

Posted: 05.31.18

At: All Hudson schools, SAU building, district website

**HUDSON SCHOOL DISTRICT
Hudson, New Hampshire
June 4, 2018
Hills Memorial Library – 18 Library Street**

**6:30 pm Public Session
followed by Non-public Session**

AGENDA

- A. **Call to Order:** Malcolm Price, Chair, will call the meeting to order.
- Pledge of Allegiance
- B. **Public Hearing**
1. Funding from the State of NH Public School Infrastructure Fund: Attachment # 1
- C. **Public Input**
- D. **Presentations to the Board**
1. Champions Before- and After-School Program
- E. **Requests of the Board**
1. Project Lead-the-Way Training (MW): Attachment # 2
 2. AEE/GYA Conference Attendance (MW): Attachment # 3
 3. Leave of Absence Request (LR): Attachment # 4
- F. **Reports to the Board**
1. Superintendent's Report
 2. Assistant Superintendent's Report
 3. Director of Special Services' Report
 4. Business Administrator's Report
- G. **Committee Reports**
- H. **Correspondence**
1. Student Activity Funds Report (KB): Attachment # 5
- I. **Recommended Action**
1. Manifests – Recommended action: Make necessary corrections and sign.
 2. Minutes – Recommended action: Review and approve.
 - a) 05.21.18 Draft Minutes: Attachment # 6
- J. **Old Business**
1. Vendor Contract Award, Alvirne High School Bathroom Flooring Renovation (KB): Attachment # 7

Posted: 05.31.18

At: All Hudson schools, SAU building, district website

K. New Business

1. Budget Transfer SB #11 (KB): Attachment # 8
2. Graduation Procedures (SM)

L. Board Member Comments

M. Upcoming Meetings

Meeting	Date	Time	Location	Purpose
Policy Committee	06.11.18	6:00 pm	SAU Building	Regular Meeting
School Board	06.18.18	6:30 pm	Hills Memorial Library	Regular Meeting
Policy Committee	06.25.18	2:45 pm	SAU Building	Regular Meeting
School Board	07.09.18	6:30 pm	Hills Memorial Library	Regular Meeting

N. Non-Public Session

1. *Staff Nominations (LR): Non-public Attachments # 9 – 14*

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- (a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- (b) The hiring of any person as a public employee.*
- (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- (d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- (e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*

O. Adjourn

PUBLIC NOTICE

Pursuant to RSA 198:20-b, and in accordance with Article 4 of the March 6, 1992 Town Meeting, the Hudson School Board shall hold a public hearing in conjunction with its regular scheduled meeting on June 4, 2018 which starts at 6:30 pm and is held in the Hills Memorial Library, 18 Library Street, Hudson NH

to accept funding from the
State of NH Public School Infrastructure Fund, RSA 198:15-y for

Alvirne High School Sprinkler System in the amount of \$300,000.00 and for the district-wide surveillance installation and access control upgrade in the amount of \$435,338.40

Ms. Karen Burnell
Business Administrator
Hudson School District
20 Library Street
Hudson, NH 03051
(603) 886-1258



STATE OF NEW HAMPSHIRE
OFFICE OF THE GOVERNOR

CHRISTOPHER T. SUNUNU
Governor

January 4, 2018

Lawrence Russell
20 Library Street
Hudson, NH 03051-4240

Dear Superintendent Russell,

I am very pleased to inform you that your recent application to the Public School Infrastructure Fund, RSA 198:15-y for **Alvirne Sprinkler System** has been favorably recommended in the amount of **\$300,000** by the Public School Infrastructure Fund Commission and I have approved it. This amount reflects 30% of the amount of your total project costs.

Earlier this year, we established the Public School Infrastructure Fund to assist school districts in making long overdue infrastructure upgrades. The goal is simple: make New Hampshire's schools safer for students, teachers, and faculty while enabling you the opportunity to provide local taxpayers with some relief. We appreciate your commitment to these principles as reflected by your thorough application.

State expenditures of this nature must receive final approval by the General Court's Joint Fiscal Committee and the Executive Council. However, you should know that I plan to personally appear before these bodies to advocate for final approval of your project.

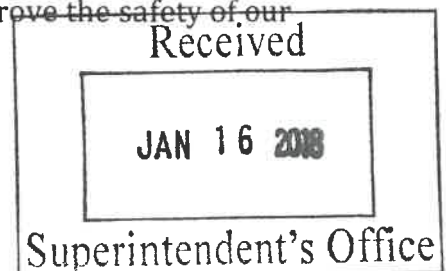
I wanted to bring the **conditional approval** to your attention to allow your district to prepare for Town Meeting, Deliberative Session or in crafting your next school district budget. We anticipate that final approvals of projects will be complete by late January to early February.

The New Hampshire Department of Education will remain in communication with you as the process moves forward. Please contact my office or Amy Clark at 271-2037 at the Department directly with any questions you may have.

Once again, congratulations and thank you for your hard work to improve the safety of our schools for our state's educators and students.

Sincerely,

Christopher T. Sununu
Governor





Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
101 Pleasant Street
Concord, N.H. 03301
TEL. (603) 271-3495
FAX (603) 271-1953

May 8, 2018

Lawrence Russell, Superintendent SAU #81
20 Library St.
Hudson, NH 03051-4240

Project for: District wide (for all schools)

Dear Superintendent Russell,

It is my pleasure to notify you that your recent application to the Public School Infrastructure Fund, established in RSA 198:15-y, for the District-wide surveillance installation and access control upgrades has been **approved**. Your award reflects 80% of the project costs, not to exceed \$435,338.40.

At the completion of your project please submit a *Completion of Project and Request for Payment* form with the Department of Education. The form can be found online at: https://www.education.nh.gov/program/school_approval/infrastructure-fund.htm. Your award must be claimed by **April 1, 2019**. If you are unable to complete your project by that time, please contact the Department for further assistance.

Your dedication to the health and safety of New Hampshire's students and staff is appreciated. Thank you for this commitment. If you have any questions, please do not hesitate to contact me or Amy C. Clark at 271-2037.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Edelblut".

Frank Edelblut
Commissioner of Education

Cc: Karen Burnell, Business Administrator

HUDSON MEMORIAL SCHOOL

Memo

To: Hudson School Board

Cc: Lawrence Russell, Superintendent of Schools
Hudson School District

From: Keith D. Bowen, Principal 
Hudson Memorial School

Date: 23 May 2018

Re: Project Lead the Way Green Architecture training for Tyler Beaudoin

The purpose of this memo is to request permission for Mr. Tyler Beaudoin, Project Lead the Way teacher at Hudson Memorial School, to attend training in Chicago, Illinois for the new course we will be offering in Green Architectures next fall. The training runs from June 25th to June 27th and the closest available training site is at the University of Illinois in Chicago. The total cost to the district will be \$2,229.39.

Thank you for your time and consideration with this request. Your approval will benefit our pre-engineering course offerings as we head into the 2018-19 school year.

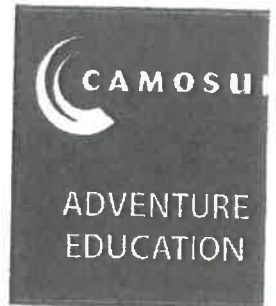


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Latest News

New JEE research-to-practice supplement "Mindful Place-Based Education: Mapping the Literature"

Accepting Award Nominations
Nominate an outstanding colleague or organization now

Latest JEE Issue now online
See the table of contents for the June 2018 issue of JEE.

2017 AEE International Conference Resources

At AEE, we aim to inspire collaboration among individuals with different backgrounds and perspectives, connect experiential education professionals around the world and build your professional knowledge and competency. In November, nearly 800 practitioners, teachers, therapists, facilitators, trainers, students and administrators gathered for our 45th Annual International Conference. Below are some video highlights and workshop resources from the event. Enjoy!

Register Now

Registration Rates

	Early Bird Rates May 1 - July 31	Regular Rates Aug 1 - Sep 30	Late Rates Oct 1 - Nov 30
AEE/GYA Member	\$100	\$150	\$200
Presenter Member	\$250	\$275	\$300
Student/AFGL/Student Member	\$250	\$275	\$300
Life Member	\$500	\$500	\$500
Preserve the Past Member	\$250	\$275	\$300
Corporate Member	\$100	\$100	\$100
One Day	\$225	\$225	\$225

Register Now

Cancellation & Refund Policy

All conference fees, less a \$50 U.S. administrative fee, will be refunded if a cancellation request is received 45 days prior to the conference start date (9-23-18). Fifty percent of the conference registration fee and any other conference items in full will be refunded after this date and until 15 days prior to the conference start date (10-23-18). There will be no refunds after this date (10-24-18). Please submit all cancellations in writing to: membership@aee.org.

Need to make a change?

Email requested changes to membership@aee.org.

For other changes, click [here](#).

If cost is a concern, consider these options:

Click [here](#) to learn about available scholarships.

