

Posted: 11.30.17

At: All Hudson schools, SAU building, district website

HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
December 4, 2017
Hills Memorial Library – 18 Library Street

6:30 pm Public Session
followed by Non-public Session

AGENDA

- A. **Call to Order:** Lee Lavoie, Chair, will call the meeting to order.
- Pledge of Allegiance
- B. **Public Input**
- C. **Presentations to the Board**
1. NECAP Science Results (Dan Pooler): Attachment # 1
- D. **Requests of the Board**
- E. **Reports to the Board**
1. Superintendent's Report
 2. Assistant Superintendent's Report
 3. Director of Special Services' Report
 4. Business Administrator's Report
- F. **Committee Reports**
- G. **Correspondence**
- H. **Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
 2. Minutes – Recommended action: Review and approve.
 - a) 11.14.17 Draft Minutes (LR): Attachment # 2
- I. **Old Business**
- J. **New Business**
1. Policy – Public Input During Hudson School Board Meetings (revision 1st reading, LR): Attachment # 3
 2. Policy – Board Officers (revision 1st reading, LR): Attachment # 4
 3. Policy – Entering Non-public (revision 1st reading, LR): Attachment # 5
- K. **Board Member Comments**

Posted: 11.30.17

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L. **Upcoming Meetings**

Meeting	Date	Time	Location	Purpose
Policy Committee	12.12.17	2:45 pm	SAU Building	Regular Meeting
School Board	12.18.17	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	01.08.18	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	01.09.18	2:45 pm	SAU Building	Regular Meeting
Policy Committee	01.30.18	2:45 pm	SAU Building	Regular Meeting

