

HUDSON SCHOOL DISTRICT

Hudson School Board Meeting
May 20, 2013
Approved Minutes

Present

Mrs. Laura Bisson, Chair
Mr. Lee Lavoie, Vice Chairman
Mrs. Patty Langlais
Dr. Amy Sousa
Mr. Michael Truesdell
Mr. Bryan Lane, Superintendent
Dr. Phyllis Schlichter, Assistant Superintendent
Ms. Jeanne Saunders, Director of Special Services
Ms. Karen Burnell, Business Administrator
Mr. Connor Sakati, AHS Student Rep.

- A. **Call to Order:** Mrs. Laura Bisson, Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:34 pm.
Sympathy to Oklahoma
- B. **Public Input**
There was no public input.
- C. **Requests of the Board**
There were no requests of the board.
- D. **Presentations to the Board**
There were no presentations to the board.
- E. **Reports to the Board**
Superintendent's Report
Attended Leadership Institute today. Discussed superintendent/school board relationships. Looking forward to using knowledge.
Website now has a restructuring tab for the latest information.
Wednesday at LSS at 7pm there will be a logistical meeting regarding restructuring for all schools.
RE: non-public regarding budget issue: Attorneys found no violation. It is our hope that the results of their findings will be published in the paper.

Special Olympic/Unified track meet was held today; stopped by. This is a great event. Thanks to Mr. Beals for organizing this event.
Prom was held this past Saturday, great event.

Assistant Superintendent's Report

Dr. Schlichter addressed the board.

Kindergarten Curriculum Night was a success. We currently have 145 students registered for kindergarten; 87 families attended this event. Children went with teachers to classrooms during the meeting.

5th graders at Nottingham West placed first in NH in the Virtual Stock Market Club. They will be going to SNHU in May for the awards ceremony.

Director of Special Services' Report

Ms. Saunders addressed the board.

IEP compliance – IEP review; Indicator 13- transitions the district was 100% in compliance. Our thanks to Dawn and all related staff members.

Business Administrator's Report

Mrs. Karen Burnell addressed the board.

Attended Primex workshop on emergency planning. Locking the doors is first line of defense. Non-union employees are employees at will.

Attended Tri-State Business Officials meeting – Hudson won a \$500 scholarship for a student moving on in the business field.

Met with the movers today – each teacher will be allotted 25 moving boxes.

F. Committee Reports

Budget Committee – Mrs. Langlais addressed the board. Will not be giving out any dollar figures without knowing they are definitely correct. I will not speculate.

Cable Committee – Cancelled for this month.

G. Correspondence

Financial Report (for information only)

\$163,000 fund balance

CTEC Voluntary Compliance Plan (VCP) Acceptance letter – plan accepted, matter resolved.

AFSCME Intent to Negotiate

Setting up dates. If you are on this committee, please submit dates you are available; this will begin in July.

Secretaries (AFT-NH) Intent to Negotiate

Setting up dates.

Compliance for Indicator 13
100% in compliance.

School Reports

For information.

With next year's restructuring, want special events to be held at all schools.

Enrollment Report

Down 21 students district-wide.

H. Recommended Action

1. Manifests- Recommended Action:

Manifests are available to be signed. Make necessary corrections.

2. Business Affairs - Draft Minutes – Recommended Action:

Make necessary correction and approve.

April 1, 2013

Reviewed and corrected

Mrs. Langlais moved to approve the draft minutes of April 1, 2013, second by Mr. Truesdell. Motion passes 4-0-1.

April 15, 2013

Reviewed and corrected

Mrs. Langlais moved to approve the draft minutes of April 15, 2013,
Discussion – Connor remarks – asked a question regarding restructuring
not a comment.

Mrs. Langlais withdrew her motion.

Will come back to the board.

April 29, 2013

Mr. Lavoie moved to accept the draft minutes of April 29, 2013 as presented second by Mrs. Langlais. Motion passes 5-0.

May 6, 2013

Dr. Amy Sousa moved to accept the draft minutes of May 6 as presented second by Mrs. Langlais. Motion passes 5-0.

I. Old Business

Old Home Days

Reconsideration of beer tent: Reviewed RSAs and found no restriction.

Mr. Lavoie moved to waive the policy for Old Home Days and allow a beer tent, second by Mrs. Langlais. Motion passes 3-1-1. (Dr. Sousa, nay, Mrs. Bisson abstained.)

Alvirne Security

Chief Lavoie, HPD addressed the board.

Personal preference would be security cameras.

Keycard systems give a bit more control over locked doors alone.

Suggest 30 cameras located through the school. (Already have a few cameras located in the cafeteria, store and restaurant). Cameras will see both the interior as well as the exterior of the school; will be able to see if windows are violated. It is important also that the cameras be high-definition for better viewing quality.

These cameras will not need to be watched live but recordings will be available to view at a later time or could be accessed during an incident from the SAU . The SAU could also give HPD access to the recording as it was occurring.

With keycards, employees will have access to certain areas of the school but not all.

The board discussed what needs to be done for security; this building is not safe with all of the open doors; card swipes and cameras are a good deterrent.

Keycards or cameras would provide more security control.

The building does have an SRO; they attend yearly training, can mentor students and are a law enforcement officer when needed. The district appreciates the support we receive from our SROs within the buildings.

The board discussed security cost (total cost \$140,000). Camera costs \$73,300 this would allow video access from the SAU and could also enable video to be seen at HPD, if needed.

Mr. Beals addressed the board.

The building has security issues and this could be hard to implement. He suggested a hybrid solution.

The Steckevicz gymnasium doors would be secured and an interior vestibule could be created with office and reception area where visitors would need to be buzzed in. This would create a new entrance to our school.