NOVEMBER 7-10 2018

[Register Now](#)

Welcome to the 2018 AEE+GYA Joint International Conference! On behalf of the Association for Experiential Education and the Gap Year Association, we are excited to host you and 600 of your professional peers and colleagues this November in Orlando for a conference that's sure to connect, share, and grow this excellent community of experiential educators.

Join us in Orlando for something special: The experiential education tribe is broad, diverse and powerful. This is our time to tell our story and expand our impact.



WHO WE ARE

Learn more about The

PRECONFERENCE EVENTS

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Keith D. Bowen
Principal
Email: kbowen@sau81.org

Ross J. McLean
Assistant Principal
Email: rmclean@sau81.org

HUDSON MEMORIAL SCHOOL

1 Memorial Drive
Hudson, NH 03051
Phone (603) 886-1240 -- Fax (603) 883-1252

Theo Tufts
Assistant Principal
Email: tufts@sau81.org

Dr. Mary Ellen Pantazis
Assistant Principal for Special Services
Email: mpantazis@sau81.org

May 25, 2018

Mr. Bowen:

Thank you for your continued support in our Adventure-Based Counseling programming and research projects with the University of Arkansas. This spring we will be finishing our second research project and data collection with the university over the past 3 school years.

This year's project has been accepted at the **2018 Joint International Conference for the Association of Experiential Education and Gap Year Association** in Orlando, Fla. The presentation is titled, "Promoting Social-Emotional Learning Through Adventure Groups," and was accepted on May 16. HMS' Kim Galluzzo and Nicole Kivett, along with our Arkansas counterparts, are listed as co-presenters and would all like to attend.

We are looking for support to attend this conference as this presents a unique opportunity for us as educators. Attending an international conference alone would be special, but as co-presenters we feel especially proud to be representing the Hudson School District. Attached to this letter is an outline detailing the costs for us to attend.

Again, this is the second research project to be presented on behalf of Hudson Memorial School. A year ago, I presented, along with Dr. David Christian, at the Evidence-Based School Counseling Conference in San Diego.

AEE/GYA 2018 International Conference:

Dates: Nov. 7-10, 2018

Site: Orlando, Fla.

Please let me know if you have any questions,

Brian Miller
Kim Galluzzo
Nicole Kivett

Person	Airfare (MHT to ORL)	Hotel (4 nights)	Meals (3 meals/5 days)	Conference fee	Transportation
Brian Miller	\$400	\$695	\$300	\$375	\$50
Kim Galluzzo	\$400	\$348	\$300	\$375	\$50
Nicole Kivett	\$400	\$348	\$300	\$375	\$50
Total:	\$1,200	\$1,390	\$900	\$1,125	\$150

*plus 6.5% sales tax

*plus 6.0% hotel
occupancy tax

*per person amount

Subtotal:

\$4,765

28A Dexter Street
Derry, NH 03038
(518) 332-6497
srodriguez@sau81.org

May 30, 2018

Members of the Hudson School District Board:

It is with great sadness that I am writing to ask for your consideration to allow me to rescind my contract for the 2018 – 2019 school year. I recently married a Lt. Col in the United States Air Force and would like to be able to move my daughter and I to Scott AFB in Illinois to be with him. I would also like to ask for your consideration to grant me a leave of absence with the hopes that the next duty station he will receive will be Hanscom AFB in Massachusetts.

When I relocated here eight years ago, my closest friend or family was three hundred miles from here. Hudson gave me the family and friends that I needed to make New Hampshire feel like home. Now, I am leaving and am so sad to be leaving my Hudson family and would love the chance to be able to come back and teach here.

I thank you for allowing me the opportunity to teach for the Hudson School District these past eight years.

Respectfully,

A handwritten signature in black ink that reads "Stefanie Rodriguez". The signature is written in a cursive style with a large, looping flourish at the end.

Stefanie Rodriguez
6th Grade Language Arts
Hudson Memorial School

SCHOOL ADMINISTRATIVE UNIT NUMBER EIGHTY-ONE
Hudson, New Hampshire

FINANCE OFFICE MEMORANDUM

To: Karen Burnell, Business Administrator

From: Erin Adams, Finance Director



Date: May 30, 2018

Re: Student Activity Quarterly Report

I have attached the reconciled student activity report for the quarter ending March 31, 2018. Although the schools submit these reports monthly, I will forward the reports to you at the end of each quarter for submission to the board.

Thank you.

EARLY LEARNING CENTER

Dr. H.O. Smith School
33 School Street
Hudson, NH 03051
Tel: 603-886-1248



Library Street School
22 Library Street
Hudson, NH 03051
Tel: 603-886-1255

Mary-Ellen Labrie
Principal

Sandie Johnstone
Assistant Principal

Heidi Greaves
Special Education Department Head

Gloria Hussey
School Counselor

TO: Erin Cannamucio
FROM: Mary-Ellen Labrie
DATE: April 6, 2018
RE: Student Activity Accounts

ME Labrie

Attached is a summary from Dr. H.O. Smith School for the months of January, February and March. Listed below are the accounts we use and examples of the activity.

1. Student Activities – Materials Purchased for Math
2. Principal – Deposit from Recycle That
4. Music – Flowers for Student Activity
5. Book Fair – No Activity
6. Field Day – No Activity
10. Picture Money – No Activity
13. Enrichment Program – No Activity
14. Preschool Snacks/Sensory – Supplies Purchased for Preschool, Funds Deposited from Parents for Preschool Snacks
15. Community Outreach – No Activity

SELECTED Data

Current Cash Balance Report

Date: 01/01/2018 thru 03/31/2018

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A STUDENT ACTIVITIES					
1 Student Activities	364.96	0.00	79.11	0.00	285.85
2 Principal	186.61	121.08	0.00	0.00	307.69
4 Music	263.01	0.00	40.00	0.00	223.01
5 Book Fair	52.41	0.00	0.00	0.00	52.41
6 Field Day	200.00	0.00	0.00	0.00	200.00
10 Picture Money	5,294.24	0.00	0.00	0.00	5,294.24
13 Enrichment Program	1,033.36	0.00	0.00	0.00	1,033.36
14 Preschool Snacks/Sensory	172.59	600.00	218.39	0.00	554.20
15 Community Outreach	513.40	0.00	0.00	0.00	513.40
A STUDENT ACTIVITIES Totals:	<u>8,080.58</u>	<u>721.08</u>	<u>337.50</u>	<u>0.00</u>	<u>8,464.16</u>
Report Totals:	8,080.58	721.08	337.50	0.00	8,464.16

MEL

Denise Romano

HILLS GARRISON SCHOOL

190 Derry Road
Hudson, NH 03051
(603)881-3930
FAX (603)881-3933

Lois Connors
Principal

Jennifer Perkins
School Counselor

Sarah Muncey
Assistant Principal

To: Erin Cannamuccio
From: Lois Connors
Re: March 2018 Student Activities Report
Date: April 6, 2018

1. Student Activities:

- ❖ To support special events and activities
- ❖ Field Day
- ❖ District funded field trips
- ❖ Recorder Order Money
- ❖ Social Studies and Science teacher supply money
- ❖ SAM's Club student snack money

2. Postage:

Account zeroed out. Postage now handled through a P.O. system

3. Principal's Account:

-For special events, activities and materials

- ❖ Coke machine – Teacher's room
- ❖ Teacher Appreciation
- ❖ Staff Last Day Lunch
- ❖ Volunteer Appreciation
- ❖ Workshop Day Supplies

4. SPED Postage:

Account zeroed out. Postage now handled through a P.O. system

5. Peter Prokop Library Account (Memorial Account):

- ❖ Library books
- ❖ Adopt-A-Book
- ❖ Lost book replacement

6. School Store Account:

- ❖ Funds to replenish the student run school store.



