Posted: 06.14.18

At: All Hudson schools, SAU building, district website

HUDSON SCHOOL DISTRICT Hudson, New Hampshire June 18, 2018

Hills Memorial Library - 18 Library Street

6:15 pm Non-public Session 6:30 pm Public Session followed by Non-public Session

AGENDA

- A. Call to Order: Malcolm Price, Board Chairman, will call the meeting to order.
 - Pledge of Allegiance
- B. Non-public Session
 - 1. Parent Concern
 - 2. Administrative Contracts
- C. Public Input
- D. Recognition of Retirees
- E. Presentations to the Board
 - 1. Hudson Memorial School Student Presentation STEM
- F. Requests of the Board
 - 1. Joint International Conference (MW): Attachment #1
 - 2. Germany Trip Request (LR): Attachment # 2
 - 3. France Trip Request (LR): Attachment #3
 - 4. Facilities Use Request (KB) Old Home Days: Attachment # 4
 - 5. Donation Acceptance (LR): Attachment # 5
- G. Reports to the Board
 - 1. Superintendent's Report
 - 2. Assistant Superintendent's Report
 - 3. Director of Special Services' Report
 - 4. Business Administrator's Report
- H. Committee Reports
- I. Correspondence
 - 1. Discipline Data (LR): Attachment # 6
 - 2. At-Risk Coordinator Report (MW): Attachment #7
 - 3. Letter of Resignation: Attachment #8
- J. Recommended Action
 - 1. Manifests Recommended action: Make necessary corrections and sign.
 - 2. Minutes Recommended action: Review and approve.
 - a) 06.04.18 Draft Minutes: Attachment #9

Posted: 06.14.18

At: All Hudson schools, SAU building, district website

K. Old Business

1. AEE/GYA Conference Attendance (tabled 06.04.18, MW): Attachment # 10

L. New Business

- 1. Budget Transfers SB #13 & 14 (1st reading, KB): Attachment # 11
- 2. Budget Transfers SB #15 & 16 (1st reading, KB): Attachments # 12
- 3. Vendor Bid Award, Security (KB): Attachment # 13
- 4. Budget Transfer SB #17 (1st reading, KB): Attachment # 14
- 5. Budget Transfer SB #18 (1st reading, KB): Attachment # 15
- 6. Budget Transfer SB #1 (FY19, 1st reading, MW): Attachment # 16
- 7. Vendor Bid Award, Copiers (KB): Attachment # 17
- 8. Vendor Bid Award, Copy Paper (KB): Attachment # 18
- 9. Extracurricular Nominations (LR): Attachments # 19, 20
- 10. Club Advisors' Nominations (LR): Attachment # 21
- 11. Team Facilitators' Nominations (LR): Attachment # 22
- 12. Policy IKE Promotion & Retention of Students (revision, 1st reading, MW): Attachment # 23
- 13. Policy JH Student Attendance, Absenteeism & Truancy (revision, 1st reading, MW): Attachment # 24
- 14. Policy IMBC High School Alternative Credit Options (revision, 1st reading, MW): Attachment # 25

M. Board Member Comments

N. Upcoming Meetings

Meeting	Date	Time	Location	Purpose
Policy Committee	06.25.18	2:45 pm	SAU Building	Regular Meeting
School Board	07.09.18	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	07.16.18	6:00 pm	SAU Building	Regular Meeting
School Board	08.06.18	6:30 pm	Hills Memorial Library	Regular Meeting

O. Non-Public Session

1. Staff Nominations (LR): Non-public Attachments # 26, 27, 28

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session. These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.
- (b) The hiring of any person as a public employee.
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

P. Adjourn

Keith D. Bowen
Principal
Email: kbowen@sau81.org

HUDSON MEMORIAL SCHOOL

1 Memorial Drive Hudson, NH 03051 Phone (603) 886-1240 -- Fax (603) 883-1252 Theo Tufts

Assistant Principal
Email: ttufts@sau81.org

Dr. Mary Ellen Pantazis

Assistant Principal for Special Services
Email: mpantazis@sau81.org

Ross J. McLean
Assistant Principal
Email: rmclean@sau81.org

June 6, 2018

Mr. Bowen, Mrs. Wilson and School Board members:

Thank you for considering the information we have presented for our participation in the **2018 Joint**International Conference for the Association of Experiential Education/Gap Year Association. We have received your feedback and have discussed how we wish to move forward. Again, we are excited about this opportunity to present at an international conference representing Hudson Memorial School and the Hudson School District.

To address your specific concerns:

Cost: We have made an adjustment and are asking for the school district to support airfare and hotel. We each have Professional Development funds from which we can draw for conference registration.

Person	Airfare (MHT to ORL)	Hotel (4 nights)
Brian Miller	\$400	\$348*
Kim Galluzzo	\$400	\$348*
Nicole Kivett	\$400	\$348*
Total:	\$1,200	\$1,043
*plus 6.5% sales tax	Subtotal:	\$2,243
*plus 6.0% hotel occupancy tax		

This shows a reduction of \$2,522 (previous total was \$4,765).

Department: We understand the concern of 2/3 of our department being absent during this time from the building. There are multiple times in our building each year when counselors, teachers, administrators, etc., are not in the building and the burden lies solely on the shoulders of one individual. In this particular situation, one of the most experienced counselors in the district (Karen O'Brien) would be there to handle all situations. She, as well as our building leadership, is in support of this plan.

Multiple presenters: When Dr. David Christian and I presented in San Diego, Calif., at the Evidence-Based School Counseling Conference, we involved our participants in experiential-based methods and

taught them important adventure-based counseling concepts through their participation. We would be utilizing this same approach in Florida and would expect a larger crowd. In order to support this process, keeping a reasonable ratio for facilitator:participant is critical.

*-Brian Miller paid for all conference travel/lodging/fees out of pocket. He used professional development funds to pay for the conference registration fee.

In addition to this, we feel all three members of our team at Hudson Memorial School are equal participants in this project. We wish to include everyone in the experience, especially our younger and newer employees, as they develop their careers and continue to build the social-emotional learning approach in the Hudson School District.

The registration fee changes for this conference on Aug. 1 and increases to \$405. Please let me know if you have any questions.

Thank you for the support,

Brian Miller

Kim Galluzzo

Nicole Kivett

Gabriel A. Falzarano Associate Principal

Jodi C. Hallas Associate Principal

Christopher P. Blair Associate Principal

Karen A. Worthen Career & Technical Education Director

ALVIRNE HIGH SCHOOL

Home of the Broncos 200 Derry Road Hudson, NH 03051

Steven J. Beals, Principal

Phone: (603) 886-1260 Fax: (603) 595-1525

William R. Hughen District Director of School Counseling

Karen E. Bonney Director of Athletics

Susan E. Bureau Dean of Academics

Sherri L. Lavoie Assistant Principal for Special Services

Student Exchange to and from Germany, Summer 2019

To the Hudson School Board:

History:

Alvirne High School has nurtured an exchange relationship with the Carl-Orff Gymnasium in Unterschleissheim, Germany, for the past eighteen years (prior to the events of 9/11/2001). The goal of this relationship has always been to develop international friendships and contact between the students and families of Hudson and Unterschleissheim.

Student exchange visits between Carl-Orff and Alvirne began taking place in 2000, and in 2001, 2003, 2006, 2009 and 2012, the Alvirne High School Jazz Band traveled to Germany, where they made a very positive impression at our German partner school and other venues where they performed. With regular exchange visits happening in both directions over the years, several hundred families on both sides of "the pond" have benefitted from this program and have developed lifelong international friendships.

Proposal:

I am seeking the Hudson School Board's approval of a two-directional exchange visit during the summer of 2019. A rough outline of the visits is below. As always, students will live with host families, attend school, and travel to points of historical and cultural interest. Please see proposed outline of itinerary below:

Proposed Itinerary:

Approx. 6/25: American group departs for Germany

6/26-7/15

Attend school and participate in cultural/historical field trips such as: walking tour of Munich (churches, cathedral, royal residence, Cuvilles theatre, Bavarian State Opera, etc.) Salzburg, Austria, and salt mines of the Salzbergwerk. Tour of medieval fortress, Mozart's birthplace, Salzburg Cathedral, etc. Freising (Bishop's Cathedral and medieval town) Dachau Concentration Camp Memorial Site. Neuschwanstein Castle, Wieskirche and Oberammergau (town saved from Black Plague and location of world-famous Passion Play). Augsburg (Roman city founded by Augustus Caesar in 15 BC).

7/15: American and German groups travel to the U.S. either together or a few days

apart.