V114 door is also a concern.

The ideal solution is to place video cameras in the lobby and prime spaces to be determined throughout the school.

Will need to ask the fire department if there is enough egress space by the Steckevicz gymnasium doors to see if this is a feasible solution. May also need to install sprinklers in this area if walls are floor to ceiling.

Need to check on ADA to see if these renovations will affect our being grandfathered.

The board requested the superintendent investigate this scenario and determine whether or not it is feasible and what would the associated costs be.

Ideally, the office area would have 2 people but would only be able to have one due to space issues.

Need a big picture to work towards; this is a good beginning. The contract would have to be signed by June 30 in order to use end-of-year funds.

District Computer Network Technicians

Requested information provided to board members – reviewed salary survey.
IT Support \$50,000 and IT Director \$77,000

Dr. Amy Sousa moved to accept the IT salary proposal with the pay range of \$47,500 to 55,000

Motion withdrawn by Dr. Sousa.

Dr. Amy Sousa moved to accept the job description and salary range of \$47,500 to \$55,000 for IT, second by Mrs. Langlais.

Mrs. Burnell stated the proposed salary for IT Tech would be \$50,000 as of July 1.

Mrs. Langlais moved to approve the IT salary at \$50,000 as of July 1, second by Mr. Truesdell.

Board discussion – This position has always been hired by central office and the superintendent, not the school board (non-union). Administration should always set salary unless they want to go outside the range.

Mrs. Langlais withdrew her motion.

Alison Kivikoski stated the district has benchmarks that they go by.

Budget Transfer SB#50 (2nd reading) \$5,526

Dr. Amy Sousa moved to approve Budget Transfer SB#50 at a cost of \$5,526 second by Mrs. Langlais. Motion passes 5-0.

J. New Business

Sidebar agreement – Modified block scheduling – AHS teachers voted and passed by 60% margin. There will be 2 blocks per week – Wednesday and Thursdays. 8 periods Monday, Tuesday, Friday for 45 minutes and Odds on Wednesday 1,3,5,7 and Evens on Thursday 2,4,6,8.

This sidebar agreement allows staff additional duty, will get additional prep time and extra instructional duties.

Mrs. Langlais moved to accept this sidebar agreement as presented, second by Dr. Amy Sousa. Motion passes 4-0-1(Mr. Lavoie, nay.)

Mrs. Bisson will sign this agreement.

Vendor Contract Award

11 copiers

NE Copy Specialist, 4-year contract for 11 copiers at a cost of \$38,813 and at per copy cost of .0045. This is not the lowest quote but it is the best contract.

Mr. Lavoie moved to award the copier contract to NE Copy Specialist at a cost of \$38,813 with a four-year lease, second by Mrs. Langlais. Motion passes 5-0.

Verizon Wireless Lease Interest

This needs to be reviewed to see if it is a viable possibility. The antenna would be placed inside the cupola, which would need to be renovated. We would need to have them start paying on their lease once work has begun.

Board consensus on this is to go ahead with this review.

Contracted Services

OT Works, CJ Booth, William J White , Progressus Therapy, Kelly Brooker, Nancy Morey, Catherine Rivera.

Mrs. Langlais moved to approve Attachment SB # 19 Contracted Services as presented, second by Mr. Lavoie. Motion passes 4-0-1(Dr. Sousa abstained).

AHS Band Room Renovation

This would be funded by the Trustees at a cost of \$65,000 for a total Trustee budget of \$190,000. There will be demo done to walls, ceiling, flooring, painting, a teacher station created – multimedia center and podium. Mr. Bastien wants to be sure that this renovation is done correctly.

Mr. Lavoie moved to accept the Trustee's proposal and generous gift to renovate the existing band room second by Dr. Sousa. Motion passes 5-0.

K. Board Member Comments:

Connor- The year is winding down, congrats to the French National Honor Society inductees. FFA conference – placed and will be going to Nationals. Hope all had a good time at the prom.

Mr. Truesdell – I know now what box tops are.

Dr. Amy Sousa – No comments.

Mrs. Langlais- Thumbs up to the building trades students; love the Adirondack chair.

Mr. Lavoie – HMS concert last week was great. My daughter is in the 6th grade chorus. Went on a field trip to the Boston Museum of Fine Arts.

Mrs. Bisson – Thanks to the Superintendent and Mr. Beals for helping with the ATV accident. Thank you to Dr. Schlichter for the informative Kindergarten Curriculum Night.

Is the laptop still available for injured students? Mr. Lane stated they are working with the family and will provide resources when it is time.

L. Non-Public Session:

Dr. Amy Sousa moved to enter Non-Public session at 8:30 pm under RSA 91-A:3 II (B) second by Mrs. Langlais.

Chairman called for a roll call vote.

Mr. Truesdell-yes, Dr. Amy Sousa-yes, Mrs. Langlais-yes, Mr. Lavoie-yes, Mrs. Bisson-yes.

Motion passes 5-0.

Enter Non-Public at 8:30

Staff nomination: Mrs. Langlais moved to elect Tom Jackson as Social Studies Teacher at a salary of \$37,847, second by Mr. Lavoie. Motion passes 5-0.

Mr. Lavoie left meeting at 9:00.

May 20, 2013
Hills Memorial Library

Hudson School Board
Public Session 6:30

The board discussed the assistant principal search.

Dr. Sousa moved to exit non-public, second by Mrs. Langlais. Motion passes 5-0.

M. **Adjourn:**

Dr. Sousa moved to adjourn meeting, second by Mrs. Langlais. Motion passes 5-0.

Meeting adjourned at 9:18 pm.

Respectfully submitted,

Dotty Murray