Memorandum

**Nottingham West
Elementary School**

DATE: April 9, 2018
TO: Erin Cannamucio
FROM: Joyce Oberholtzer
RE: Student Activity Account

As of March 2018, there is a balance of **\$44,531.64** in the student activity account for Nottingham West Elementary School. The following breakdown of each program and the balance associated is listed below:

Activity #	Activity Account	Balance	Comment
1	Postage	\$80.27	Purchase Stamps
2	Student Activities	\$12,797.82	Reimbursement for field trips, student activity & needs reimbursement, etc.
3	Musical Programs	\$719.17	Purchases for chorus & musical instruments
4	Principal Account	\$743.44	Purchase for Staff & Volunteer events
8	Vending Machines	\$554.46	Purchase of Coffee and Soda Machine (Staff use only)
12	Community Outreach	\$3,878.43	Used to help students and families in need
13	Enrichment Program	\$7,567.45	Used to pay instructor stipends (check forwarded to District) & purchases of materials for Enrichment.
15	Library	\$0	Purchase Lost and damaged library books. Note: This account has been dissolved per instruction of District
16	Art Program	\$7,303.60	Artist-in-Residence Program; money incurred from Art fundraising activity
19	Consumables	\$1,070.51	Purchase Social Studies & Science consumables (funded through Budget)
23	Field Day	\$316.16	Reimburse for Field Day (funded through Budget)
24	Hockmeyer	\$3,696.43	Commission money received from Photography Company
25	Playground	\$5,803.90	Fundraising for Playground equipment and replacement needs

ALL Data

Current Cash Balance Report

Date: 01/01/2018 thru 03/31/2018

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A Student Activities					
1 Postage	80.27	0.00	0.00	0.00	80.27
2 Student Activities	9,428.42	3,637.69	268.29	0.00	12,797.82
3 Musical Programs	1,971.16	60.00	1,311.99	0.00	719.17
4 Principals Account	816.96	0.00	73.52	0.00	743.44
8 Vending Machine Account	509.46	243.00	198.00	0.00	554.46
12 Community Outreach	4,056.96	0.00	178.53	0.00	3,878.43
13 Enrichment Program	7,458.72	5,435.00	5,326.27	0.00	7,567.45
15 Library	2,200.04	37.95	2,237.99	0.00	0.00
16 Art Program	8,803.60	0.00	1,500.00	0.00	7,303.60
19 Consumables	1,154.70	0.00	84.19	0.00	1,070.51
23 Field Day	316.16	0.00	0.00	0.00	316.16
24 Hockmeyer Commission	3,548.30	280.00	131.87	0.00	3,696.43
25 Playground	5,803.90	0.00	0.00	0.00	5,803.90
A Student Activities Totals:	46,148.65	9,693.64	11,310.65	0.00	44,531.64
B Inactive accounts					
5 Banking Program	0.00	0.00	0.00	0.00	0.00
6 Interest Account	0.00	0.00	0.00	0.00	0.00
7 School Store	0.00	0.00	0.00	0.00	0.00
10 Recycling/Peer Mediation	0.00	0.00	0.00	0.00	0.00
14 Parenting Class	0.00	0.00	0.00	0.00	0.00
17 Teacher of the Year	0.00	0.00	0.00	0.00	0.00
18 Battle of the Books	0.00	0.00	0.00	0.00	0.00
20 Career Day	0.00	0.00	0.00	0.00	0.00
21 Joan Lang Educational Fund	0.00	0.00	0.00	0.00	0.00
22 Preschool Snack Program	0.00	0.00	0.00	0.00	0.00
B Inactive accounts Totals:	0.00	0.00	0.00	0.00	0.00
Report Totals:	46,148.65	9,693.64	11,310.65	0.00	44,531.64

7. Field Trips:

- ❖ Funds generated from the Fall gift wrap sale to offset the cost of admissions and bus transportation for all field trips.
- ❖ Interest from the checking account earmarked for this area.
- ❖ Deposits for spring field trips

8. Bank Interest:

- ❖ At year's end the interest was moved to the field trip account to cover costs of field trips. Prices are increasing especially for buses due to fuel increases

9. After School Enrichment Program:

- ❖ Funds to cover stipends for instructors and the supplies for running each session.
- ❖ Chorus
- ❖ Fall, Winter, and Spring Enrichment

10. Ski Club:

- ❖ Bus costs and chaperone pay for running ski program. Advisor – Julie St. Louis

12. Bowling Club:

- ❖ Bus and Bowling fees were paid for from this account.

14. Playground Fund

- ❖ Funds generated to enhance the playground with additional equipment

15. HGS Scholarship Fund

- ❖ Teacher donated soup was sold weekly to raise money for a scholarship(s) former HGS student that is graduating from Alvirne this year.

17. School Picture Money:

- ❖ Money sent from Hockmeyer for school photos
- ❖ STEM Assemblies for all students

18. Enrichment Band:

- ❖ Used to purchase band supplies and repairs.

20. OT/PT Supply Money

- ❖ Money from the OT/PT budget to purchase consumable supplies (food for cooking lessons)

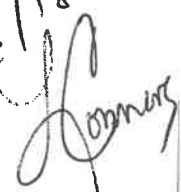
ALL Data

Current Cash Balance Report

Date: 01/01/2018 thru 03/31/2018

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
0	0.00	0.00	0.00	0.00	0.00
0	0.00	0.00	0.00	0.00	0.00
Totals:	0.00	0.00	0.00	0.00	0.00
A Student Activities					
1 Student Activities	5,302.13	3,654.51	4,983.15	-40.00	3,933.49
2 Postage Account	0.00	0.00	0.00	0.00	0.00
3 Principals Account	370.85	459.00	360.00	0.00	469.85
4 SPED Postage	0.00	0.00	0.00	0.00	0.00
5 Peter Prokop Library Account	460.89	57.51	315.54	0.00	202.86
6 School Store Account	1,356.04	0.00	0.00	0.00	1,356.04
7 Genevieves / Field Trips	3,789.60	2,250.00	0.00	-35.00	6,004.60
8 Bank Interest	46.95	5.96	0.00	0.00	52.91
9 After School Enrichment Program	11,131.31	2,614.99	387.59	0.00	13,358.71
10 Ski Club	466.69	3,300.00	2,142.11	0.00	1,624.58
11 Cupstacking	0.00	0.00	0.00	0.00	0.00
12 Bowling Club	365.48	0.00	0.00	0.00	365.48
13 Camelita Beaulieu	0.00	0.00	0.00	0.00	0.00
14 Playground Fund	144.24	0.00	0.00	0.00	144.24
15 Hills Garrison Scholarship Fund	519.08	153.75	75.63	0.00	597.20
16 Summer Science Camp	0.00	0.00	0.00	0.00	0.00
17 School Picture Money	2,561.33	0.00	0.00	0.00	2,561.33
18 Band Enrichment	349.30	0.00	0.00	0.00	349.30
20 OT/PT Supply Money	84.43	0.00	40.78	0.00	43.65
A Student Activities Totals:	26,948.32	12,495.72	8,304.80	-75.00	31,064.24
Report Totals:	26,948.32	12,495.72	8,304.80	-75.00	31,064.24

4/6/18


HUDSON MEMORIAL SCHOOL

Memo

To: Erin Cannamucio

From: Keith Bowen KDB

Date: April 10, 2018

Re: Student Activities Balance Report/January through March 2018

Attached is the March 31, 2018 Cash Balance Quarterly Report for the Hudson Memorial School. The Activities Report has a balance of \$60,935.40.

Student Activities Account (#1): Monies raised for this account are used for all field trip buses, children in need, assemblies, and to supplement special classroom and student supplies. The disbursement of \$4,735.78 was for several field trip buses. The receipts of \$1,006.82 was received from Chunky's for an overpayment and from the community to support our student activities account for future field trip buses.

Principals Account (#2): The money in this account is used for special staff activities, various learning materials for special projects, supplement registration fees for various workshops for all staff members, food and supplies for several faculty moral functions throughout the school year, etc. The receipts of \$464.00 was received from the staff for the purchase of soda and water from the soda machine in the teachers' room. The disbursement of \$168.00 was payment for the soda to the Coke Cola company.

Eighth Grade Account (#3): The money for this account is for the preparation for school dances and is received from the students. The receipt of \$1,009.88 was from students' admissions to the dance. The disbursement of \$735.87 was for payment to the DJ and dance chaperones.

Washington DC Trip Account (#4): The money in this account is used for the yearly 8th grade trip to Washington DC. The disbursement of \$130,945.80 was for the final payment to Capital Tours for the upcoming DC trip and reimbursement for students choosing not to attend the DC field trip. The adjustment of \$9,276.48 was monies moved from the DC Scholarship account and the cookie dough profits to make final payment to Capital Tours in April.

Cookie Dough Account (#8): The money in this account is funded by the sale of cookie dough for the benefit of individual student to pay for the DC trip. The adjustment of \$9,051.48 was transferred to the Washington DC trip account.

Curtain Club/Drama Club (#16): The money in this account is used for the purchase of props, equipment, etc...for the spring play. The disbursements of \$3,400.29 was for costume rentals, reimbursement for sets, props and tables, also for the purchase of t-shirts for the cast

DC Scholarship Account (#17): The money in this account is used to scholarship students to DC and is funded by donations, Cookie Dough fundraiser and balance of the DC account each year. The receipts of \$1,200.00 was a donation made to help 3 students attend the upcoming DC field trip. The adjustment of \$1,455.44 was transferred to the DC account to help fund the student's trip to DC.

PTO Funded Activities (#18): The money in this account is for the benefit of the students. The receipts of \$2,135.15 was received from the community for the purchase of the 8th grade t-shirts.

Ski Club Account (#19): The money in this account is to provide transportation, ski rental and lift passes for students in the ski club. The receipts of \$1,312.00 was received from the students to attend the weekly ski trips. The disbursements of \$5,294.13 was for payment to the bus company and to pay for the chaperones.

Monies in all other accounts are used solely for the benefit of the account name.

