columbus Day as a professional development day and work on this for the next school calendar, second by Mrs. Langlais. Motion passes 3-1.

D. Requests of the Board
None.

E. Reports to the Board
Superintendent's Report
Mr. Lane addressed the board.

Congratulations and welcome to Shane Coughlin as the new Student Representative to the School Board.

June 15 is the Scholarship Dinner; the school board meeting will be moved to June 22.

Ms. Milbouer motioned to move the school board meeting from June 15 to June 22 to allow board members to attend the Scholarship Dinner, second by Mrs. Langlais. Motion passes 4-0.

Working on principal evaluations, candidate interviews – there are 9 open positions. JROTC position is still open; the candidate pool will be larger in June and July due to military retirements.

Enrollment analysis will be presented to principals, then to the board.

Thanks to John Pratte. He has moved on to Windham after nine years of service in Hudson.

Gave out part-time para contracts; return deadline is June 15. Once the deadline has passed, will work on para assignments.

“ED”ies Award Ceremony is Saturday.

Next Tuesday is Sports Banquet.

June 18 is graduation.

Will be attending school administrators’ conference at the end of June.

On the NHIAA Tennis Committee will be at tennis tournament.

Assistant Superintendent’s Report

Dr. Schlichter addressed the board.

Thanks to our teachers and paras on an engaging professional development day.

Working with teams on data to improve student instruction.

Nottingham West School was recognized at an awards ceremony for the stock market contest.

Thanks to our dedicated staff; moving into next school year.

Director of Special Services’ Report

Ms. Saunders addressed the board.

Spent the professional development day at the DOE. Attended IDEA grant workshop prior to writing the grant for 2015-2016. Larry Russell (incoming Director of Special Services) and Jeanne attended South Central Meeting; also met with district legal counsel; met with PMA for annual presentation meeting.

Still have two openings for Speech and Language; offered positions to two candidates but both candidates declined. Will be talking to other agencies about what to do next.

FY16 IDEA Grant (Attachment 3)

Pre-K \$22,578; K-12 \$784,426 - decrease of \$24,397.

Goal is to complete writing this grant prior to departure.

Business Administrator’s Report

Ms. Burnell addressed the board.

Said goodbye to John Pratte, currently interviewing for successor. Interviews of four candidates for HR position will begin soon.

Met with directors of Hudson Litchfield Youth Football & Cheer and will be getting a Memorandum of Understanding.

Health Committee met for the last time until the fall.

F. Committee Reports

There were no committee reports.

G. Correspondence

At-Risk Coordinator Report

April summary

Technology Integration Specialist Report

Smarter Balanced finishes this week. Ms. Milbouer commented that there have been lots of interruptions during this time with NECAP, Smarter Balanced and AP testing all happening at the same time. Students feel their grades have suffered; difficult time. The superintendent indicated he will let State reps know how it affected our students.

FY16 IDEA Grant – discussed earlier in meeting

Vacancy report

There has been some salary savings due to new hires; although we always look to hire the best candidates. Frozen salaries and lack of contracts affect wages; need to consider new staff versus current staff: need equity in staff. The superintendent explained how teaching staff is placed on the salary schedule.

H. Recommended Action

1. Manifests- Recommended Action:
Manifests are available to be signed. Make necessary corrections.
2. Business Affairs - Draft Minutes – Recommended Action:
Make necessary correction and approve.
May 18, 2015 draft minutes
Mrs. Langlais moved to accept the draft minutes of 5-18-15 as presented second by Ms. Milbouer. Motion passes 4-0.

I. Old Business

Community use of School Facilities Policy (revised, 2nd reading)

Mrs. Langlais moved to approve Attachment 6, second by Ms. Milbouer. Motion passes 4-0.

Student Rights and Responsibilities Policy (2nd reading)

Mrs. Langlais moved to approve Attachment 7, second by Mr. Nadeau. Motion passes 4-0.

Summer Activities Policy (revised, 2nd reading)

Mrs. Langlais moved to approve Attachment 8, second by Ms. Milbouer. Motion passes 4-0.

Hazing Policy (2nd reading)

Mrs. Langlais moved to approve Attachment 9, second by Mr. Nadeau. Motion passes 4-0.

Daily Physical Activity Policy (2nd reading)

Mrs. Langlais moved to approve Attachment 10, second by Mr. Nadeau. Motion passes 4-0.