M. **Non-Public Session**

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*

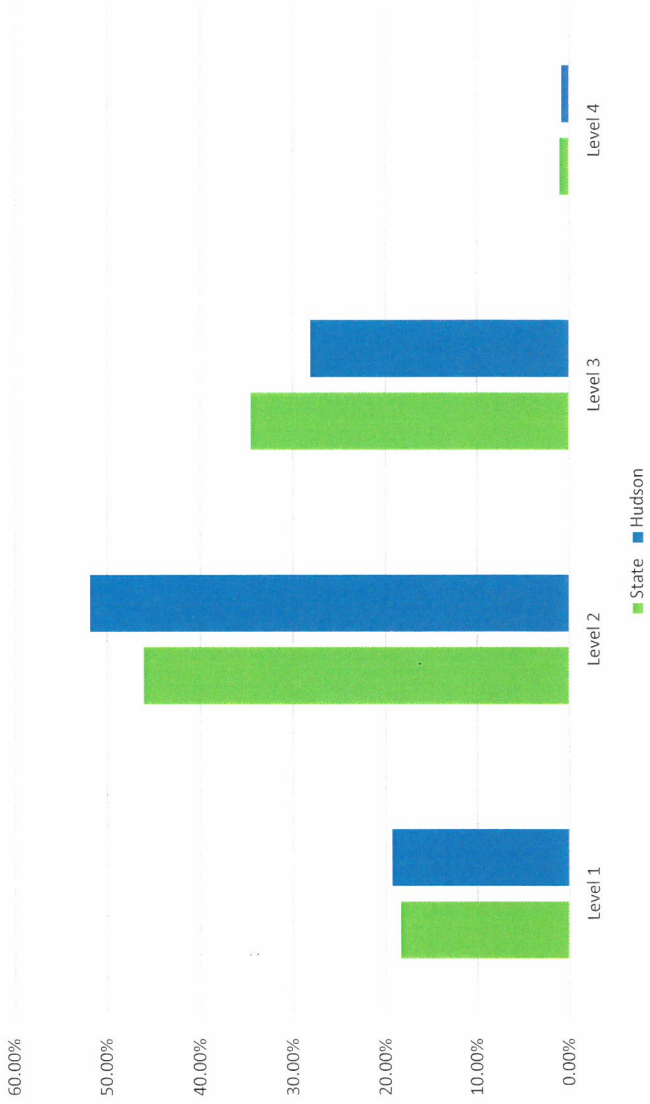
N. **Adjourn**

Hudson 2017 Science NECAP Results



District Breakdown of Student Proficiency

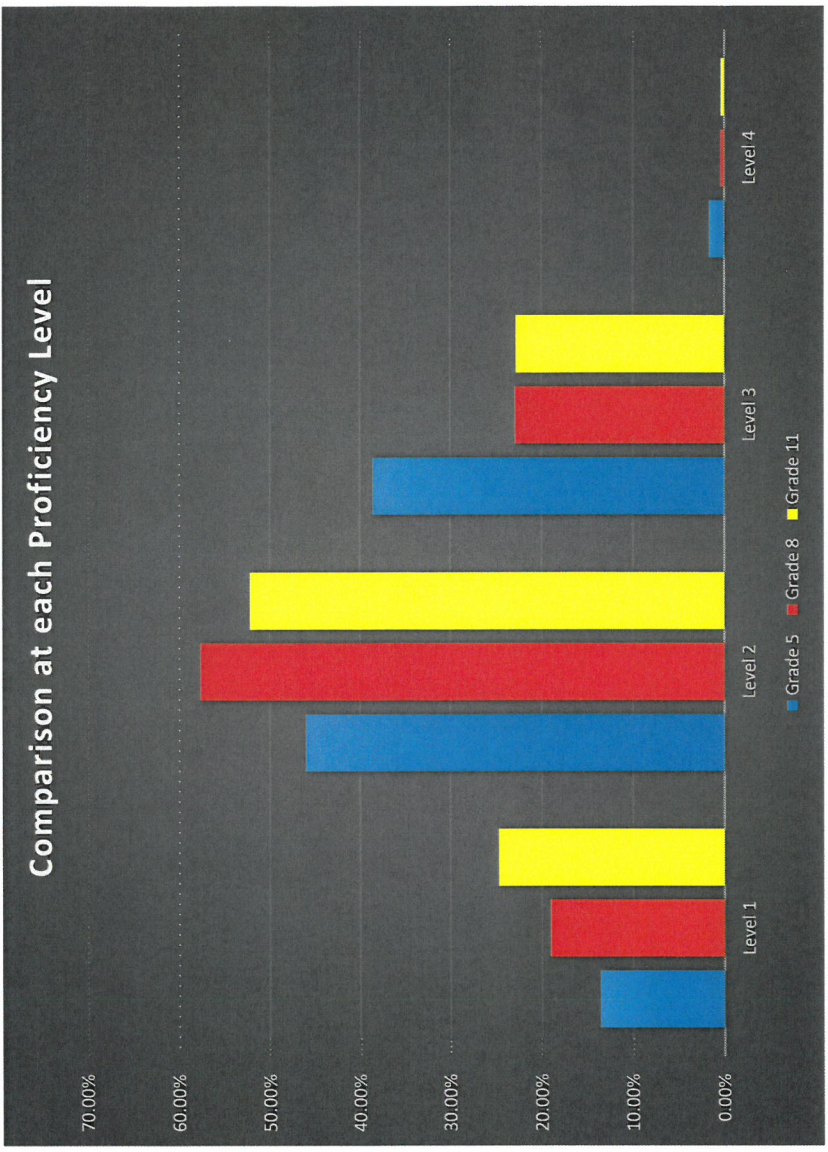
District Student Proficiency vs. NH



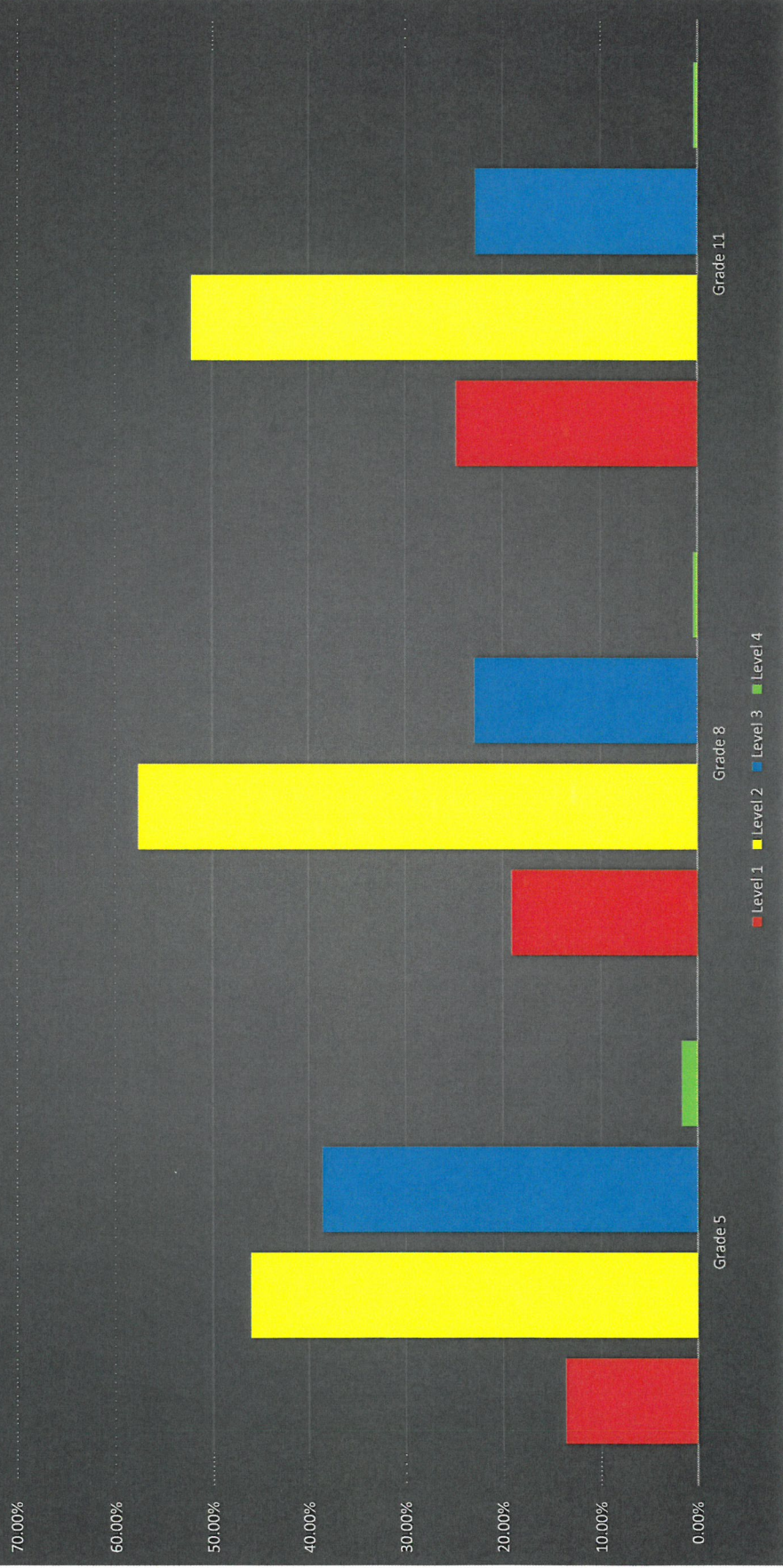
	State	Hudson
Level 1	1.03%	18.40%
Level 2	45.98%	51.84%
Level 3	28.03%	19.30%
Level 4	1.03%	0.82%

Comparison at each Proficiency Level

	Grade 4	Grade 8	Grade 11
Level 1	13.60%	19.07%	24.71%
Level 2	46.06%	57.63%	52.16%
Level 3	38.59%	22.88%	22.75%
Level 4	1.66%	0.42%	0.39%



Proficiency Breakdown by Grade



Changes coming in the New Science Testing

- The old test concentrated on fact recall. The new test will tie together the three dimensions of the New Hampshire Science Standards.
 - The three dimensions are the Science and Engineering Practices, the Crosscutting Concepts and the Disciplinary Core Ideas, .
- The new test will present scientific ideas through the lens of Phenomena and ask students to create models, view simulations and answer questions, and write responses from pre-constructed sentences.
- The new test does not involve a demonstration or lab.