SELECTED Data

Current Cash Balance Report

Date: 01/01/2018 thru 03/31/2018

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A SCHOOL ACCOUNTS					
1 Student Activities	7,382.39	1,006.82	4,735.78	0.00	3,653.43
2 Principals Account	1,584.96	464.00	168.00	0.00	1,880.96
3 Eighth Grade Account	9,457.56	1,009.88	735.87	0.00	9,731.57
4 Washington DC Trip Account	70,979.84	55,207.74	130,945.80	9,276.48	4,518.26
5 Lost Books	624.24	0.00	0.00	0.00	624.24
6 Picture Commission	0.00	0.00	0.00	0.00	0.00
7 3Design Club	68.75	0.00	0.00	0.00	68.75
8 Cookie Dough Account	24,960.18	0.00	0.00	-9,051.46	15,908.72
9 Sports Account	777.84	64.00	64.00	0.00	777.84
10 Athletics	200.79	0.00	0.00	0.00	200.79
11 Student Council	1,505.73	0.00	0.00	0.00	1,505.73
12 Yearbook Account	2,819.81	25.00	0.00	0.00	2,844.81
13 Library Account	322.13	0.00	0.00	0.00	322.13
14 Science Account	466.26	0.00	11.98	0.00	454.28
15 Fundraising Account	122.00	0.00	0.00	0.00	122.00
16 Curtain Club Account	7,650.76	240.00	3,400.29	0.00	4,490.47
17 DC Scholarship account	255.44	1,200.00	0.00	-1,455.44	0.00
18 PTO Funded Activities	4,304.78	2,135.15	0.00	0.00	6,439.93
19 Ski Club Account	4,772.22	1,312.50	5,294.13	0.00	790.59
20 Music Account	3,436.77	1,020.00	1,104.07	0.00	3,352.70
23 Art Club Account	178.28	0.00	0.00	0.00	178.28
25 Bowling Club	500.42	0.00	0.00	0.00	500.42
28 Interest Account	0.00	0.00	0.00	0.00	0.00
29 Scholarship Account	778.71	0.00	0.00	0.00	778.71
32 Safe Program	13.87	0.00	0.00	0.00	13.87
34 Basketball Camp	0.00	0.00	0.00	0.00	0.00
35 School Sign Account	1,209.79	0.00	0.00	0.00	1,209.79
37 Book Club	3.47	0.00	0.00	0.00	3.47
41 Got Books	435.91	28.75	0.00	0.00	464.66
42 Scoreboard	99.00	0.00	0.00	0.00	99.00
A SCHOOL ACCOUNTS Totals:	<u>144,911.90</u>	<u>63,713.84</u>	<u>146,459.92</u>	<u>-1,230.42</u>	<u>60,935.40</u>
Report Totals:	<u>144,911.90</u>	<u>63,713.84</u>	<u>146,459.92</u>	<u>-1,230.42</u>	<u>60,935.40</u>

4/9/2018						
Alvirne High School - Quarterly Report						
From: Jane Payne						
Student Funds Bookkeeper						
Amounts \$500 or more		Quarterly				
		January -March		3rd Quarter		
Activity		Receipts		Disbursements		Adjustments
Alvirne Baseball	Fundraising	\$ 6,105.00	practice equipment	\$ 902.20		
			conditioning	\$ 755.69		
				\$ 1,657.89		
Athletics	area schools	\$ 1,050.00	dues/fees	\$ 310.00		
	Tournaments		senior night exp	\$ 112.00		
			wrestling -tournaments	\$ 920.00		
			track	\$ 574.00		
			swim	\$ 339.79		
			Basketball	\$ 225.00		
			Cheer	\$ 810.00		
			supplies	\$ 179.78		
			Scholar Breakfast	\$ 363.38		
			Hotel/wrestling/RI	\$ 319.54		
				\$ 4,153.49		
Friends of Swim			Pool Time	\$ 4,000.00		
Hockey	Friends of Hockey	\$ 4,440.00	Skate 3 - Ice Time	\$ 4,440.00		
Gate Receipts	entrance fees	\$ 4,379.00	NHIAA	\$ 1,027.00		
			SAU-winter sports	\$ 9,456.19		
				\$ 10,483.19		
Boys' Basketball	members	\$1,700.00	warm-ups	\$ 1,656.00		
			senior night /pizza	\$ 260.00		
			pizza/away game	\$ 90.20		
			drill video	\$ 50.98		
				\$ 2,057.18		
Wrestling	fundraising	\$ 700.00	Fundraiser payment	\$ 4,224.00		
Girls Track			Payment-bus to ME	\$ 587.16		
Class of 2018			Keytag.com	\$ 1,401.86		
			Prom - key chain/ticket			
JROTC	BAE/color guard	\$ 1,000.00	clean/alterations	\$ 335.50		
	Members/M.Ball	\$ 888.00	Hotel DC	\$ 4,233.60		
	members/DC trip	\$ 7,485.00	Cadet Photos	\$ 51.62		
		\$ 9,373.00	Supplies	\$ 236.56		
			Cadet dinner/DC	\$ 960.07		
			Transport DC	\$ 2,844.00		
			Military Ball	\$ 1,800.00		
				\$ 10,461.35		
Pe Kennel	members/clothing	\$ 858.00	sweatshirts	\$ 983.40		
Checkers	members	\$ 654.00	sweatshirts	\$ 910.00		
			student lunch	\$ 64.31		
			deposit for FT	\$ 200.00		
				\$ 1,174.31		

FBLA	reimb. District	\$ 435.35	computers/CTE	\$ 1,101.95	\$ (867.57)
	Dual Enrollment	\$ 150.00	dual enrollment-out	\$ 150.00	Help DECA members
		\$ 585.35	CTE open house/pizza	\$ 300.00	reimb.from SAU
			CTE open house/water/	\$ 23.64	
			\$ 1,575.59		
FFA	SAU-Reimb.	\$ 9,199.42	Hotel -conv.	\$ 5,101.20	
	members/conv.	\$ 5,856.00	FT-UNH	\$ 312.00	
		\$ 15,055.42		\$ 5,413.20	
Hosa	members/states	\$ 3,235.00	Hotel/states	\$ 1,175.02	
			Registration/Food	\$ 2,584.00	
				\$ 3,759.02	
Marketing/DECA	members	\$ 1,010.00	Dues	\$ 60.00	\$ 867.57
	SAU-Reimb. Trans	\$ 2,471.76	Hotel/conf.	\$ 1,257.08	from FBLA-
		\$ 3,481.76	registration	\$ 1,650.00	reimbursed
			Nationals -hotel/reg.	\$ 2,896.00	
			to evolving-gift cert.	\$ 11.00	
			\$ 5,874.08		
Boys XC	fundraising	\$ 2,510.00	t shirts	\$ 2,097.90	
	schools	\$ 720.00	maps-XC route	\$ 49.00	
		\$ 3,230.00	warm-ups	\$ 727.60	
			senior night	\$ 167.69	
			supplies for meet	\$ 69.62	
				\$ 3,111.81	
US First	First/grant	\$ 2,250.00			
Drama	ticket sales	\$ 1,601.00	NHEDTA	\$ 1,935.00	
	members	\$ 5,120.00	T shirts	\$ 648.80	
		\$ 6,721.00	Lunch/crew	\$ 72.56	
			advertisement	\$ 41.25	
			lights/sound	\$ 236.62	
			transportation	\$ 692.65	
			set/props/cost	\$ 2,127.84	
			\$ 5,754.72		
Muslc	members/All state	\$ 3,085.00	festival	\$ 630.00	
Science Ft/Activit	students/ft	\$ 672.00	Aquarium ft	\$ 668.25	
			reimb. Student labs	\$ 136.60	
				\$ 804.85	
Ski Club	members	\$ 1,476.00	Pats Peak	\$ 2,585.00	
	Waterville/refund	\$ 233.00	crotched	\$ 2,192.00	
	Loon/refund	\$ 158.00	Loon	\$ 932.00	
	Cannon/refund	\$ 53.00	Cannon	\$ 380.00	
		\$ 1,920.00	Waterville	\$ 709.00	
			transportation	\$ 1,219.00	
			\$ 8,017.00		
Model UN	SAU/trustees	\$ 1,500.00	Umass- Model Un	\$ 446.88	
			Model Un-lodging	\$ 1,233.12	
				\$ 1,680.00	