7/16-8/1 German group lives with Hudson families and conducts our usual exchange

activities, such as: tours of Lexington/Concord, Boston, JFK Museum, Harvard, Freedom Trail, NE Aquarium, Whale Watch, Plimoth Plantation, New Hampshire

Statehouse, White Mountains, New York City (German group only)

Cost and Fundraising:

The projected cost for this exchange will be around \$2,000 per student, and several fundraising activities are planned to offset this cost. Students will be given the opportunity to earn a significant portion of the cost of the trip through participation in the fundraisers. Examples include leafraking, sale of gift items for Thanksgiving/Christmas, restaurant nights, etc. Students and parents are invited to become as involved as they wish in coordinating and executing the fundraising efforts.

Safety Concerns:

Germany in general, and Unterschleissheim specifically (as a wealthy suburb of Munich), are very safe places. The United States is consistently higher than Germany on every scale of crime statistics and travel advisories. One of our German exchange students this year questioned me recently why she is allowed to study here, where there is a school shooting almost every week, but American students are worried about Germany, where such things very rarely happen. Certainly, if the travel situation in the world worsens prior to our travel, we will cancel the program (I always include cancelation insurance as part of the package).

I appreciate your support and look forward to answering any questions you might have. I would welcome the opportunity to present this proposal to the board at your earliest convenience.

Respectfully submitted,

Dan Wells

German Exchange Coordinator







PROPOSAL FOR TRIP TO Carrière sur Seine, France

Who: French Exchange Group: Minimum of 20 students

When: February of 2019- Leave Monday Feb 25 and return Wednesday March 6.

Price: All inclusive plan: \$1600.00

- Round trip from Alvirne High School to the airport in Boston and back
- Round trip airfare Paris, France
- All transfers including tickets for Strasbourg (TGV)
- All ground transportation
- All entrance fees
- Meals provided by host families

Itinerary: Offers the following possibilities:

- Visit to the Renaissance Chateaux of Chenoceau
- 2 Visits to the city of Paris (Notre Dame, Sacré Coeur, Louvre, Orsay City Tour, etc.)
- Visit to Strasbourg
- Visit to the Palace of Versailles
- Visit to the School les Pierres Vives
 As of today June 13, the US State Department travel advisory level is a 2. The ratings go from 1 to 4. Levels one and two are the lowest levels of concern.
 Certainly, if by the time the trip comes the warnings are increased we will take the necessary action as we have done in the past.

IN HOUSE FACILITY USE/RENTAL APPLICATION

DIRECTIONS: The information requested is necessary for managing facility usage and to essure that your needs are met. Complete Section 1 and 1) and submit the form to the school administrative office at least 14 days prior to the proposed activity. A Continuate of Liability must accompany this form proving coverage for general liability and property demands insurance totaling \$4,000,000/52,000,000 aggregate with the Hudson School District fleted as additional insurance. The continuate holder should list the Hudson School District, 20 Library Street, Hudson, MH. THIS APPLICATION WILL NOT BE PROCESSED UNLESS THE CERTIFICATE OF LIABILITY IS ATTACHED.

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IN HOUSE FACILITY USE/RENTAL APPLICATION

SECTION II - REQUIRED DOCUMENTATIONAPPROVALS

This form will not be processed until all documentation has been submitted. If the proposed activity will fill the requested facility to more than half of capacity, the police and tire departments must be notified. This is the sole responsibility of the renter.

Set up Requirement: A.(4)	Proceduille Louis	8/4/18 4110	Continue
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BECTION III-1	PROCESSING ACTIONS		
After this request has been received/approved Central Office for processing:	at the building level it must be s	말하는 사무 하나를 모든 것을 하고 있다.	
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Business Administrator Approval:	Kaux Burnell	Date 6/13/1	8

After the request has been processed by the Central Office, the original request should be filed in the Pinance Office, Facilities office, and copies routed to the participating schools.

From: Adam Goldstein

Sent: Wednesday, June 13, 2018 9:26 AM

To: Lawrence Russell < lrussell@sau81.org

Cc: Keith Bowen < kbowen@sau81.org

Subject: Donation

Good Afternoon Mr. Russell,

Earlier today a parent wanted to donate a large amount of science equipment to our school. She is a teacher in Massachusetts and has a contact at Phizer, who donates unused and unwanted equipment to her. Because her daughter is a 7th grade student here, she hoped that she could help our school out as well. Below you will find a table with the items that she was planning on donating along with the value of each item. Please let me know how you would like us to proceed with this donation. Thank you and I look forward to your response.

Description	Quantity	Total	al Cost
16 x 100mm Culture Tubes [250/pk]	4	Ş	88.60
25 x 150mm Culture Tube (126/pk)	4	\$	209.51
Thermix Magentic Stirrer	2	\$	494.00
Traceable Calibration Timer	3	\$	258.00
Litmus Paper [24/pk]	4	\$	340.00
Parafilm Double Sized Roll	5	\$	645.00
Parafilm 2" x 250'	3	Ş	210.30
Combitips 50ml [25/pk]	1	\$	42.85
Crucibles [test tube holders]	5	\$	250.00
Nitrile Extended Lab Gloves [12/pk]	1	Ş	41.00
Pipet Controller	3	\$	303.00
Safety Pipet (3/pk)	2	\$	101.00
15ml Centrifuge Tube [500/case]	1	\$	393.25
50ml Centrifuge Tube [25/bag]	3	\$	43.24
Weigh Boats	3	\$	84.00
Petri Dish 100mm x 25mm [325/case]	1	\$	140.00
Total		Ś	3,643.75

EARLY LEARNING CENTER

These are the proactive approaches we use for discipline.

- Social Thinking
- Use of common language
- Buddy Bench
- Word of the Month
- Morning Announcements
- · Lunch with Counselor
- Kindness Project

When we do hand out consequences, it usually is processing with behavior support, guidance, or administration, a loss of a classroom privilege, or loss of some/all of recess.

Mary-Ellen Labrie, Principal

NOTTINGHAM WEST

Behavior Report for May:

- 0 bullying reports
- 6 In-School/Out-of-School Suspensions, involving 4 students (population of 553 students)

Elementary School SEL Interventions, January 2018					
School	Tier 1	Tier 2 Tier 3 Implementation Implemen		Implementation	
				Personnel	Location
NWES	Teacher Modeling, Classroom-wide Behavioral Expectations (PAWS), Teachers/student relationships, Character Education classroom lessons - Building a culture that supports social expectations	Lunch Bunch, Small group supports, Individual Counseling, Lunch with a staff member, Student Support processing, invite a friend, YMCA – grade 4 program w Lynn Boyer	Paths Program (District Wide Program), Behavior Intervention, Planning Intervention, and/or direct teaching from School Psychologist, Individual Counseling	Counselor Teacher Support Staff Administration	Classroom School Counseling Special Education Student Support Office

Scott Baker, Principal

HILLS GARRISON

May: No OSS, No ISS, 1 parent given bullying report, not returned

June: 2 OSS, 0 ISS, 1 bullying report given; not returned

The OSS involved 2 students (same incident – playground fight). Bullying reports were not on the same student, and neither was returned.

Every student and every situation is different, and we tailor our response to meet the needs of the student(s) who exhibit behaviors. We always process situations verbally with students. This includes discussion and conversation about what led up to the event, what the student's reaction was, and what they could do differently should there be a next time. Processing often involves a written reflection as well. We work diligently to make the student a part of the process, from sharing our concerns and identifying the problem to having them share what they have difficulty with. We then work together to formulate a plan to proactively address behaviors before they happen (many of us read Ross Greene's *Lost at School* which outlines the CPS (Collaborative Proactive Solutions) approach).

Other interventions may include:

- Change environment by providing movement breaks, alternative choices to playground, etc.
- Check ins with behavior support personnel, guidance, other trusted adults
- Walking/movement breaks
- Scheduled midline exercises
- Lunch bunch
- Conflict resolution
- Making restitution (ex: you make a mess, you help clean it up)
- Written apology

If a student has been suspended, we also reach out to parents and have conversations with them. We also have a re-entry meeting with the student, and sometimes the parents, before they return to regular schedule.