PRACTICES FOR K-12 SCIENCE CLASSROOMS

1. Asking questions (for science) and defining problems (for engineering)
2. Developing and using models
3. Planning and carrying out investigations
4. Analyzing and interpreting data
5. Using mathematics and computational thinking
6. Constructing explanations (for science) and designing solutions (for engineering)
7. Engaging in argument from evidence
8. Obtaining, evaluating, and communicating information

2 Crosscutting Concepts

1. Patterns
2. Cause and effect: Mechanism and explanation
3. Scale, proportion, and quantity
4. Systems and system models
5. Energy and matter: Flows, cycles, and conservation
6. Structure and function
7. Stability and change

3 Disciplinary Core Ideas

Physical Sciences

- PS1: Matter and its interactions
- PS2: Motion and stability: Forces and interactions
- PS3: Energy
- PS4: Waves and their applications in technologies for information transfer

Life Sciences

- LS1: From molecules to organisms: Structures and processes
- LS2: Ecosystems: Interactions, energy, and dynamics
- LS3: Heredity: Inheritance and variation of traits
- LS4: Biological evolution: Unity and diversity

Earth and Space Sciences

- ESS1: Earth's place in the universe
- ESS2: Earth's systems
- ESS3: Earth and human activity

Engineering, Technology, and Applications of Science

- ETS1: Engineering design
- ETS2: Links among engineering, technology, science, and society

How are we preparing students for these changes?

- We have moved to all teachers K-12 focusing on the three dimensions of the New Hampshire Standards when teaching science.
- We have encouraged teachers to move to more inquiry based science.
- Teachers are incorporating Claim, Evidence, Reasoning (CER) writing in science.
- Adam, Erica, and I will be working with teachers to have students practice with the computer adaptive testing system now involved with Science testing.

11.15.17
SAU Building, 20 Library Street, Hudson, NH

Hudson School Board
3:00 pm

**HUDSON SCHOOL DISTRICT
Hudson School Board Meeting
November 14, 2017**

DRAFT Minutes

Present:

Lee Lavoie, Chair
Patty Langlais, Vice-Chair
Stacy Milbouer, Member
Malcolm Price, Member
Larry Russell, Superintendent of Schools
Karen Burnell, Business Administrator

Review of 11.10.17 draft agenda.

Mr. Lavoie arrived at 3:15.

Non-Public Session

Mrs. Langlais moved to enter non-public session under RSA 91-A:3 II (c), second by Ms. Milbouer. Roll call vote: Mr. Price, yes; Mrs. Langlais, yes; Ms. Milbouer, yes; Mr. Lavoie, yes. Motion passes 4-0. Entered non-public at 3:20 pm.

Letter of resignation: ***Ms. Milbouer motioned to accept the resignation of a teacher contingent upon replacement, second by Mr. Price. Motioned passes 4-0.***

The board discussed a student matter.
The board discussed a personnel matter.

Mr. Price exited at 4:10.

Adjourn

Mrs. Langlais motioned to exit non-public session and adjourn, second by Ms. Milbouer. Motion passes 3-0. Meeting adjourned at 4:15 pm.

Respectfully submitted,

Karen Burnell

HUDSON SCHOOL DISTRICT

<p>POLICY NUMBER: BEDH <i>replacing 1.1(l)</i></p> <p>Page #1 of 1 Pages</p>	<p>ADOPTED:</p> <p>First Reading: 12.04.17 Second Reading:</p>
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PUBLIC INPUT DURING HUDSON SCHOOL BOARD MEETINGS

The primary purpose of School Board meetings is to conduct the business of the Board as it relates to school policies, programs and operations. The Board encourages residents to attend Board meetings so that they may become acquainted with the operation and programs of the schools. All official meetings of the Board shall be open to the press and public. However, the Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions RSA 91-A:3.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, it may conduct its meetings properly and efficiently, the Board adopts as policy the following procedures and rules pertaining to public participation at Board meetings:

1. The first 15 minutes will be set aside for citizens to address the Board. This period may be extended by a majority vote of the Board. Speakers will be allotted three minutes per person.
2. Members of the public may offer comments on agenda items only. The Board will not entertain comments on items that do not appear on the agenda. Requests to address the Board on matters not on the agenda must be presented to the Superintendent and must set forth the specifics of the subject to be addressed. When appropriate, the Board may place such requests on the agenda.
3. Consistent with RSA 91-A:3, and the laws pertaining to student and family privacy rights, the Board will not place any matter on the public agenda that is to be properly discussed in a non-public session. Complaints regarding individual employees, personnel or students will be directed to the Superintendent.
4. All speakers are to conduct themselves in a civil manner. Obscene, libelous, defamatory or violent statements will be considered out of order and will not be tolerated. The Board Chair may terminate the speaker's privilege of address if the speaker does not follow this rule of order.

Persons appearing before the Board are reminded that members of the Board are without authority to act independently as individuals in official matters. Thus, questions may be directed to individual Board members, but answers must be deferred pending consideration by the full Board.