Student Council	entrance fees/semi	\$ 3,190.00	DJ/Lighting	\$ 800.00	\$ 1,000.00		
			semi/decorations	\$ 230.31	to scholarship		
			Chaperone pay/semi	\$ 195.93	\$ 160.00		
			detail/semi	\$ 240.00	cash box startup		
				\$ 1,466.24	\$ 1,160.00		
French Exchange			Top of the Rock	\$ 1,394.50			
			Mailing's/France	\$ 61.95			
				\$ 1,456.45			
Wats Club			Plunge t shirts	\$ 1,074.80			
			posters/shows	\$ 27.50			
			Snow Ball/	\$ 125.00			
			Glow Party Supplies	\$ 250.02			
			unified cheer	\$ 34.96			
			plunge supplies	\$ 299.63			
			Holiday theater exp.	\$ 282.60			
				\$ 2,094.51			
Pop Sensation	fundraising	\$ 839.11					
	pop corn sales						
Leo Club	Lions Club	\$ 1,017.00					
Graduation	Students	\$ 660.00					
	Cap & Gowns						
Guidance	ACT	\$ 1,500.00					
	Students/New ID's	\$ 25.00					
	Alumni/.transcripts	\$ 21.00					
		\$ 1,546.00					
Lost Books			to SAU/reimb.	\$ 1,268.37			
Office	jeans day/staff	\$ 115.00	flowers sent-students	\$ 160.90			
	(To Childrens Hosp)	\$ -	Rotary Breakfast	\$ 48.00			
	Alliance Energy	\$ 500.00	Kit for Leo club	\$ 144.75			
	(Mobile school prog.		Pizza-Unified Jamboree	\$ 409.26			
		\$ 615.00	Caties Closet Donation	\$ 100.90			
			Chamber Dinner	\$ 50.00			
			Pizza-Music group	\$ 600.00			
			swim team roses	\$ 45.00			
			Flowers-Dolloff	\$ 39.50			
			Snacks - testing	\$ 102.30			
			Childrens Hosp.	\$ 115.00			
				\$ 1,815.61			
Scholarship	7-11 Hudson	\$ 947.00	Umass Lowell	\$ 5,000.00	\$ 1,000.00		
	Donations/Crosson	\$ 555.00	Trustees schol.		From Student Council		
	Donations/Lavoie	\$ 250.00			(Crosson)		
	Digital Credit Union	\$ 5,000.00					
		\$ 6,752.00					
Senior Class Coke	vending machine	\$ 2,964.00	Invoices	\$ 634.00	\$ (840.00)		
	sales				To seniors		
					help with cost		

Social	staff/jeans days	\$ 597.00	staff member	\$ 365.00			
			(medical leave)	\$ -			
			McCourt Foundation	\$ 232.00			
			(MS)	\$ 597.00			
Yearbook			Jostens(payment)	\$ 5,781.30			
			pizza/Yearbook staff	\$ 40.00			
				\$ 5,821.30			
Continuing Ed	registrations	\$ 3,102.00	to SAU -reg.	\$ 3,282.90			

Current Cash Balance Report

Date: 01/01/2018 thru 03/31/2018

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
A Athletics					
103 Alvirne Baseball	7,517.42	6,105.00	1,657.89	0.00	11,964.53
105 Alvirne Volleyball	2,952.70	0.00	0.00	0.00	2,952.70
106 Alvirne Golf Team	1,476.62	0.00	0.00	0.00	1,476.62
112 Athletics	4,336.98	1,050.00	4,153.49	0.00	1,233.49
115 Boy's Basketball	964.11	1,700.00	2,057.18	0.00	606.93
116 Boy's Tennis	30.47	0.00	0.00	0.00	30.47
117 Boys Varsity Soccer	1,856.71	0.00	0.00	0.00	1,856.71
121 Cheerleaders	1,637.70	0.00	300.00	0.00	1,337.70
133 Football	40.70	0.00	0.00	0.00	40.70
136 Friends of Softball	55.16	0.00	0.00	0.00	55.16
137 Friends of Swimming	6,762.59	278.38	4,000.00	0.00	3,040.97
140 Girls Basketball	293.94	0.00	0.00	0.00	293.94
141 Girl's Soccer	2,763.96	0.00	0.00	0.00	2,763.96
145 Hockey	304.27	4,440.00	4,440.00	0.00	304.27
150 JV Cheerleaders	1,443.89	0.00	336.00	0.00	1,107.89
197 Gate Receipts	6,105.19	4,379.00	10,483.19	-1.00	0.00
202 Wrestling	3,573.11	700.00	4,224.00	0.00	49.11
204 Girls Freshmen BB	0.30	0.00	0.00	0.00	0.30
205 Girls Tennis	764.83	0.00	0.00	0.00	764.83
213 Nate Herganhahn	1,094.96	0.00	0.00	0.00	1,094.96
221 Summer Camps	0.00	0.00	0.00	0.00	0.00
249 Boys JV Soccer	0.00	0.00	0.00	0.00	0.00
251 Boys XC	3,327.37	0.00	0.00	0.00	3,327.37
259 Girls JV Soccer	169.00	0.00	0.00	0.00	169.00
264 Girls Track and Field	4,684.97	0.00	587.16	0.00	4,097.81
267 Gymnastics	0.00	0.00	0.00	0.00	0.00
268 Unified	32.43	0.00	0.00	0.00	32.43
282 S.A.L.C.	2,244.04	0.00	0.00	0.00	2,244.04
A Athletics Totals:	54,433.42	18,652.38	32,238.91	-1.00	40,845.89
B Classes					
271 Class of 2015	1,452.47	0.00	0.00	0.00	1,452.47
278 Class of 2017	0.00	0.00	0.00	0.00	0.00
281 Class of 2018	2,613.10	478.05	1,401.86	0.00	1,689.29
283 Class of 2019	526.07	392.18	0.00	0.00	918.25
286 Class of 2020	3,028.20	0.00	152.52	0.00	2,875.68
289 Class of 2021	36.70	0.00	0.00	0.00	36.70
B Classes Totals:	7,656.54	870.23	1,554.38	0.00	6,972.39
C CTE					
199 ROTC student	6,352.06	12,900.50	10,461.35	-200.00	8,591.21
223 Academy of Finance	1,446.27	0.00	0.00	0.00	1,446.27
224 AG Mechanics	1,084.16	0.00	0.00	0.00	1,084.16
225 Pet Kennel (grooming)	3,036.01	858.00	983.40	0.00	2,910.61
226 Blooming Broncos (hort)	1,192.65	250.00	316.00	0.00	1,126.65
227 Bronco Backers	1,815.52	0.00	0.00	0.00	1,815.52
228 Checkers Restaurant	1,381.93	654.00	1,174.31	0.00	861.62
229 Early Childhood Education	1,762.32	0.00	0.00	0.00	1,762.32
230 FBLA	5,779.84	585.35	1,575.59	-867.60	3,922.00
231 FFA	10,137.97	15,055.42	5,413.20	-55.00	19,725.19
232 Forestry	2,019.35	0.00	10.00	0.00	2,009.35
233 HOSA	1,711.25	3,235.00	3,759.02	0.00	1,187.23
235 Marketing/DECA	1,600.51	3,481.76	5,874.08	867.57	75.76
236 NTHS	260.89	0.00	0.00	0.00	260.89

ALL Data

Current Cash Balance Report

Date: 01/01/2018 thru 03/31/2018

Arranged by:
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
238 Skills USA	1,583.82	0.00	385.00	0.00	1,198.82
239 Small Engine Repair	786.35	0.00	0.00	0.00	786.35
240 US First	740.05	2,250.00	194.75	0.00	2,795.30
242 CTE Office	325.31	114.40	196.95	0.00	242.76
280 Building Trades	0.00	128.00	128.00	0.00	0.00
C CTE Totals:	43,016.26	39,512.43	30,471.65	-255.03	51,802.01
D Other					
101 Academic Games	303.00	0.00	0.00	0.00	303.00
109 Alvime Singers	186.22	0.00	0.00	0.00	186.22
110 American Humanities	0.00	0.00	0.00	0.00	0.00
111 Art	976.25	0.00	15.38	0.00	960.87
131 Drama Club	6,204.44	6,721.00	5,754.72	0.00	7,170.72
132 Field Trips	282.44	0.00	493.84	211.40	0.00
138 German Exchange / Foreign Exchange	99.59	0.00	0.00	0.00	99.59
152 Key Club	957.91	0.00	0.00	0.00	957.91
162 Music	2,738.98	3,085.00	630.00	0.00	5,193.98
163 National Honor Society	266.77	25.00	0.00	0.00	291.77
178 Science Ft/Activity	1,065.06	672.00	804.85	0.00	932.21
183 Ski Club	9,842.09	1,920.00	8,017.00	0.00	3,745.09
186 Student Council	1,481.61	3,190.00	1,466.24	-1,160.00	2,045.37
187 Studio 19	137.08	0.00	0.00	0.00	137.08
198 FACS	1,042.99	50.00	0.00	0.00	1,092.99
201 French Field Trip	277.01	0.00	0.00	0.00	277.01
203 Model United Nations	123.53	1,500.00	1,680.00	56.47	0.00
215 Winter Guard	700.10	0.00	0.00	0.00	700.10
216 GSA	30.23	60.00	0.00	0.00	90.23
220 French National Honor Society	332.66	0.00	30.05	0.00	302.61
245 Spanish Honor Society	461.98	0.00	75.00	0.00	386.98
250 Multi-Cultural Club	84.42	0.00	0.00	0.00	84.42
252 Foreign Exchange / France	2,235.77	0.00	1,456.45	0.00	779.32
254 Spanish Foreign Exchange	315.60	0.00	0.00	0.00	315.60
260 Photo Club	1,162.88	0.00	0.00	0.00	1,162.88
261 WATS Club	7,211.90	249.00	2,094.51	0.00	5,366.39
263 Pop Sensation	2,482.38	839.11	275.03	0.00	3,046.46
266 Ambassadors of Hope	0.00	0.00	0.00	0.00	0.00
284 Summer Shakespeare	1,695.66	0.00	0.00	0.00	1,695.66
287 Science Olympiad	465.75	0.00	0.00	0.00	465.75
290 LEO Club	450.77	1,017.00	818.28	0.00	649.49
D Other Totals:	43,615.07	19,328.11	23,611.35	-892.13	38,439.70
E Office					
142 Graduation	7,410.66	660.00	0.00	0.00	8,070.66
143 Guidance	8,294.01	1,546.00	155.48	0.00	9,684.53
156 Library	70.43	0.00	0.00	0.00	70.43
158 Lost Books	1,218.37	50.00	1,268.37	0.00	0.00
166 Office	6,207.49	615.00	1,815.61	0.00	5,006.88
169 Parking	3,727.37	406.25	274.04	-267.87	3,591.71
173 Postage	143.15	0.00	0.00	0.00	143.15
174 Prom	0.00	0.00	0.00	1,000.00	1,000.00
176 Scholarship Account	8,055.45	6,752.00	5,000.00	1,000.00	10,807.45
181 Senior Class Coke	5,294.57	2,964.00	634.00	-840.00	6,784.57
184 Social	55.84	597.00	597.00	0.00	55.84
188 Summer School	200.00	0.00	0.00	0.00	200.00
191 Yearbook	14,804.29	75.00	5,821.30	0.00	9,057.99