Sarah Muncey, Assistant Principal

HUDSON MEMORIAL

Bullying Data by Perpetrator					
Grade Level (of perpetrator)	Reports	Founded	Unfounded		
6th	2	0	2		
7th	1	0	1		
8th	2	0	2		
Totals	5	0	5		

Positive Interventions Prior to Internal or External Suspension

Students have had the following school-wide interventions in order to instill a positive intervention system for student behavior: Recycled Percussion assembly to promote kindness and anti-bullying, the kindness matters campaign, the Merit System, beginning of the year assemblies to go over expectations, the staff wearing Kindness Matters shirts every Friday, Casey McQuillen kindness and anti-bullying assembly (Dec 2016), positive music during passing time, a 6th grade field trip to the movie Wonder, daily quotes in the announcements inspired by the movie Wonder, Counseling Office's Safe Zone program, 8th Grade Tom White presentation about the Holocaust and tolerance, Leadership in Prevention training for students who used their training to present to the entire school on the dangers of vaping and smoking, as well as anti-bullying, teachers working in teams to foster relationships with students, and a whole school reading of Skeeches and Sneeches for students and teachers to discuss accept and welcoming differences and tolerance.

We have also created opportunities for targeted interventions for students to promote positive behavior: ABC Counseling groups, a trimester course in the YMCA Achievement Center, Triple Crown Awards, Grief Group, parent meetings, FBAs in conjunction with the school psychologist, daily behavior checklists, DCYF Roundtable meetings, push-in services to help students feel more a part of the community, the IDT process and weekly meetings of the IDT team, counselor interventions and check-ins, lunch-detentions and detentions for minor behaviors, parent meetings with team teachers, counselors, administrators, as needed, direct support from administration, and lunch bunch talks with counselors.

Students and families have also had the option to be a part of the following: Vaping Awareness Night for parents put on by Breathe NH, FBI Cyber Crimes Presentation for parents, Social Media Nights for parents presented by the Hudson Police Department, Ambassadors of Hope (school club), Dance/Activity nights to away from the traditional dance atmosphere where we've incorporated games and activities in the gym as well to promote positive socialization and interaction.

Staff have also attended the following trainings and committees to respond to behaviors: Mean Girls Training (16-17), Anti-Bullying Training (on-going), a multi-district behavioral health committee, and multiple Cassie Yackley presentations for all staff.

ALVIRNE

Remediation Efforts:

Counselor Student Intervention
Counselor Parent/Student Intervention
Administrator Student Intervention
Administrator Parent/Student Intervention
School No Contact Orders: Deal between kids and families to have no contact "Seatbelts": Not allowing wandering students to leave classes

Referral to DCYF
Referral to HPD
Diversion for Community Service
Court Involvement

We have had very few do smoking cessation activities or anger management activities to reduce consequence.

Steve Beals, Principal

At Risk Coordinator

May 2018

May Activities

The data for May is as follows:

This was a very busy month of referrals, with 16 new referrals, 10 from the middle school and 6 from the elementary schools. This number was more than double the number of referrals from last May.

One of my highlights this month was initiating a meeting with the YMCA and the Pre-school team to discuss possible programming. I had been in touch with the YMCA about a program they have for young children and caregivers, hoping we could bring this great resource to Hudson. I met with the YMCA, and later arranged a meeting with the Pre-school team. At this meeting we talked about the current program, the needs of the Hudson Community, and the staff interest in the program. The team was very excited, and we are now looking at having this program in Hudson starting in the Fall! The program will be run by the YMCA and held at the Early Learning Center. It is an early readiness program that helps kids become prepared for school, encourages caregiver engagement, and also educates caregivers on child development. We are excited about adding this resource in Hudson.

Specific Data Numbers:

Number of new referrals this month: 14

Total Current Number of referrals (including still open from last year): 106

Agency Contacts: 294

Number of Referrals given to Families to Agencies/Resources: 99

Telephone Contacts/Correspondences/Meetings with Referred Families/Students: 111

Court Hearings: 2 (Numbers will be reduced this year as SPED is attending many of the general education Court hearings)

Provided Resources to Staff: 24

June 14, 2018

Hudson School District 20 Library St Hudson, NH 03051

To Whom it may concern:

I am writing to let you know I will not be renewing my contract with the Hudson School District for the 2018-2019 school year. It has been a pleasure working as the At Risk Coordinator for the last four school years. Thank you for the opportunity.

Singerely

Heather Parsons, LICSW

Social Worker

Hudson School District Hudson School Board Meeting June 4, 2018 Draft Minutes

Present:

Mr. Malcolm Price, Board Chair Ms. Stacy Milbouer, Board Vice Chair

Mr. Lee Lavoie Mrs. Patty Langlais Ms. Darcy Orellana

Mr. Lawrence Russell, Superintendent Ms. Mary Wilson, Assistant Superintendent Ms. Rachel Borge, Director of Special Services Ms. Karen Burnell, Business Administrator Mr. Dillon Pinard, AHS Student Representative

A. Call to Order

Mr. Price, Board Chair, called the meeting to order and Mr. Lavoie led the audience in the Pledge of Allegiance at 6:30 pm.

B. Public Hearing

Ms. Burnell addressed the Board.

Accept funds for AHS Sprinkler and District-wide Surveillance Systems.

On the waitlist for three other items.

Mr. Lavoie moved to accept \$ 300,000 for AHS Sprinklers, second by Ms. Orellana. Motion passes 5-0.

Mr. Lavoie moved to accept \$435,338.40 for District-wide Surveillance System, second by Mrs. Langlais. Motion passes 5-0.

Mr. Lavoie moved to close Public Hearing, second by Mrs. Langlais.

Roll call vote:

Ms. Orellana-yes, Mrs. Langlais-yes, Mr. Lavoie-yes, Ms. Milbouer-yes, Mr. Price-yes. Motion passes 5-0.

C. Public Input

There was no Public Input.

D. Presentations to the Board

Champions Before- and After-School Program

Kevin Eaton addressed the Board.

Excited about partnership with Hudson School District.

Champions background:

Partnership with KinderCare Education.

Currently have 135 locations in 20 states and growing.

We align our objectives with each school district to offer a quality program.

Our goal is to have fun, engaging programs where children can do activities, learn skills, and to meet the needs of every student. We offer an accredited curriculum for all based on need, project-based learning offering stations featuring math, puzzles, library, science etc.

All our teachers/staff are trained and communicate (via email) with parents monthly, weekly, daily. (We also meet with principals).

We invest in supplies and staff training at each site.

All registration is done online, and parents can pick the days that work for them.

There are always two staff members on at all times; and will attend school functions and PTO meetings.

We want to be part of this school community.

Regarding inclusion: We will be prepared to work with all students including students with 504 and IEPs. (Staff will have 20 hours of training including CPR and EpiPen.)

We will work with families who have a student with a physical disability, so we can make accommodations that will benefit the student.

We welcome all current staff to apply and will reach out to the district on referrals on staff.

E. Requests of the Board

Project Lead-The-Way Training (Green Architecture)

Mary Wilson addressed the Board.

Tyler Beaudoin (HMS)

Chicago, IL June 25-27 \$2,229.39

We were expecting this training to be held in July so there is no money budgeted for this.

Project Lead-The-Way is a project-based learning environment; which is part of HMS' Unified Arts program and aligns with a similar program at the high school.

Mrs. Langlais moved to approve the training for Tyler Beaudoin June 25-27 at a cost of \$2,229.39, second by Ms. Orellana. Motion passes 5-0.

AEE/GYA Conference Attendance

Brian Miller, Kim Galluzzo, Nicole Kivett (all three are presenters)

Cost of \$4,765.

The Board feels it is too much to send all three to this conference and questions if it is possible to send one candidate and have the other two do their part using Skype or other technology.

Mr. Lavoie moved to table this item until the next meeting, second by Mrs. Langlais. Motion passes 5-0.

Leave of Absence Request

Mr. Russell addressed the Board.

Stephanie Rodriguez - HMS

Stephanie's husband is in the military and has been relocated for one year and she has asked the board to release her from her contract and grant her a one-year leave of absence as she expects to return to the area in one year.

Karen looked at the contract and it does allow for military leave of absence.

Ms. Orellana moved to release Stephanie Rodriguez from her 2018-2019 contract and grant her a oneyear leave of absence, second by Ms. Milbouer. Motion passes 4-1. (Mr. Lavoie voted no.)

F. Reports to the Board

1. Superintendent's Report

Mr. Larry Russell addressed the Board.

Will be doing a presentation/QA to the Budget Committee on Wednesday with Ms. Burnell.

Awards night was May 24; great to see student achievement.

Attended Hills Garrison's Art Show

Working on filling staffing for next fall.

Negotiated end-of-year professional development with the union.

Expressed appreciation to Dillon for his work and welcomed Caitlin to the Board.

2. Assistant Superintendent's Report

Ms. Mary Wilson addressed the board.

Attended awards night; 118 student's received awards.

73 seniors are NH State Scholars.

Letter of appreciation from Keene State College – HMS Music Program.

Jenny Beaudry received animal humanitarian award.

Title I funding has been cut by 52%, this will affect services. This was determined by census data (federal level); Salem and Rochester are receiving cuts as well. Working on what to do next.