Legal Reference:

RSA 91-A:2, Meetings Open to Public
RSA 91-A:3, Non-Public Sessions

Revised: May 2007

Revised: July 1998, November 1999, February 2004

HUDSON SCHOOL DISTRICT

POLICY NUMBER: BEDH <i>formerly 1.1(l)</i> Page #1 of 2 Pages	ADOPTED: 09.28.15 First Reading: 09.14.15 Second Reading: 09.28.15
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PUBLIC INPUT DURING HUDSON SCHOOL BOARD MEETINGS

The primary purpose of Hudson School Board meetings is to conduct the business of the district. The board welcomes residents to attend meetings so that they may become acquainted with the operation and programs of the district. All official meetings of the board shall be open to the press and the public.

Public participation in the board's regular meetings is a privilege offered to assure that persons who wish to appear before the board to either discuss agenda items or bring new matters to its attention may be heard. At the same time, in order to assure that it may conduct its meetings properly and efficiently, the board adopts the following procedures and rules pertaining to public input at board meetings:

1. At regularly scheduled Hudson School Board meetings, Public Input will be listed as an agenda item. A speaker will be allotted five (5) minutes unless an extended amount of time is approved by the board.
2. If there are more than three (3) speakers wishing to speak on the same topic, the board may ask that the subject matter be placed on the agenda of a future board meeting. If applicable, said speakers shall provide and deliver materials relative to the topic to the Office of the Superintendent, 20 Library Street, by noon the Wednesday prior to the board meeting.
3. Complaints regarding individual employees, other individuals and/or any matter that may, in the board's opinion, infringe on a person's rights of privacy will not be allowed. Any such matters must be directed to the Office of the Superintendent during regular business hours.
4. When addressing the board, all speakers are to conduct themselves in a civil manner. Profanity and/or obscene, slanderous, defamatory, argumentative, disruptive, disorderly or violent statements will be considered out of order and will not be tolerated. The Board Chair may terminate the speaker's privilege to address the board if the speaker does not follow these rules of order.
5. If a speaker does not follow these rules after being advised to do so, they may be removed from the meeting. Persistent violations of these rules may result in loss of the privilege to address the board.
6. Public input will be allowed only for items over which the Hudson School Board has control. It is preferred that individuals who wish to address the board sign up in advance for Public Input with the Administrative Assistant to the Superintendent. When signing up for Public Input in advance, the individual shall summarize the topic or subject matter they wish to discuss.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: BEDH <i>formerly 1.1(l)</i> Page #2 of 2 Pages	ADOPTED: 09.28.15 First Reading: 09.14.15 Second Reading: 09.28.15
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Purpose:

The purpose of this policy is to provide an opportunity for the board to receive directly from citizens any information, concerns, desires, or hopes they may have for the district, while keeping the discussions civil and orderly and protecting the rights of others.

Procedure:

1. Persons wishing to speak during public input must state their name, address the issue they'd like to discuss.
2. Persons should try to speak directly to the issue, as briefly and fully as possible.
3. Persons should try to be specific about what they want acted upon (if that is the case) by the board.

Ground Rules:

1. The Chairman conducts public input.
2. The Chairman indicates how much time will be allowed for public.
3. The Chairman will call on those wishing to be heard.
4. No discussion on individual personalities (positive or negative) is permissible in Public Input.
5. The Board will make no decisions during Public Input.
6. Any person whose conduct is in violation of the above rules will be ordered to cease and desist such behavior. Should their behavior continue after due warning, they will be removed from the meeting room.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: BDB <i>formerly 1.2(g)</i> Page #1 of 1 Pages	REVISION ADOPTED: Second Reading: First Reading: 12.04.17
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BOARD OFFICERS

The officers of the Hudson School Board shall be a Chairperson, a Vice-Chairperson and a Clerk. The officers shall be elected from the membership of the Board at the annual organization meeting and shall serve until the next annual organization meeting, or until a successor is elected. Any vacancy in any of such officers may be filled at any meeting of the Board provided that all members of the Board shall have been notified prior to the meeting that the vacancy will be filled at such meeting. The Superintendent is the chief executive officer of the Hudson School District and shall serve as a non-voting, ex-officio member of the Board.