Current Cash Balance Report

ALL Data

Arranged by:

Date: 01/01/2018 thru 03/31/2018

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
196 Teacher Retirement Dinner Account	454.49	0.00	0.00	0.00	454.49
219 AP Testing	2,100.36	282.00	0.00	0.00	2,382.36
255 Student Assistance	1,139.20	436.51	66.01	0.00	1,509.70
275 Interest Income	75.87	11.88	0.00	0.00	87.75
279 B. Boyd	0.00	0.00	0.00	0.00	0.00
285 Continuing Ed.	180.90	3,102.00	3,282.90	0.00	0.00
E Office Totals:	59,432.45	17,497.64	18,914.71	892.13	58,907.51
F Obsolete					
102 Alvirne Ambassadors	0.00	0.00	0.00	0.00	0.00
104 Alvirne Baseball Scholarship	0.00	0.00	0.00	0.00	0.00
114 Bouthillier Scholarship	0.00	0.00	0.00	0.00	0.00
122 Chemistry	0.00	0.00	0.00	0.00	0.00
128 Coutu Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
129 Louis Cecere Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
130 Christopher Denaro Scholarship	0.00	0.00	0.00	0.00	0.00
134 Friends of Basketball	0.00	0.00	0.00	0.00	0.00
135 Friends of Cross Country	0.00	0.00	0.00	0.00	0.00
139 Robert Gibson Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
144 Health Club	0.00	0.00	0.00	0.00	0.00
146 Interschool	0.00	0.00	0.00	0.00	0.00
147 Jette Scholarship	0.00	0.00	0.00	0.00	0.00
159 Brian McCoy Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
160 Meyerhoefer Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
161 Moynihan/Cooney Ft	0.00	0.00	0.00	0.00	0.00
165 Newspaper	0.00	0.00	0.00	0.00	0.00
167 Outing Club	0.00	0.00	0.00	0.00	0.00
168 Parents for Guidance	0.00	0.00	0.00	0.00	0.00
170 S. Peterson Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
175 SADD	0.00	0.00	0.00	0.00	0.00
179 Science Maintenance	0.00	0.00	0.00	0.00	0.00
180 Sean Slattery Memorial Scholarship	0.00	0.00	0.00	0.00	0.00
182 Senior Class Coke Scholarship	0.00	0.00	0.00	0.00	0.00
189 Sunshine Fund	0.00	0.00	0.00	0.00	0.00
192 Empties for Cash	0.00	0.00	0.00	0.00	0.00
193 Volleyball	0.00	0.00	0.00	0.00	0.00
194 ROTC	0.00	0.00	0.00	0.00	0.00
209 Social Skills Fund	0.00	0.00	0.00	0.00	0.00
210 Dance Team	0.00	0.00	0.00	0.00	0.00
211 Otaku Club	0.00	0.00	0.00	0.00	0.00
212 Interest Credit	0.00	0.00	0.00	0.00	0.00
214 Class 2010	0.00	0.00	0.00	0.00	0.00
217 Faculty	0.00	0.00	0.00	0.00	0.00
222 Class of 2011	0.00	0.00	0.00	0.00	0.00
234 Landscaping	0.00	0.00	0.00	0.00	0.00
237 Animal Science Scholarship	0.00	0.00	0.00	0.00	0.00
241 W.Palmer Culinary Scholarship	0.00	0.00	0.00	0.00	0.00
243 Dual Enrollment	0.00	0.00	0.00	0.00	0.00
247 Gammig Club	0.00	0.00	0.00	0.00	0.00
248 Class of 2012	0.00	0.00	0.00	0.00	0.00
253 Class of 2013	0.00	0.00	0.00	0.00	0.00
256 Hayride	0.00	0.00	0.00	0.00	0.00
257 Alvirne Alumni Association Scholarship	0.00	0.00	0.00	0.00	0.00
258 Class of 2014	0.00	0.00	0.00	0.00	0.00

Current Cash Balance Report

ALL Data

Arranged by:

Date: 01/01/2018 thru 03/31/2018

Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
262 Nate Herganhahn Scholarship	0.00	0.00	0.00	0.00	0.00
265 AHS Class 2001 Reunion	0.00	0.00	0.00	0.00	0.00
269 Remediation	0.00	0.00	0.00	0.00	0.00
270 Barbara Kahn Award	0.00	0.00	0.00	0.00	0.00
272 Class of 2015	0.00	0.00	0.00	0.00	0.00
273 Class of 2016	0.00	0.00	0.00	0.00	0.00
274 Katie's Closet	0.66	0.00	0.00	0.00	0.66
276 Recycling club	0.00	0.00	0.00	0.00	0.00
277 AHS Student Bus	0.00	0.00	0.00	0.00	0.00
F Obsolete Totals:	<u>0.66</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.66</u>
G Junior Achievement					
288 Junior Achievement	255.47	0.00	0.00	0.00	255.47
291 Economics period 6	48.66	0.00	48.83	0.00	-0.17
292 Economics Period 3	0.12	0.00	0.00	0.00	0.12
293 economics period 4	29.82	0.00	25.83	0.00	3.99
294 Economics period 7	88.44	0.00	41.37	0.00	47.07
G Junior Achievement Totals:	<u>422.51</u>	<u>0.00</u>	<u>116.03</u>	<u>0.00</u>	<u>306.48</u>
Report Totals:	<u>208,576.91</u>	<u>95,860.79</u>	<u>106,907.03</u>	<u>-256.03</u>	<u>197,274.64</u>

**Hudson School District
Hudson School Board Meeting
May 21, 2018
Draft Minutes**

Present:

Mr. Malcolm Price, Board Chair
Ms. Stacy Milbouer, Board Vice Chair
Mr. Lee Lavoie
Mrs. Patty Langlais
Ms. Darcy Orellana
Mr. Lawrence Russell, Superintendent
Ms. Mary Wilson, Assistant Superintendent
Ms. Rachel Borge, Director of Special Services
Ms. Karen Burnell, Business Administrator
Mr. Dillon Pinard, AHS Student Representative

A. Call to Order

Mr. Price Board Chair called the meeting to order and Ms. Borge led the audience in the Pledge of Allegiance at 6:30 pm.

B. Presentations to the Board

Student Presentation – FFA

“To practice brotherhood, honor agricultural opportunities and responsibilities, and develop those qualities of leadership which an FFA member should possess.”

9 FFA student members addressed the Board with a PowerPoint presentation.

Recap of the year.

There are 86 members in their chapter.

2017-Vet Science won first place.

2018-Vet Science won 1st, 2nd, 3rd and 4th place.

2017-Forestry won 1st place and 3rd at regionals.

2018-Forestry won 1st, 3rd, and 4th place.

2018-Floriculture won 1st, 2nd and 3rd.

The blue jacket means: leadership, personal growth, professional growth, community, charity, curiosity and commitment.

“Learn to do, doing to Learn, learning to live, living to serve”

They have won the Robert & Elizabeth Maclean Memorial Scholarship.