Confirmed Title IV funding (YMCA).

3. <u>Director of Special Services' Report</u>

Ms. Rachel Borge addressed the Board

SEPAC event went well; less formal event this time.

Positive Q & A and feedback. Planning next event.

Saturday June 9 is the Unified Buddy Ball at 6pm, AHS Cafeteria.

Did a "Say yes to the dress" event.

4. Business Administrator's Report

Ms. Karen Burnell addressed the Board.

Working on RFP for security cameras, 17 vendors attended.

CTE building committee meet. Will distribute minutes soon.

Have agreed the outside of the building will be brick to match existing building.

G. Committee Reports

There were no committee reports.

H. Correspondence

Student Activity Funds Report

January - March

For your information.

It is likely this will be coming to Finance Department

I. Recommended Action

1. Manifests – Recommended action:

Manifests are available to be signed. Make necessary corrections

2. Draft Minutes – Recommended action:

Make necessary corrections and approve.

May 21, 2018 Draft Minutes

Ms. Milbouer asked to change her vote to abstain regarding coaches and advisors list as her sister was on that list.

Ms. Milbouer moved to approve the draft minutes of May 21 with noted change, second by Mrs. Langlais. Motion passes 5-0.

J. Old Business

Vendor Contract Award, AHS Bathroom Flooring Renovation \$29,997

Northeast Flooring Solutions, Inc.

Ms. Burnell addressed the Board.

Received only one bid.

Mr. Price did visit the bathroom in question (and several others) and it will not be affected by the potential renovation. Photos would be helpful in the future.

Mr. Lavoie moved to award the vendor contract to Northeast Flooring Solutions at a cost of \$29,997, second by Mrs. Langlais. Motion passes 5-0.

K. New Business

Budget Transfer SB#11

Network Switch \$36,159.85

Ms. Wilson addressed the Board.

This switch is needed for the new security system that will be installed.

Ms. Milbouer moved to approve SB #11 as presented, second by Mrs. Langlais. Motion passes 5-0.

Hand-carried

Gerry Gibson (JROTC) is required to go to Alabama in June, there will be no cost to the district.

Mrs. Langlais moved to allow Gerry Gibson to travel to Alabama at no cost to the district, second by Mr. Lavoie. Motion passes 5-0.

Graduation Procedures

Currently board members, and administrative staff are on the stage at graduation, discussed having teachers on the stage instead of having them seated behind the students. All members agreed it was important for teachers to be on stage.

School Board will still give out diplomas.

All teachers district-wide are invited to the graduation and to sit on stage if they would like to.

L. Board Member Comments

Dillon Pinard: My time is up, this is my last meeting and it has been a great experience.

Caitlin Lynch will be the new Student Representative.

Caitlin Lynch: Thanks for this opportunity.

Ms. Orellana: We will miss you Dillon, thanks for serving.

Mrs. Langlais: Thanks Dillon; welcome Caitlin. Buddy Ball is Saturday — a great event.

Scholarship awards next Monday night.

Mr. Lavoie: Pleasure serving with you Dillon; come back and visit. Welcome, Caitlin.

Buddy Ball set up is Friday 3:00 pm. Buddy Ball Saturday 6-9 pm, chicken and waffles are on the menu.

Ms. Milbouer: Excited about new Before- After-school program.

Congrats to award recipients and shout-out to all our average students that didn't get awards or scholarships.

To the people who criticize our SAU – please note that Mary was crying when she announced the loss of Title I funds.

Goodbye Dillon.

Mr. Price: Thanks, Dillon and good Luck. Welcome, Caitlin.

Loss of Title I funds hurts.

Champions will be a great program; lets make sure they keep their promises.

Congrats to all our graduates.

Nominations

Mr. Russell reviewed each candidate.

Mrs. Langlais moved to approve Attachments 9-14 as presented, second by Ms. Milbouer. Motion passes 5-0.

Hills Garrison School Student

Mrs. Langlais addressed the Board.

Currently have a student hospitalized for a brain tumor. Family does not speak English, Jessica Papelow went down to Boston to help family as a translator (on her own time). Helped the parents out with day care for younger sibling who was later sent to stay with family in Mexico. Schools are currently fundraising for the family.

M. Adjourn

Mr. Lavoie moved to adjourn, second by Mrs. Langlais. Roll call Vote: Ms. Orellana-yes, Mrs. Langlais-yes, Mr. Lavoie-yes, Ms. Milbouer-yes, Mr. Price-yes. Motion passes 5-0.

Meeting adjourned at 8:03 pm.

Respectfully submitted,

Dotty Murray

Keith D. Bowen

Principal

Email: kbowen@sau81.org

HUDSON MEMORIAL SCHOOL

1 Memorial Drive Hudson, NH 03051 Phone (603) 886-1240 -- Fax (603) 883-1252 Theo Tufts

Assistant Principal
Email: ttufts@sau81.org

Dr. Mary Ellen Pantazis

Assistant Principal for Special Services

Email: mpantazis@sau81.org

Ross J. McLean
Assistant Principal
Email: rmclean@sau81.org

May 25, 2018

Mr. Bowen:

Thank you for your continued support in our Adventure-Based Counseling programming and research projects with the University of Arkansas. This spring we will be finishing our second research project and data collection with the university over the past 3 school years.

This year's project has been accepted at the 2018 Joint International Conference for the Association of Experiential Education and Gap Year Association in Orlando, Fla. The presentation is titled, "Promoting Social-Emotional Learning Through Adventure Groups," and was accepted on May 16. HMS' Kim Galluzzo and Nicole Kivett, along with our Arkansas counterparts, are listed as co-presenters and would all like to attend.

We are looking for support to attend this conference as this presents a unique opportunity for us as educators. Attending an international conference alone would be special, but as co-presenters we feel especially proud to be representing the Hudson School District. Attached to this letter is an outline detailing the costs for us to attend.

Again, this is the second research project to be presented on behalf of Hudson Memorial School. A year ago, I presented, along with Dr. David Christian, at the Evidence-Based School Counseling Conference in San Diego.

AEE/GYA 2018 International Conference:

Dates: Nov. 7-10, 2018 Site: Orlando, Fla.

Please let me know if you have any questions,

Brian Miller Kim Galluzzo Nicole Kivett

*per person amount

SCHOOL ADMINISTRATIVE UNIT NUMBER EIGHTY-ONE

Hudson, New Hampshire

FACILITIES OFFICE MEMORANDUM

To:

Hudson School Board

From: John Pratte, Director of Facilities

Date: June 6, 2018

Re:

School Board Transfers 13 and 14

The facilities office will be scheduling the installation of safety bollards and impact resistant glass film. The safety bollards will be installed outside of entry doors that are at ground level to deter an errant car from impacting the doorways. The impact resistant film will be installed at all entryways and exit/entry doors to provide a deterrent for glass breakage. Both projects have been recommended by the NH Homeland Security Office.

The required expenses are:

• Installation of safety bollards \$9,760 (Transfer 13)

Installation of glass safety protection film \$43,828 (Transfer 14)

The approval of these transfers will help the Hudson School District maintain a safe environment.

Thank you

School Board - 1st Reading	Under \$5,000	#
(Date)		17
School Board - 2nd Reading	Over \$5,000	SB#
(Date)	I	

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School:	DW	_ Date:	6/1/2018
Purpose:	Installation of safety bollards at entry ways		

Org/Object	Description	Current	Amount	New
,		Available	Reduced	Balance
10001100-250	Unemployment	18,119.00	9760.00	8359.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	9760.00	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10002660-430	Emergency Safety Repairs	43828.00	9760.00	53,588.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Added	9760.00	

Approved;

Principal/Supervisor

hance Director

Rusiness Administrator

Purchases over \$1,500:

Purchases over \$5,000:

Hudson School Board

ORIGINAL - Finance Director Revised 3/06 COPY 2 - School/Department

Superintendent of Schools

School Board - 1st Reading	Under \$5,000	#
(Date)	1	Te 1
School Board - 2nd Reading	Over \$5,000	SB#
(Date)		

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

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School:	DW	Date:	6/1/2018
Purpose:	Installation of protective film on main entrance and exterior	or glass doors	

Org/Object	Description	Current Available	Amount Reduced	New Balance
10002722-519	Transporatation (Special Ed)	51,218.00	43828.00	7390.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	43828.00	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10002660-430	Emergency Safety Repairs	0.00	43828.00	43,828.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
	\sim 1	Total Added	43828.00	ale in the

Approved: Principal/Supervisor	Hinance Director	Haun Burnell Business Administrator
Purchases over \$1,500:	Pur	chases over \$5,000:
Supe	erintendent of Schools	Hudson School Board

ATTACHMENT # 12

SCHOOL ADMINISTRATIVE UNIT NUMBER EIGHTY-ONE

Hudson, New Hampshire

FACILITIES OFFICE MEMORANDUM

To:

Hudson School Board

From: John Pratte, Director of Facilities

Date: June 13, 2018

Re:

School Board Transfers 15 and 16

The facilities office will be scheduling a repair of the Hills Garrison roof membrane. The repair is needed as a result of falling ice impacting the membrane over the winter

months. The repair will include safety cushion matting to help absorb the impact of ice

falling in the future. In addition, we will be ordering a new custodial autoscrubber floor

machine to replace a current machine that is now beyond its serviceable life for H.O

Smith School. The current machine was recently found to have a defective water pump

and motor and it is not cost effective to replace.

