

# **Family Educational Rights and Privacy Act (FERPA)**

## **Notice for Directory Information**

### **Hudson School District**

#### **SAU 81**

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that the Hudson School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Hudson School District may disclose appropriately designated "directory information" without written consent, unless you have advised the Hudson School District to the contrary in accordance with Hudson School District procedures. The primary purpose of directory information is to allow the Hudson School District to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. [**Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).**]

If you do not want the Hudson School District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the school building principal by submitting a completed Release of Directory Information - Opt Out Form, by October 1. The Release of Directory Information - Opt Out Form can be found on the school district website. All such requests shall lapse on the first day of October, immediately following the request, except that requests received in September shall remain effective until the first day of October of the following calendar year. This information will be released only in accordance with the guidelines established by the Hudson School District. If notification is not received by October 1, the information will be classified as directory information. Hudson School District has designated the following information as directory information:

- Student's name
- Address
- Telephone listing
- Electronic mail address
- Photograph
- Date and place of birth
- Dates of attendance
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Degrees, honors, and awards received
- The most recent educational agency or institution attended