\$500 to be used in the best interest of the chapter.

Prepping for competition is done as a group after school; use all resources available to them.

One senior who is going into the Air Force with future goals of being a veterinarian.

Mr. Lavoie attended Farm Day and interviewed the group for HCTV.

Student Presentation – Eagle Scout Project, Connor Urbach

Connor addressed the Board.

Requesting permission to paint two Alvirne History classrooms (214, 216) over the summer.

Noticed that the paint was chipping and felt it was a distraction to learning.

Mrs. Langlais moved to approve Connor Urbach's Eagle Scout Project, painting two classrooms over the summer, second by Mr. Lavoie. Motion passes 5-0.

Mr. Lavoie offered equipment, paint will be donated, and painting supplies will be supplied by Scouts.

C. Public Input

Ms. Milbouer read the policy Public Input during School Board Meetings.

Need permission to go before the Board if what you want to speak about is not an agenda item.

Holly Wagner, 14 Tessier Street

Parent of an FFA Student

The group is going to Nationals in October; however, some students don't have the money to go. Will be doing some fundraising to help students in need. Cost for the trip is \$900 per student.

Have already talked to Steven Beals. Mrs. Langlais suggested putting a proposal together for the Trustees. They have funded other trips in the past. If the Trustees decline your request, please let the School Board know.

Diana Lamothe, 21 St. Laurent Drive

Asking if the Board has made any decisions about holding a public input session regarding Article II.

The Board told Diana to contact Gail Porter to get this item on an upcoming agenda. They are also planning a School Board Retreat soon, this is be one of the items on their agenda.

Peggy Huard, 13 David Drive

Concerns regarding School Board Transfers/ budget.

Not an agenda item, asked Peggy to step down.

Margaret McQueeney, 2 Manny Court

Would like to see School Board meetings posted on Town website.

Contact Susan Kaempf at Town Hall.

D. Requests of the Board

Facility Use Request, Hudson-Litchfield Rotary Road Race

Mrs. Langlais moved to approve the Field use request for Rotary Road Race, second by Ms. Milbouer. Motion passes 5-0.

E. Reports to the Board

1. Superintendent's Report

Mr. Larry Russell addressed the Board.

The superintendent read this prepared statement regarding Peggy Huard's public input at the last board meeting:

On May 7, 2018, Ms. Peggy Huard brought concerns to the School Board (Board) indicating that the Board may or may not be aware of the financial practices of the school district administration. Ms. Huard stated that the Board should be more involved with budget transfers and that a more prudent budget should be provided to the public and town Budget Committee. The Board and the District Administration (Administration) take these matters seriously and proceeded to review them.

Ms. Huard's first concern was that the Board only received 20 budget transfers, while 400 were processed during the year. That is true and it is completely compliant with our Budget Transfer Policy and any relevant RSA mandates. Budget transfers of \$5000.00 or more go to the Board and all others are authorized by district administration. In addition to the 20 budget transfers the Board approved, the other 380 budget transfers were shared with the Board on more than one occasion in the monthly financial reports and in the quarterly budget transfer reports. The Board sees every budget transfer, but is only obligated to vote on and approve budget transfers over \$5,000.00.

Ms. Huard's second concern was that there is money left over at the end of the year that the district uses for various expenditures. She wanted to be assured that the Board is aware of what these monies are spent on. Monies that are not spent in particular line items do go to a fund balance at the end of the year. The fund balance can either go back to the public or be spent as deemed necessary by the Board and district administration. Every proposed use of this money is shared with the Board by district administration and it is either approved or not by the Board. It must be noted that this money was appropriated a year and a half previous to this point in time. Many conditions and needs can change over this time and the district administration, under the guidance of the Board, is given the authority by the laws that govern school districts in New Hampshire and the Hudson School District policies to use this money as deemed necessary by the Board and district administration. A good example of that money's use was seen this year. Money appropriated for other line items was not used and the Board felt that building security and student safety was a priority after what happened in Parkland Florida in February 2018. The Board was told of the amount of money in the fund balance and directed district administration to use some of it for improving security and safety at all of the schools. A year and a half ago, the need to accelerate school safety and security improvements was not planned, however, the needs of the district changed and so did the priority of the Board.

Ms. Huard alleged that the Administration purposely created budget transfers under \$5,000.00 so the Board would not have to see them per the terms of the budget transfer policy. Each transfer under \$5,000.00 is created by project (example: flooring project at a school). The total projects exceeded \$5,000.00, but budget transfers are reported within projects, not as a sum of

all of the projects. Each budget transfer met the accepted criteria of Hudson School District policy and state law. In addition, it is important to emphasize that the Board sees each and every budget transfer in the monthly financial statements and in the quarterly budget transfer reports. A situation where budget transfers were purposely made to be under \$5,000.00 to avoid the scrutiny of the Board cannot happen because of these two reports.

Ms. Huard stated that money appropriated in one fiscal year was being spent on budget items in the budget for the following year. This is a legal and a fiscally responsible practice. If there is a fund balance at the end of year and a budget item for the next year can be satisfied with that money, it allows the district to make sure that that a particular budget item can be taken care of with money in hand. Further, Ms. Huard alleged that the district administration is overstating need and using the money for other reasons. This is false. The district administration must predict use of money one and a half years into the future, and uses past history and predicted needs to accomplish that. For example, if a certain amount of money is projected to be used on teacher at Nottingham West and the teacher transfers to Hills Garrison, a budget transfer must occur. Something of that nature would be impossible to predict ahead of time and this represent one of the many things that happen which cannot be predicted. That is why the law and our policies give us the leniency so these conditions can be accommodated given the operational needs of the school district.

Ms. Huard's final question was, "Were you (the Board) aware of all the money was left over at the end of the year and what they (district administration) are using it on"? The answer to the question is, "Yes". The Board is fully aware of the spending and money amounts, and the Board gives the district administration guidance on how to use the money.

There are some important over-arching tenants to considers in the funding of the district, and they are as follows:

The Hudson School District and the Board follow and adhere to the policies that govern financial matters within the district with integrity and fidelity;

These policies were vetted by the New Hampshire School Boards Association and found to be sound and compliant with the law;

All RSAs have been followed with integrity and fidelity. What we are allowed to do by law is all that we do;

The School Board is informed of all transfers, initiatives that need financial resources and any other matter that has to do with spending money in the district. The district administration does not make unilateral financial decisions.

In closing, the Administration will continue our practice of being compliant with all federal, state and local laws and policies. Together with the Board, the Administration is committed to ensuring that we continuously seek to be as effective and efficient in our financial practices and responsibilities. We consider this matter closed.

2. Assistant Superintendent's Report
Ms. Mary Wilson addressed the board.
Interviewing, end-of-year meetings.
3. Director of Special Services' Report
Ms. Rachel Borge addressed the Board.
Interviewing, SEPAC event Thursday at 6:00 pm at library, one-hour question/answer session then parents will take the floor to discuss future events.
Other school districts will be present to observe our program.
4. Business Administrator's Report
Ms. Karen Burnell addressed the Board.
Met with elementary principals regarding new before- and after-school program.
Registration is now up on our website for the fall. Currently interviewing our current staff. A letter has been sent out to families with details. Getting hiring done early.

F. Committee Reports

Cable Committee

Mr. Lavoie addressed the Board.

We have a new video screen and they are looking into purchasing HD cameras.

Budget Committee

Mr. Price and Ms. Orellana attend their recent seminar, very informative.

Budget will do a presentation on June 16.

Policy Committee met still working on policies.

G. Correspondence

At-Risk Coordinator Report

For your information.

Letter of Resignation

Hilary Sheppard

Would like to get out of her contract early (June 1 instead of June 30) as she has accepted a new position.

Ms. Orellana moved to accept the resignation of Hilary Sheppard, second by Mr. Lavoie for question.

We will need to hire a sub for the remainder of the school year.

Mr. Lavoie withdrew his second.

No second.

Motion fails.

Financial Report

\$511,977 general fund balance.

Shortfall in revenue – Medicaid and catastrophic aid.
Savings in Special Education, Utilities and Salaries.

Budget Transfer Report

Report dated July 2017 to May 2018.

Reviewed data.

For your information.

H. Recommended Action

1. Manifests – Recommended action:

2. Draft Minutes – Recommended action:

Make necessary corrections and approve: 5-7-18 Draft Minutes

Name change under Public Input to Diana Lamothe.

Mrs. Langlais moved to accept the Draft minutes of 5-7-18 as amended, second by Ms. Orellana. Motion passes 5-0.

Budget Transfer SB #9 (2nd Reading)

Round cafeteria tables \$11,464.25

To replace old previously repaired tables.

Tables are purchased yearly by all schools.

This is a purchase from within Alvirne's budget that allows the principal to purchase things that are needed within the school. Current tables are 7-10 years old.

Dillon likes the new round tables easier to communicate with others.