The required expenses are:

Repair Hills Garrison Roof \$13,100 (Transfer 15)

Replace Autoscrubber \$5,073 (Transfer 16)

Thank you

School Board - 1st Reading	Under \$5,000	#
(Date)	1	1
School Board - 2nd Reading	Over \$5,000	SB#
(Date)		

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School:	HGS	Date:	6/13/2018
Purpose:	Roof Repairs		

Org/Object	Description	Current	Amount	New
Org/Object	Description	Available	Reduced	Balance
10152620-621	Utilities-Gas	6,379.00	6379.00	0.00
10142620-621	Utilities-Gas	7,612.00	6721.00	891.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	13100.00	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10152620-430	Repairs	0.00	13100.00	13,100.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Added	13100.00	93 E. P. 5

Approved		ull	2	lu	dan	Kauen	Bunell
	Principal/Su	pervisor	100	mance Direct	tor	Business Admini	strator
	Purchases	over \$1,500	: X W	14100)	Purchase	es over \$5,000:	
		ţ	Superintend	ent of Schoo	ls		Hudson School Board

ORIGINAL - Finance Director Revised 3/06 COPY 2 - School/Department

School Board - 1st Reading	Under \$5,000	#
(Date)		1/2
School Board - 2nd Reading	Over \$5,000	SB# (V
(Date)		

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School:	ноѕ	Date:	6/13/2018
Purpose:	Replace T3 Auto Scrubber		

Org/Object	Description	Current	Amount	New
Org/Object	Description	Available	Reduced	Balance
10112620-621	Utilities-Gas	2,365.00	2365.00	0.00
10122620-621	Utilities-Gas	2,325.00	2325.00	0.00
10242620-621	Utilities-Gas	746.00	383.00	363.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	5073.00	

USES OF FUNDS

Description	Current Available	Amount Added	New Balance
Equipment Replacement	0.00	5073.00	5,073.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
	Total Added	5073.00	
		Equipment Replacement 0.00	Equipment Replacement 0.00 5073.00

Approved:	Maryle	Stando	and of	Laren Burnell
	Principal/Supervisor	Finance Director	Busin	ess Administrator
	Purchases over \$1,500:	Mull X	Purchases over	
	Supe	fintendent of Schools		Hudson School Board

HUDSON SCHOOL DISTRICT

SAU # 81 20 Library Street Hudson, NH 03051-4240 phone (603) 883-7765 fax (603) 886-1236

Lawrence W. Russell, Jr.
Superintendent of Schools
(603) 886-1235
Irussell@sau81.org

Mary Wilson
Assistant Superintendent
(603) 886.1235
mwilson@sau81.org

Rachel Borge
Director of Special Services
(603) 886-1253
rborge@sau81.org

Karen Burnell
Business Administrator
(603) 886-1258
kburnell@sau81.org

To: Hudson School Board

From: Kyle Hancock, Director of Technology & John Pratte, Facilities Director

Re: District Wide Security Camera & Access Control RFP

Date: June 15, 2018

Nine vendors submitted bids in response to the district's advertised RFP for the security cameras and access control systems.

Vendor	Product	Cost
One Source Security	Avigilon	\$148,724
ECI Systems	S2 Security	\$170,442
Minuteman Security	S2 Security	\$240,639
Pelmac	Fusion & Xprotect	\$263,909
FTG Security	Avigilon	\$264,545
Exactitude inc	Unclear?	\$282,629
Navco	Axis Cameras & Controls	\$305,254
Platinum Protection System	Avigilon Access Control & Exacq video	\$334,249
SoftChoice	SecurityCenter	\$399,496

Upon reviewing all supplied bid documents, One Source Security and FTG Security proposed the most complete systems which meet all bid specifications. Several other bids received do not adhere to the specified technical requirements and were therefor not considered.

After determining the two finalists the school district invited both FTG and One Source Security to present their solutions and review the intricacies of their proposals. During these presentations we concluded that FTG had the most complete proposal and is the most qualified vendor. Specifically, FTG proposed using cameras which are three and five times higher resolution than One Source Security. Additionally, FTG is proposing a 100% new system, where One Source Security has stated that they will reuse wiring, security panels and any other components possible. During these discussions it became evident that this was the reason One Source Security was a lower cost than FTG. However, One Source made these proposals without conducting thorough reviews of current district hardware which is at minimum ten years old leading the SAU team to have concerns about the quality of system One Source proposed.

Additionally, FTG security can provide high quality network video recording hardware which was not specified as part of the original bid at a cost of \$37,200. This hardware was not included in the original

bid specification because our current vendor was unable to provide quality equipment and we were concerned about the quality of other security vendors network hardware. This additional hardware increases the proposed total to \$301,745.

The State of New Hampshire has committed to provide us with 80% of funding for any improvements in our security and access control systems up to \$544,173. Because of this commitment we are recommending the school board approve this project not to exceed \$544,173. The School District will receive up to \$435,338 in reimbursement from the State making the local cost a maximum of \$108,835. The School District will work with FTG security to provide additional security cameras and access control points within this budget thus maximizing our buildings security while minimizing the cost to the Hudson School District.

Recommended Action:

The Hudson School Board awards a contract FTG Security for the installation of security cameras and access control systems in an amount not to exceed \$544,173 as well as approve the corresponding budget transfer.

Thank you in advance for support of the above motion.

ATTACHMENT # 14

SCHOOL ADMINISTRATIVE UNIT NUMBER EIGHTY-ONE

Hudson, New Hampshire

FACILITIES OFFICE MEMORANDUM

To:

Hudson School Board

From: John Pratte, Director of Facilities

Date: June 14, 2018

Re:

School Board Transfer 17

The facilities office, in conjunction with the IT department, will be scheduling the installation of security cameras and access control upgrades. The security cameras will allow surveillance of all school district buildings with internal monitoring capabilities, as well as providing accessibility to the Hudson Police Department. The access control portion of our current platform will be upgraded at all district buildings and will be supported by a new software program that will provide a real-time security solution throughout the School District. This transfer reflects 20% portion of the State of NH approved security grant. This project has been recommended by the NH Homeland Security Office.

The required expense is:

Installation of a district wide camera and access control system \$108,835 (Transfer 17)

The approval of these transfers will help the Hudson School District maintain a safe environment.

Thank you

School Board - 1st Reading 0001818	Under \$5,000	#
(Date)	1	17
School Board - 2nd Reading	Over \$5,000	SB#
(Date)		,

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

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School:	DW	Date:	6/13/2018
	Safety grant 20% district portion		

Org/Object	Description	Current	Amount	New
Org/Object	Description	Available	Reduced	Balance
10002140-110	Psych Services Salary	21,954.00	21954.00	0.00
10111100-110	Regular Teacher Salaries	23,656.00	23656.00	0.00
10141100-110	Regular Teacher Salaries	8,968.00	8968.00	0.00
10151100-110	Regular Teacher Salaries	7,740.00	7740.00	0.00
10241200-110	Special Services Teacher Salary	14,940.00	14940.00	0.00
13513110-110	Science Teacher Salaries	13780.00	13780.00	0.00
10111200-114	Paraprofessional Salaries	20409.00	17797.00	2612.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	108835.00	

USES OF FUNDS

Org/Object	Description		rrent ilable	Amount Added	New Balance
10002660-430	Repairs		0.00	108835.00	108,835.00
					0.00
					0.00
					0.00
					0.00
					0.00
					0.00
		Total	Added	108835.00	是中華

Approved		MA	Lank	den	Krun	Bunell
	Principal/S	upervisor	Finance Dire	ctor	Business Administ	rator
	Purchases	s over \$1,500:	Ku Tel	Purchases	s over \$5,000:	
			ndent of School	ols		Hudson School Board

ORIGINAL - Finance Director

COPY 2 - School/Department

Revised 3/06

HUDSON SCHOOL DISTRICT

SAU # 81 20 Library Street Hudson, NH 03051-4240 phone (603) 883-7765 fax (603) 886-1236

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Karen Burnell
Business Administrator
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kburnell@sau81.org

TO: Hudson School Board

From: Kyle Hancock, Director of Information Technology

Date: June 14, 2018

Re: School Board Transfer - #18

School Board Transfer #18 is for the purchase of two network servers. These severs will replace our existing two core network servers which are no longer supported by Dell. These two servers provide all our core application functionality including Munis (Financial & HR software), PowerSchool, SNAP (Nursing software) and our phone system. Additionally, they provide core network services housing staff and student files, student transcript archives, username and password information and many other functions. The mission critical nature of these servers is the reason we are proposing replacing them. The existing servers will be reused to provide additional resources for the district but running much less critical workloads.