J. New Business

Hudson Board of Selectman request (snow plowing expenses)

Town is currently working under a default budget. Board of Selectmen has requested payment of \$25,000 from the district for snow removal services from this past winter. Superintendent had a conversation with the Town Manager recently about snow removal. District has limited equipment for snow removal and has also overspent their snow removal budget. The district does not currently have the money to give the Town but will revisit once end-of-year fund balance is known. Still waiting to see if district will receive rebate for roof shoveling – no timeline on this. Should the district end this fiscal year with a fund balance, we could potentially pay the invoice instead of putting the funds in the Capital Reserve Fund.

Mr. Nadeau moved to table this item until we get end-of-year numbers and then decide what we can give to the town for snow removal, second by Mrs. Langlais. Motion passes 4-0.

Budget Transfer SB#9 (1st reading)
\$6,050 HMS

Mrs. Langlais moved to approve SB#9 at a cost of \$6,050 and waive the second reading, second by Ms. Milbouer. Motion passes 4-0.

Budget Transfer SB#10 (1st reading)
Boiler at HO Smith \$103,525

Mrs. Langlais moved to approve SB#10 at a cost of \$103,525 and waive the second reading, second by Mr. Nadeau. Motion passes 4-0.

Plodzick & Sanderson (Auditors) Letter of Engagement

This goes to bid every five years, although it would be good to mix it up and go with someone new, our savings are huge if we stay with the same company.

Mrs. Langlais moved to accept letter of engagement for audit representation, second by Ms. Milbouer. Motion passes 4-0.

Contracted Services Agreement

Ms. Saunders addressed the board.

Teacher of the Deaf – SERESC for 21 students

Hear in NH - \$110/hour, \$19,800 plus mile reimbursement.

Mrs. Langlais moved to approve the contracted services agreement with Hear in NH at a cost of \$19,800 plus mileage, \$110/hr., and waive the second reading, second by Mr. Nadeau. Motion passes 4-0.

School, Family and Community Partnership Policy (1st reading)

No action needed.

K. Board Member Comments:

Mr. Nadeau: Would like to stop using acronyms so all understand what is being discussed. Buddy Ball – daughter went; great time.

Ms. Milbouer: New maple trees at Hills House look great.

Math competition team did well. Buddy Ball is the best event we do; lots of our staff and students work on this with no pay. Goodbye, Frank; good luck and stay safe.

Mrs. Langlais: Buddy Ball was great, was a lot of work. Goodbye, Frank; you always added a lot to our meetings; good luck. Third grade Hudson tours upcoming, lots of fun.

Mr. Cunniff: Didn't attend Buddy Ball but saw lots of props. Lacrosse season is over, as is AP testing. Now winding down. Had a great time on the board; Shane will do a great job.

Mr. Truesdell: Thanks for your contributions, Frank; good luck. Buddy Ball – saw lots of students smiling, dancing and acceptance for all students. There were 5 schools in attendance. Special Olympics to be held at UNH this week end.

L. Non-Public Session:

Mrs. Langlais moved to enter Non-Public session at 8:45 pm under RSA 91-A:3 II (B), second by Ms. Milbouer. Chairman called for a roll call vote. Mrs. Langlais, yes; Ms. Milbouer, yes; Mr. Nadeau, yes; Mr. Truesdell, yes. Motion passes 4-0. The board entered non-public session at 8:45 pm.

Mrs. Langlais motioned to elect Amy Chaput as Special Education Teacher at a salary of \$35,210, second by Ms. Milbouer. Motion passes 4-0.

Mrs. Langlais motioned to elect Michael Gallagan as Choral Teacher at a salary of \$36,156, second by Ms. Milbouer. Motion passes 4-0.

Mrs. Langlais motioned to elect Nicholas Munyan-Penney as English Teacher at a salary of \$36,523, second by Ms. Milbouer. Motion passes 4-0.

Mrs. Langlais motioned to elect Jessica Paepflow as ESOL Coordinator, second by Ms. Milbouer. Motion passes 4-0.

Mrs. Langlais motioned to elect John Wilson as Earth/Physical Science Teacher, second by Ms. Milbouer. Motion passes 4-0.

Mrs. Langlais motioned to elect Kelly Hughes as Life Science Teacher at a salary of \$36,523, second by Ms. Milbouer. Motion passes 4-0.

The board discussed the Director of Human Resources position.

M. Adjourn:

Mrs. Langlais motioned to exit non-public and to adjourn, second by Ms. Milbouer. Motion passes 4-0. Meeting adjourned at 9:25 pm.

Respectfully submitted,

Dotty Murray (public)
Bryan Lane (non-public)