Mr. Price questioned if this was a necessary purchase; is it a need or a want?

Mrs. Langlais moved to approve Budget Transfer SB #8 as presented, second by Mr. Lavoie. Motion passes 4-1. (Mr. Price voted no.)

Budget Transfer SB #9 (2nd reading)

Network switch \$21,910.47 for Hudson Memorial School.

Mrs. Langlais moved to approve Budget Transfer SB #9 second by Ms. Milbouer. Motion passes 5-0.

Policy: Computer Security, Email, and Internet Communications (2nd reading)

Mrs. Langlais moved to approve Computer Security, Email and Internet Communications Policy as presented, second by Ms. Milbouer. Motion passes 5-0.

This will come back yearly.

Policy: School District Internet Access (2nd reading)

Mrs. Langlais moved to approve School District Internet Access Policy as presented, second by Ms. Orellana. Motion passes 5-0.

This was last updated in 2002.

Policy Advanced Coursework/Advanced Placement Courses and STEM Dual and Concurrent Enrollment Program (2nd reading)

Mrs. Langlais moved to approve Advanced Coursework/Advanced Placement Courses and STEM Dual and Concurrent Enrollment Program Policy as presented Second by Ms. Milbouer. Motion passes 5-0.

I. New Business

Vendor Contract Award Dr. H.O. Smith School Cafeteria Flooring Renovation

Karen addressed the Board.

Sent out 5, only received one bid back.

Will use H.O. building repair funds to cover the balance of the cost.

Mrs. Langlais moved to award the vendor contract to Northeast Flooring Solutions at a cost of 33,871.97, second by Mr. Lavoie with the balance coming from H.O. building repair fund. Motion passes 5-0.

Vendor Contract Award Library Street School Window Replacement

Karen addressed the Board.

One bid received.

Have used this vendor previously.

Mr. Lavoie moved to award the vendor contract to Portland Glass at a cost of \$49,950, second by Ms. Milbouer. Motion passes 4-1. (Ms. Orellana voted no, would like to see multiple bids.)

Vendor Contract Award Alvirne High School Bathroom Flooring Renovation

Karen addressed the Board.

Bathrooms at AHS are not in good condition.

Mr. Lavoie moved to award the vendor contract to Northeast Flooring Solutions, second by Mrs. Langlais.

Mr. Price voiced concerns over doing this prior to our renovation project. The Board decided to tour AHS and tabled this item.

Vendor Contract Award Hudson Memorial School Partial Roof Replacement

Received four bids.

Ms. Milbouer moved to award the vendor contract to Corolla for partial roof replacement at HMS at a cost of \$154,981, second by Ms. Orellana. Motion passes 5-0.

Extracurricular Nominations

Received in a timely manner.

Mrs. Langlais moved to approve the Extracurricular nominations as presented, second by Mr. Lavoie. Motion passes 5-0.

Budget Transfer SB #12

Student Devices \$162,873

Students may have to pay a user fee/insurance fee for device; scholarships will be available to those who can't afford the fee.

Ms. Milbouer moved to approve Budget Transfer SB #12 as presented, second by Ms. Orellana. Motion passes 4-1. (Mr. Lavoie voted no due to lack of information.)

Process for Evaluations of Superintendent

Mrs. Langlais addressed the Board.

In the past the School Board used to hold a summer retreat to discuss various issues. Would like to see this happen again; the process for evaluating the Superintendent would be one issue that would be discussed.

The retreat will be held on July 11, time and place to be determined.

Karen will ask HR for sample evaluations.

J. Board Member Comments

Dillon Pinard: Another school shooting last week in Santa Fe.

Prom went well, cafeteria was decorated for pictures due to inclement weather. One more meeting, will bring new Rep to the next meeting.

Ms. Orellana: Echo thoughts on Santa Fe, must be vigilant.

Seussical the Musical was amazing.

Mrs. Langlais: Echo thoughts on Santa Fe.

The musical was great, a lot of students were involved in this production, Unified helped with the concessions.

Mr. Lavoie: Prom was a good time, happy no one was hurt.

Sound quality check at next meeting.

Farm Day was fun, made over 400 pancakes with syrup.

Please secure your firearms, last week's shooting was the result of unsecured firearms.

Ms. Milbouer: FFA kids, great job. There is a fund for students that can't afford to attend competition. Eagle Scout project is great. School security will remain my number one priority; kids need to feel safe.

Mr. Price: Attended farm day, saw cows and chickens. Great day. Received an FFA tutorial from a student. We have great programs at AHS.

K. Non-Public Session

Mrs. Langlais moved to enter Non-Public Session at 8:40 pm under RSA 91-A:3II (B C), second by Mr. Lavoie. Chair called for a roll call vote: Ms. Milbouer-yes; Mrs. Langlais-yes; Mr. Lavoie-yes; Ms. Orellana-yes; Mr. Price-yes. Motion passes 5-0.

Enter Non-Public at 8:40 pm.

Mr. Lavoie moved to accept an employee's intent to retire and waive the deadline for separation pay, second by Ms. Milbouer. Motion passes 5-0.

Mr. Lavoie moved to exit non-public, second by Ms. Milbouer. Motion passes 5-0. The board exited non-public session at 9:00 pm.

L. Staff Nominations

Mr. Lavoie moved to approve the nine staff nominations, second by Mrs. Langlais. Motion passes 5-0.

M. Adjourn

Mr. Lavoie moved to adjourn, second by Ms. Milbouer. Motion passes 5-0.

Meeting adjourned at 9:02 pm.

Respectfully submitted,

Dotty Murray (public)
Mary Wilson (non-public)

HUDSON SCHOOL DISTRICT
SAU # 81
20 Library Street
Hudson, NH 03051-4240
phone (603) 883-7765 fax (603) 886-1236

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Karen Burnell
Business Administrator
(603) 886-1258
kburnell@sau81.org

To: Hudson School Board

From: Karen Burnell, Business Administrator

Re: AHS Bathroom Flooring Renovation

Date: May 15, 2018

One vendor submitted a bid in response to the district's advertised RFP for the AHS Bathroom Flooring Renovation. Northeast Flooring Solutions, Inc quoted a cost of \$29,997.

This bid includes the installation of a urethane-based Poly-Crete flooring system in one set of bathrooms on the third floor of Alvirne High School. Northeast Flooring Solutions has renovated various bathrooms throughout the district in the past including the Hudson Memorial boy's locker room, and various bathrooms at Nottingham West Elementary School. After meeting with John Pratte, Facilities Director, I recommend the School Board award this bid to Northeast Flooring Solutions, Inc. in the amount of \$29,997.

Recommended Action:

The Hudson School Board awards a contract to Northeast Flooring Solutions, Inc. for the AHS Bathroom Flooring Renovation per the bid specifications in the amount of \$29,997 in accordance with policy 6.1 (w).

Thank you in advance for support of the above motion.

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TO: Hudson School Board

From: Kyle Hancock, Director of Information Technology

Date: May 16th, 2018

Re: School Board Transfer – #11

School Board Transfer #11 is for the purchase of a network switch to replace existing limited switching infrastructure in the Hills Garrison and Nottingham West Elementary schools. The current equipment is 100% full and offers no room the expansion necessary to support 1-1 student devices at HMS.

Additionally, it does not offer us the ability to upgrade the core of our network to 10GB which we are working toward across the district or the ability to power additional access points, network cameras or VoIP phones. While the existing equipment is no longer useful in this specific switch room we will be reusing it around the district to help expand other school's network infrastructure.

Thank you,

Kyle Hancock

School Board - 1st Reading <u>06.04.18</u> (Date)	Under \$5,000	#
School Board - 2nd Reading _____ (Date)	Over \$5,000	SB# <u>11</u>

**HUDSON SCHOOL DISTRICT
BUDGET TRANSFER FORM**

This form should be used any time that you are making a request for purchase that will cause a budget line to be over expended. For such a purchase to be approved, you must show the purpose of purchase, the amount you expect to spend, and in what other sections of your budget you propose to find the funds to pay for the purchase. No purchase that requires a budget transfer will be made without approval from the Business Office.

School: NWS & HGS Date: 5/2/2018

Purpose: Additional switches and security technology for Nottingham West and Hills Garrison

Org/Object	Description	Current Available	Amount Reduced	New Balance
10001200-561	Charter School Tuition	40,000.00	36159.85	3840.15
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Reduced	36159.85	

USES OF FUNDS

Org/Object	Description	Current Available	Amount Added	New Balance
10142840-744	Tech Equip Add'l	0.00	21910.47	21,910.47
10152840-744	Tech Equip Add'l	0.00	14249.38	14,249.38
				0.00
				0.00
				0.00
				0.00
				0.00
		Total Added	36159.85	

Approved: [Signature] Principal/Supervisor [Signature] Finance Director [Signature] Business Administrator

Purchases over \$1,500: [Signature] Superintendent of Schools Purchases over \$5,000: _____ Hudson School Board