Thank you,

Kyle Hancock

School Board - 1st Reading 00, 18, 8	Under \$5,000	#
(Date)		IXO
School Board - 2nd Reading	Over \$5,000	SB#
(Date)		

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

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School:	DW	Date:	6/13/2018	
Purpose:	Servers			

SOURCES OF FUNDS

Org/Object	Description	Current	Amount	New
0.9.02,000		Available	Reduced	Balance
10002160-321	OT/PT Contracted Services	101899	27676.00	74223.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	27676.00	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10002840-748	Tech Equipment Replacement	2071	26276.00	28,347.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Added	26276.00	

Approved:	2/1	Cu Jde	lun Karen	Bunea
	Principal/Supervisor	Finance Director	Business Admi	nistrator
	Purchases over \$1,500:	uperintendent of Schools	Purchases over \$5,000:	udson School Board

ORIGINAL - Finance Director Revised 3/06

HUDSON SCHOOL DISTRICT

SAU # 81 20 Library Street Hudson, NH 03051-4240 phone (603) 883-7765 fax (603) 886-1236

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Rachel Borge
Director of Special Services
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rborge@sau81.org

Karen Burnell
Business Administrator
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kburnell@sau81.org

TO: Hudson School Board

FROM: Mary Wilson

RE: Budget Transfer SB #1 (FY19)

DATE: June 14, 2018

To keep up with the 21st century learning skills that our science students require to be successful throughout their education and into the workforce, the money set aside for textbook replacement would be better used to purchase technology that can be utilized in the classroom. With this technology, students can collect data real-time, research questions, or model natural phenomena. Over the past year, science teachers have been sharing laptops, and students have been able to grow their learning and understanding of science. With additional laptops, every science classroom will be outfitted with a set, which can further aid in the growth and development of our students' science and engineering skills.

School Board - 1st Reading	Under \$5,000	#
(Date)		-1
School Board - 2nd Reading	Over \$5,000	SB#
(Date)		

HUDSON SCHOOL DISTRICT BUDGET TRANSFER FORM

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	2019			
School:	HMS		Date:	6/13/2018
Purpose:	Science Laptop carts (3)			

Org/Object	Description	Current	Amount	New
Org/Object	Description	Available	Reduced	d Balance
12413110-640	Textbook Replacement	23,000.00	23000.00	0.00
10002213-320	Professional Development	100,000.00	4560.00	95440.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	27560.00	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10242225-744	Add'l Tech Equipment	0.00	27560.00	27,560.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Added	27560.00	110 4 37

Approved:	Gendle	W Kauen	Bunell
Principal/Supervisor	Finance Director	Business Administra	ator
Purchases over \$1,500: Superinter	Pondent of Schools	urchases over \$5,000:	ludson School Board

SAU # 81 20 Library Street Hudson, NH 03051-4240

phone (603) 883-7765 fax (603) 886-1236

Lawrence W. Russell, Jr.
Superintendent of Schools
(603) 886-1235
Irussell@sau81.org

Mary Wilson
Assistant Superintendent
(603) 886.1235
mwilson@sau81.org

Rachel Borge
Director of Special Services
(603) 886-1253
rborge@sau81.org

Karen Burnell
Business Administrator
(603) 886-1258
kburnell@sau81.org

TO:

Hudson School Board

FROM:

Karen Burnell

DATE:

June 12, 2018

RE:

Awarding of Photocopier Vendor

For the fiscal year 2019 the District has reviewed the proposals and pricing from three vendors. The quote received from New England Office Solutions did not comply with the specifications of the RFP. I am requesting that the Board approve the following motion(s) so that we can lease four copiers. Two copiers will be located at Hudson Memorial School and two will be located at Alvirne High School. This action is in compliance with policy 6.1(w) Bidding and Purchasing which was adopted on June 9, 2004.

VENDOR	COPIER MODEL	COST TWO	COST PER
		COPIERS	COPY
Canon Direct	Canon 8595	\$468. month	.0028
Canon Direct	Canon 6565	\$320. month	.0028
NECS	Canon 8585	\$904. month	.0045
NECS	Canon 6555	\$558. month	.0045
New England	Toshiba E 8508a	\$480.70 month	.0032
Office Solutions			
New England	Toshiba E 5508a	\$338. month	.0032
Office Solutions			

Recommended Action:

The Hudson School Board authorizes the District Administration to award Canon Direct a contract to install two copiers at Hudson Memorial School and two copiers at Alvirne High School, for FY19 in accordance with policy 6.1(w).

Thank you in advance for support of the above motion.

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Mary Wilson Assistant Superintendent (603) 886.1235 mwilson@sau81.org

Rachel Borge Director of Special Services (603) 886-1253 rborge@sau81.org

Karen Burnell **Business Administrator** (603) 886-1258 kburnell@sau81.org

MEMORANDUM

TO:

Hudson School Board

FROM:

Karen Burnell, Business Administrator

DATE:

June 12, 2018

Awarding of FY2019 Vendor Contract – Copy Paper RE:

For the fiscal year 2019, we reviewed quotes and pricing from two vendors for copy paper. I am requesting that the Board approve the following motion so that staff may begin entering requisitions for copy paper to be purchased after July 1, 2018. This action is in compliance with policy 6.1(w) Bidding and Purchasing which was revised on July 7, 2008.

VENDOR NAME	COPY PAPER COST
Central Paper	\$50,517.
W.B. Mason	\$48,591.

Recommended Action:

1. The Hudson School Board awards W.B. Mason a contract to provide copy paper for the fiscal year 2019 in accordance with policy 6.1(w). The anticipated expenditure amount with W. B. Mason is \$ 48,591.

Thank you in advance for support of the above motion.

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rborge@sau81.org

Karen Burnell
Business Administrator
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kburnell@sau81.org

MEMORANDUM

TO: Hudson School Board

FROM: Stephanie Colton, Benefits Coordinator

SUBJECT: Fall Intramural Nominations

DATE: June 11, 2018

The following nominations have been submitted for Fall of the 2018-2019 school year:

Hudson Memorial:

Volleyball	John Fichera	\$1,200
Girls Soccer	Frank Girginis	\$1,600
Boys Soccer	Kyle Precourt	\$1,600
Girls Cross Country	Jeannine Hines	\$1,400
Boys Cross Country	Brian Miller	\$1,400

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MEMORANDUM

TO: Hudson School Board

FROM: Stephanie Colton, Benefits Coordinator

SUBJECT: Fall Intramural Nominations

DATE: March 5, 2018

The following nominations have been submitted for Fall of the 2018-2019 school year:

Hudson Memorial:

Volleyball	Karen O'Brien	\$500
Volleyball	Deb Hughes	\$500
Volleyball	Michael Stilphen	\$500
Volleyball	Jeannine Hines	\$500
Volleyball	Meghan Glaude	\$500
Volleyball	Rebecca Leary	\$500
Volleyball	Leanne Phaneuf	\$500

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MEMORANDUM

TO: Hudson School Board

FROM: Stephanie Colton, Benefits Coordinator

SUBJECT: Year Round Club Nominations

DATE: March 5, 2018

The following nominations have been submitted for the 2018-2019 school year:

Hudson Memorial:

Chess Club	John Curtis	\$500
Bowling	Sarah Pooler	\$500
Battle of Books	Rebecca Orcutt	\$500
Book Club	Leanne Phaneuf	\$250
Book Club	Meghan Glaude	\$250
Math Club	Sarah Fichera	\$500
Sewing Club	Rebecca Decker	\$500
Ambassador of Hope	Karen O'Brien	\$475
Ambassador of Hope	Cassidy Spencer	\$475
Art Club	Janice Walsh	\$950
Computer Club	Elaine Reinitzer	\$950
Ski Club	John Curtis	\$950
Swing Choir	Sarah Herron	\$950
Student Senate	Carla Griffin	\$475
Student Senate	Rebecca Decker	\$475
Wrestling Club	Cassidy Spencer	\$950
Woodwind Choir	Samantha Fowler	\$2,000
Jazz Band	Mike Seckla	\$2,000
Grade 8 Advisor	Leanne Phaneuf	\$458.33
Grade 8 Advisor	Meghan Glaude	\$458.33
Grade 8 Advisor	Beth Gildea	\$458.33
Grade 8 Advisor	Daniel Pooler	\$625
Intramural Advisor	Daniel Pooler	\$2,000
Yearbook Advisor	Elaine Reinitzer	\$1,000
Yearbook Advisor	Amber Skach	\$1,000
Student Activities	Carla Griffin	\$1,000
Student Activities	Rebecca Decker	\$1,000
OM Advisor	Rebecca Decker	\$2,000
Special Olympics	Terry Savage	\$2,000
Athletic Director	Adam Goldstein	\$4,700
Drama Club	Sue Weis	\$2,350
Drama Club	Sarah Herron	\$2,350

HUDSON MEMORIAL SCHOOL

Memo

Mr. Larry Russell, Superintendent of Schools To:

Hudson School District

Cc: Joyce Coll, Director of Human Resources

Hudson School District

From: Keith D. Bowen, Principal Hudson Memorial School

Date: 7 June 2018

Approval for Team Facilitators for 2018-2019 School Year Re:

We would like the following teachers to serve as team facilitators for the 2018-2019 school year.

Team 1	Tim Olden	\$2,000.00
Team 2	Rebecca Leary	\$2,000.00
Team 3	Katie LeLievre	\$2,000.00
Team 4	Joy Whitaker	\$2,000.00
Team 5	Sarah Fichera	\$2,000.00
Team 6	Leanne Phaneuf	\$2,000.00
Team 7	Carla Griffin	\$2,000.00
Team 8	Kim Bourassa	\$2,000.00
UA Team	John Fichera	\$2,000.00

Thank you for your consideration.

Keith D. Bowen Principal Hudson Memorial School

POLICY NUMBER: IKE	ADOPTED:
Page #1 of 1 Pages	First Reading: 06.18.18 Second Reading:

Promotion and Retention of Students

In general, most children mature and acquire the basic skills of learning in a manner requiring a school year to a grade. Children with unusual ability and work habits are provided the opportunity, where possible, of mastering skills according to their ability through an enrichment program. In instances where a child has not shown sufficient maturity, social and emotional growth, and has failed to acquire sufficient mastery of basic skills, it may be best for the child to repeat the grade. This decision is made only after examining the following:

- 1. chronological age
- 2. academic growth
- 3. school attendance and behavioral records

Students should be retained only under unique circumstances when no other remedy/alternative course of action is available.

The cost of required remediation beyond the school year will be borne by the parents/guardians unless eligible for free and reduced meals.

POLICY NUMBER: IKE	APPROVED: 09.11.17
replacing 3.3 (f)	First Reading: 09.11.17
	Second Reading: waived

PROMOTION AND RETENTION OF STUDENTS



Philosophy

Grade placement should provide each child with both educational challenges and successes from school activities. Grade placement is based on the premise that each grade will provide appropriate academic, physical, emotional, and social growth.

The continuous progress approach of instruction provides for a range of abilities within a grade level. However, when a student is regarded to be at the extreme of this range, a review of grade placement may be requested by the teacher and/or parent.

District curriculum includes learning goals for each grade level. Typically, a student will spend one year in each grade level to complete these curriculum requirements. However, growth does not take place at the same pace or time for all students. Some students may achieve mastery in a short period of time while others may need additional time. Promotion and retention may be considered as methods of meeting the needs of such students.

Guidelines

Each school principal will have written procedures outlining the process to be followed when a student is being considered for promotion or retention. The following guidelines will be considered when making these decisions.

- Academic achievement, social and emotional development, and physical growth will be considered. In making the decision to promote or retain, one must ask will the student benefit from the promotion or retention.
- 2. No child will be retained more than once in grades K to 8.
- 3. Retentions are not considered a failure or a repetition of a grade. Experiences must be provided during the period of retention that will be beneficial to the student's academic and social and emotional development consistent with a continuous progress approach. One must ask what the student will be doing that is different from the first experience in the specific grade.
- 4. No child will receive promotion more than once in grades K to 8.
- 5. All recommendations concerning grade placement must be made to the school principal. The classroom teacher must notify the school principal if he/she is considering promotion or retention for one of his/her students. A grade placement team will be formed to review the student data and consult with the parents.
- 6. Parents will be asked for their written consent to any proposed changes in regular grade placement.
- 7. The decision for grade placement rests with the school principal with appeal process to the superintendent.

POLICY NUMBER: JH

formerly 4.2(k)

Page #1 of 3 Pages

Revision 1st Reading: 06.18.18

REVISED 04.2014 ADOPTED: 08.16.2010 Second Reading: 08.16.10 First Reading: 08.02.10

HUDSON SCHOOL DISTRICT ATTENDANCE, TARDINESS AND TRUANCY POLICY

Purpose and Intent

The purpose of this Policy is to ensure that students are in school and learning. School attendance is critical to successful school performance. Class discussions, student collaborative work, and teacher guidance and directives all offer learning opportunities that are hard to make up outside the classroom. Therefore, in order to be successful, students must attend school and be on time for classes and other scheduled activities. Tardiness is a disruption to the educational process. It sets a tone that de-values education, detracts from the lesson, is discourteous to the teacher and other students and results in a loss of instructional time.

Parent/Guardian, Student, and School Responsibilities

Under New Hampshire law, specifically RSA 193:1, parents/guardians have a legal obligation to make sure that their children who are at least 6 years of age and under 18 years of age attend school for the entire school year and during all the time that public schools are in session. Parents/Guardians should, therefore, plan activities and appointments for their children at times when school is not in session. Parents/Guardians must contact the school to inform the school of their child's absence.

Parents/Guardians, students, school administrators, and teachers all have important roles in ensuring that students attend school and are on time.

Students have an obligation to attend school and to be on time for class and scheduled activities.

School officials determine whether students' absences are excused or unexcused. The school must also maintain accurate attendance records for each student. Each teacher must accurately report daily attendance and punctuality. The building principal is designated as the person responsible for truancy issues. The building principal must submit attendance information to the Superintendent's office and must communicate with parents when a student's attendance becomes a concern and as required by this Policy. School officials and parents/guardians must then work together to come up with a plan to address the child's absences.

Policy Development

POLICY NUMBER: JH
formerly 4.2(k)

Revis

Page #2 of 3 Pages

Revision 1st Reading: 06.18.18

REVISED 04.2014 ADOPTED: 08.16.2010 Second Reading: 08.16.10 First Reading: 08.02.10

It is the intent of the Hudson School Board to involve parents/guardians in the development of its Attendance, Tardiness and Truancy Policy and any amendments to the Policy. The School Board will notify parents about the proposed Policy or amendments through appropriate communication channels. The School Board will also invite them to attend the School Board meeting at which the proposed Policy or amendments will be discussed.

Excused and Unexcused Absences Defined

The School Board recognizes that absences from school may be necessary under certain circumstances. The School District recognizes two kinds of absences from school: excused and unexcused absences.

Excused absences are limited to the following situations:

- 1. School sponsored events such as field trips or athletic events.
- 2. Absences due to chronic health conditions or illness documented by a physician (includes dentists and orthodontists).
- Death of an immediate family member.
- 4. Religious holidays or attendance at religious ceremonies.
- 5. Absences approved by the Superintendent under RSA 193:1, I(c).
- 6. Absences as a result of waivers from the Superintendent for alternative learning plans under RSA 193:1, I(h).
- 7. College visits.
- 8. Mandated court appearances.

Students will have five (5) school days from the date of absence to present documentation of absence. Unexcused absences and all other absences will include but are not limited to undocumented illness, family vacations, other vacations, absences for other personal reasons, tardiness, cutting classes, dismissals, truancy, absence from any study hall or activity for which the student is scheduled.

<u>Limitations on Unexcused Absences</u>

A half-day absence is defined as missing up to half of the total minutes in a school day. Missing more than half the total minutes in a school day is two half-day absences.

Unexcused absences from school are considered truancy. A student who skips class or scheduled activity, arrives late for class or a scheduled activity, or leaves a class or scheduled activity without permission of school personnel is considered truant and will be deemed to have missed the entire class or scheduled activity.