CHAIRPERSON

The Chairperson shall preside at all meetings and shall not originate motions; however, the Chairperson shall have the right to vote on all matters before the School Board. The Chairperson shall consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and behalf, and shall have such other powers and duties as the Board may from time to time determine.

VICE CHAIRPERSON:

The Vice Chairperson shall have the powers and duties of the Chairperson in his/her absence or during the duration of the disability, and such other powers and duties as the School Board may from time to time determine

CLERK/RECORDING SECRETARY

The Clerk/Recording Secretary shall be responsible for ~~managing and maintaining the minutes, written correspondence and all other documents of the Hudson School Board and shall include a list of all decisions and motions which are made and adopted by the Board as well as any other powers and duties as the School Board may from time to time determine. The Clerk of the Board may, with the consent of the Board, delegate the ministerial duties of the Clerk to the Superintendent or his/her designee.~~¹taking minutes of the meetings.

¹ ~~Added to clarify and expand upon the duties of the Clerk.~~

HUDSON SCHOOL DISTRICT

<p>POLICY NUMBER: BEC <i>replacing 1.2(k)</i></p> <p>Page #1 of 1 Pages</p>	<p>ADOPTED:</p> <p>First Reading: 12.04.17 Second Reading:</p>
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POLICY ON ENTERING NON-PUBLIC SESSION

The Board may meet in non-public session for any of the purposes set out in RSA 91-A:3. Upon motion, the vote to enter non-public session will be a recorded roll-call vote made in public session. The motion calling for a non-public session will state the matter(s) to be discussed and will state the statutory reason(s) for entering non-public session.

The Board shall record minutes of all non-public sessions. Non-public session minutes will be made publicly available within 72 hours of the non-public session, unless the Board votes to seal the minutes. The Board may seal minutes of a non-public session only by a two-thirds vote. The Board will only vote to seal minutes of non-public sessions if divulging such information would:

1. Adversely affect the reputation of a person other than a member of the Board;
2. Render a proposed board action ineffective; or
3. Thwart safety considerations pertaining to terrorism or other emergency functions of the Board.

Board members should refrain from publicly discussing matters that were discussed in a non-public session.

The Superintendent or his/her designated representative may attend all non-public sessions at the pleasure of the Board, except those non-public sessions that pertain to the Superintendent's employment.

Legal References:

RSA 91-A:3, Non-Public Sessions

RSA 91-A:4, Minutes and Records Available for Public Inspection

RSA 42:1-a, Oaths of Town Officers: Manner of Dismissal; Breach of Confidentiality

Revised: September 2010

Revised: May 2006

HUDSON SCHOOL DISTRICT

POLICY NUMBER: BEC <i>formerly 1.2(k)</i> Page #1 of 2 Pages	ADOPTED: 8/11/03 First Reading: 7/14/03 Second Reading: 8/11/03
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POLICY ON ENTERING NON-PUBLIC SESSION

The Hudson School Board believes that, as a publicly elected Board, it should conduct the public's business to the greatest extent possible in open session.

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session. These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

The School Board believes that entering non-public session should not be a routine matter. Accordingly, even when it is permissible to enter non-public session under subparagraphs (a) – (c) above, the Board will generally enter non-public session ONLY when the nature of the business is particularly sensitive. In those cases where persons involved with the business at hand request a public session, the Board will honor those requests at all times, as required by law.

HUDSON SCHOOL DISTRICT

POLICY NUMBER: BEC <i>formerly 1.2(k)</i> Page #2 of 2 Pages	ADOPTED: 8/11/03 First Reading: 7/14/03 Second Reading: 8/11/03
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In most cases, votes on matters discussed in non-public session will be taken in subsequent public session. In only the most extreme of cases will actual votes be taken in non-public session, or will the Board vote to seal non-public minutes. Absent any vote to seal minutes, any minutes of non-public sessions will be voted upon in public session and be available to the public.

The School Board generally WILL enter non-public session under subparagraphs (d) and (e) above, since premature disclosure of information in these circumstances could be injurious to the general public. Final agreements in these circumstances will be made public.

Finally, state law recognizes that discussions with legal counsel and negotiations with labor unions are special circumstances and are termed "non-meetings." These non-meetings are not subject to a required vote of the Board, nor are the discussions held in these non-meetings subject to minutes or public disclosure. The final results of actions taken in these circumstances will be made available to the public.