POLICY NUMBER: JH

formerly 4.2(k)

Revision 1st Reading: 06.18.18

REVISED 04.2014

ADOPTED: 08.16.2010

Second Reading: 08.16.10

First Reading: 08.02.10

Under New Hampshire law, ten half days of unexcused absence during a school year shall constitute habitual truancy. The District has created a procedure and put in place a series of interventions to assist the student with reintegrating back into school. Interventions will occur at five (5) days, eight (8) days, twelve (12), and fifteen (15) days absent. A student with fifteen (15) days absent will be considered truant and contact with DCYF will occur from the school administration or the Hudson Police Department. (Attendance Procedure attached.) A student that has been absent fifteen (15) or more days may be subject to retention according to policy IKE Promotion and Retention of Students.

Appeal

A parent/guardian or student seeking an exception for an absence that is not otherwise excused may file a request with the School Attendance Board. A parent/guardian or student may also appeal to the School Attendance Board the following:

- A determination that a specific absence/tardy, etc. was unexcused;
- 2. A determination that an absence occurred at all; or
- 3. Whether exceptional circumstances exist which make strict application of this Policy inappropriate with respect to one or more absences.

The School Attendance Board shall consist of two teachers, a school counselor and principal or assistant principal. The School Attendance Board shall consider the following factors in reviewing a request or appeal:

- 1. The spirit and intent of the Policy.
- 2. Whether the absence was due to the action or inaction of the student or parents.
- 3. Whether exceptional circumstances exist that warrant an exception to the Policy.

POLICY NUMBER: IMBC	ADOPTED:
Page #1 of 2 Pages	First Reading: 06.18.18 Second Reading:

High School Alternative Credit Options

Credit may be earned through alternative methods outside of regular classroom-based instruction offered by the school district. Awarding of credits to be applied toward high school graduation will be determined by the high school principal or designee(s), and will be granted only if the request fulfills the following:

- 1. The request is submitted with a plan to achieve competency that meets or exceeds the rigorous academic standards required by the school for students enrolled in a credit course offered by the school.
- 2. The plan includes clear expectations for performance.
- 3. The plan includes clearly defined methods and expectations for assessment.
- 4. Verification of the plan's merit can be evaluated in a timely fashion and does not cause unnecessary burden of the resources of the district.
- 5. The student follows the regulations and procedures as described in Policy ILBAA and demonstrates mastery of the identified competencies.

The School Board encourages increased educational options for hospitalized or homebound students, at risk students, suspended students, or other atypical students for whom regular classrooms are not practical.

Students earning credit via alternative methods will participate in all assessments required by the statewide education improvement and assessment program.

The School Board directs the Superintendent to establish regulations and procedures for implementing this policy that will include:

- 1. Definitions of allowable alternative learning opportunities.
- 2. Reasonable limits on the number of approved alternative courses that can be administered each school year school-wide and per student.
- 3. The number of alternative credits each student may use toward graduation requirements.
- 4. Application and approval process.
- 5. Criteria for determining which requests satisfy a particular subject area requirement.
- 6. Identification of person(s) responsible for approval, supervision, and monitoring progress.
- 7. Requirements that alternative opportunities meet the same rigorous academic outcomes as traditional classroom delivery.
- 8. Assurance of equal access for all students. The Bedford School District does not discriminate on the basis of race, color, religion, marital status, family responsibilities, national/ethnic origin, age, sex, sexual orientation, or disability in its programs, activities, and employment practices.
- 9. The procedure will be made available to the public.

POLICY NUMBER: IMBC	ADOPTED:
Page #2 of 2 Pages	First Reading: 06.18.18 Second Reading:

It is the policy of the School Board that alternative methods for the awarding of credit may include.

- 1. Interdisciplinary credit.
- 2. Satisfactory completion of course requirements at another public school district, an approved private school, or a home-schooling experience.
- 3. Transfer of credits earned by students before enrolling in the district, such as students moving into New Hampshire from another state or country.
- 4. Extended learning opportunities under the provisions of Policy IHBH.
- 5. College Credit/Dual Credit.
- Middle school course work to the extent that it exceeds the requirements for seventh or eighth grade, is consistent with the related high school course(s), and the student demonstrates mastery of course competencies.

Pre-tests are separate and distinct from competency assessments. If a student demonstrates knowledge and abilities on a placement pre-test developed by the school district for a particular course, the student shall not receive credit for the course but shall be allowed to take a more advanced level of the subject or an elective. If a student demonstrates mastery of competency for a course then the student will receive credit without impact to grade point average.

Funding

Unless otherwise recommended by the Superintendent and approved by the School Board, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition, transportation, and textbooks. The district may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the district and the course is not completed, the student must reimburse the district for the expenses.

Regulatory Reference

NH Code of Administrative Rules, Section Ed. 306.04(a) (6, 12, 14): Policy Development; NH Code of Administrative Rules, Section Ed. 306.26: Kindergarten- Grade 8 School Curriculum; NH Code of Administrative Rules, Section Ed. 306.27(c): High School Curriculum, Credits, Graduation Requirements, and Co-curricular Program; NH Code of Administrative Rules, Section Ed. 306.27(d): High School Curriculum, Credits, Graduation Requirements, and Co-curricular Program

See Policies IHBH, IKF, IKFA, and ILBAA

POLICY NUMBER: IMBC Adopted: 05.04.15

Page #1 of 2 Pages 1st Reading: 04.20.15 2nd Reading: 05.04.15

ALTERNATIVE CREDIT OPTIONS

OLD

Category: Priority/Required by Law

Credit may be earned through alternative methods outside of regular classroom-based instruction offered by the district schools. Awarding of credits to be applied toward high school graduation will be determined by the high school principal, and will be granted only if the request fulfills the following:

The request is submitted with a plan to achieve competency that meets or exceeds the rigorous academic standards required by the school for students enrolled in a credit course offered by the school.

- The plan includes clear expectations for performance.
- The plan includes clearly defined methods and expectations for assessment.
- Verification of the plan's merit can be evaluated in a timely fashion and does not cause unnecessary burden of the resources of the administration.

The Board encourages increased educational options for hospitalized or homebound students, dropouts, suspended or expelled students, young athletes, or other atypical students for whom regular classrooms are not practical or effective. It is hoped that such offerings will serve as a motivator for students with different learning styles.

Students earning credit via alternative methods will participate in all assessments required by the statewide education improvement and assessment program.

The Board directs the Superintendent to establish regulations and procedures for implementing this policy that will include:

- Definitions of allowable alternative learning opportunities
- Reasonable limits on the number of approved alternative courses that can be administered each school year school-wide and per student
- The number of alternative credits each student may use toward graduation requirements
- Application and approval process
- Criteria for determining which requests satisfy a particular subject area requirement
- Identification of person(s) responsible for approval, supervision, and monitoring progress
- Requirements that alternative opportunities meet the same rigorous academic outcomes as traditional classroom delivery
- Assurance of student safety including physical and technological
- Assurance of equal access for all students
- Assurance that approved alternative learning opportunities are consistent with all policies of

POLICY NUMBER: IMBC Adopted: 05.04.15

Page #2 of 2 Pages 1st Reading: 04.20.15 2nd Reading: 05.04.15

this board

- The procedure will be made available to the public.
- It is the policy of the Board that alternative methods for the awarding of credit may include:
- Competency testing in lieu of enrollment under the provisions of Policy ILBAA
- Interdisciplinary credit
- Satisfactory completion of course requirements at another public school district, an approved private school or a home-schooling experience
- Transfer of credits earned by students before enrolling in the district, such as students moving into New Hampshire from another state or country
- Extended learning opportunities under the provisions of Policy IHBH
- Online/virtual learning opportunities under the provisions of Policy IMBA
- College Credit/Dual Credit
- Early Graduation
- Middle school acceleration to the extent that the course work exceeds the requirements for seventh or eighth grade, is consistent with the related high school course(s), and the student achieves satisfactory standards of performance.

If a student demonstrates knowledge and abilities on a placement pre-test developed by the school district for a particular course, the student shall not receive credit for the course, but shall be allowed to take a more advanced level of the subject or an elective.

Funding

Unless otherwise recommended by the Superintendent and approved by the Board, under ordinary circumstances students or their parents/guardians are responsible for all related expenses including tuition and textbooks. The District may pay the fee for expelled students who are permitted to take courses in alternative settings. If paid by the district and the course is not completed, the student must reimburse the district for the expenses.

Legal References:

Ed 306.04(a)(13), Alternative Means of Earning Credit Ed 306.14(a)(14), Alternative Means Of Demonstrating Achievement Of Graduation Competencies Ed 306.21, Alternative Programs

Revised: May 2014

Revised: October 2005, May 2012

NHSBA Note, May 2014: Only change is the addition of Ed 306.04(a)(14) and Ed 306.21 to

Legal References.