

## HUDSON SCHOOL DISTRICT

### Hudson School Board Meeting February 19, 2007 Accepted Minutes

Present: Mr. David Alukonis, Chairman  
Mr. Lars Christiansen  
Mr. David Bouchard  
Mr. Gary Rodgers  
Mr. Randy Bell, Superintendent  
Ms. Mary Ellen Ormond, Asst. Superintendent  
Mr. Normand Sanborn, Business Administrator  
Dr. Irene Sousa, Director of Special Services

A. **Call to Order:** Mr. David Alukonis, Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.

B. **Public Input**  
There was no public input.

C. **Requests of the Board**  
**JROTC Field Trip Request**  
Colonel, Sgt. Mike Dubow, Nick Deneault, Megan Dupont Brooks addressed the Board regarding two over night field trips.  
The first trip is scheduled for May 19-20, 2007 at Camp Bell for a leadership weekend. The other trip is scheduled for February 24-28, 2008 to Washington D.C. Nick Deneault will be the coordinator for the Camp Bell trip and Megan Dupont Brooks will be the coordinator for the Washington D.C. trip.  
***Mr. Christiansen moved to approve the two trip requests (Camp Bell and Washington D.C.) as presented, second by Mr. Rodgers. Motion passes 4-0.***

**DECA National Field Trip Request**  
Mr. Lane addressed the Board. This field trip is scheduled for April 27 – May 2. No school will be missed. They will attend the national conference in Orlando Florida. All students who placed first or second during the NH DECA state conference qualify to go. There is no cost to the district, fundraising will cover all costs.  
***Mr. Christiansen moved to grant trip request to the national conference in Orlando Florida, April 27-May 2, second by Mr. Bouchard. Motion passes 4-0.***

D. **Presentations to the Board**  
**Aramark Quarterly Joint Review**  
John Pratt addressed the Board. This is an overview from the last six months. He reviewed this report with the school Board.

Custodial: They held their first annual employee cookout at which the Fire Dept. discussed the importance of fire safety. There has been some employee turn over, but the new replacements have been working out well.

Recently completed projects: AHS boilers, fence at AHS, Hills House porch reconstruction, recovery wheel at AHS, accessible lift at LSS, fire escape at Central Office, acoustical tiles at NHW, LSS pathway.

Current projects: HMS football field maintenance done by Hudson youth football with no cost to the town, Hudson Youth baseball will refurbish Hills Garrison baseball field.

Grounds: Fertilized all fields and lawns, sprinklers at AHS, Hills, HMS have been winterized, sediment filters installed on football field sprinklers, maintenance building -develop plans and materials lists, electricians and HVAC relocated to central office, now grounds crews will move into their building.

Working on reworking current charts by adding in new headings so it will be easier to read and understand. These changes will be complete by July 1.

Recently purchased two Kai Vac cleaning machines (for the bathroom).

Reviewed overtime chart with the Board.

There was also a complete list showing project work and status as of January 1.

**E. Reports to the Board**

**Superintendent's Report**

Mr. Bell addressed the Board. The Governor's budget shows the school finance plan has increased by 5%, which is a \$300,000 gain for the district. Mr. Bell distributed the HLN insert for the upcoming elections. He plans to add an explanation regarding the maintenance building to show it is going to be built by the buildings trade class at AHS.

The buildings trade house has been moved to Pine Street. All students that have worked on this house were there for the move. They will finish up the house on site. The district received notice of the move the day of the move. Disappointing the Board would have liked to be present. Must work on communication.

A meeting is planned to work out the details of the sale of the house with Steve Malazia.

Assistant Superintendent: The district will participate in a Science Grant over the summer, enhancing physical science. Two fourth grade teachers and one eighth grade teacher are involved in this project.

**F. Committee Report**

There were no Committee reports

**G. Correspondence**

**Right to Know Law Question**

This is a response regarding a question from the Board. The district has a policy that follows Federal Law as well as FERPA. The inquiry of students names who attended a function at the state house did not violate the right to know law.

Letter of Retirement – Bill Benson

After 7 years Mr. Benson is retiring as of June 2007. Appreciate the early notice for recruitment reasons.

***Mr. Rodgers moved to accept the resignation of Bill Benson, second by Mr. Christiansen. Motion passes 4-0.***

Sovereign Bank Letter

Sovereign Bank has notified the district of its intent to close the branch bank at AHS as of June 8, 2007. The district will talk to other *State Chartered Banks and Credit Unions* and then bid out to them. Who ever wins the bid will also get all school district banking business. They also hope to increase the banking hours.

**H. Recommended Action**

1. Business Affairs - Minutes - Recommended Action:  
Draft minutes February 5, 2007  
***Mr. Rodgers moved to accept the draft minutes of February 5, 2007 as presented, second by Mr. Christiansen. Motion passes 4-0.***
2. Manifests - Recommended Action:  
Manifests are available to be signed.
3. Budget Transfers (second reading)  
SB #07-17 (\$32,000)  
SB #07-18 (\$ 6,800)  
***Mr. Christiansen moved to approve both budget transfer SB #07-17 and SB # 07-18 as presented, second by Mr. Bouchard. Motion passes 4-0.***
4. Financial Statement (for information only)

**I. Old Business**

District Policies (Second Reading)

- Job Description – Administrative Assistant to Superintendent
- Job Description – Administrative Assistant to Assistant Superintendent
- Job Description – Administrative Assistant to Business Administrator

***Mr. Rodgers moved to approve the job description of Administrative Assistant to the Superintendent as presented and enter it into district policy, second by Mr. Christiansen. Motion passes 4-0.***

***Mr. Rodgers moved to approve the job description of Administrative Assistant to the Assistant Superintendent as presented and enter it into district policy, second by Mr. Bouchard. Motion passes 4-0.***

***Mr. Rodgers moved to approve the job description of Administrative Assistant to the Business Administrator as presented and enter it into district policy, second by Mr. Christiansen. Motion passes 4-0.***

**J. New Business**

**Update on Contract with Team Design**

Mr. Sanborn updated the Board. This is a draft contract, \$45,200 fee for land use master plan. The trustees have already had input on this.

The wording on this will be changed to more general language:

*The tasks as outlined in the "PHILOSOPHY and APPROACH to LAND USE MASTER PLAN @ ALVIRNE HIGH SCHOOL" submitted by Team Design, Inc. are representative, but not all-inclusive, of the tasks that may be required to complete the Master Plan, within the contract amount stated in this agreement.*

***Mr. Rodgers moved to approve the contract with Team Design for land use master plan with said changes and the signature of the Board Chairman, second by Mr. Bouchard. Motion passes 3-1 (Mr. Christiansen voted no).***

**Project Memo**

MUNIS current server is six years old and a back up is needed. It was suggested that the current server be used as a back up and a new server be purchased as the main server. The cost of this is approximately \$8,000.

The Board consensus was to go with this. The Board also discussed the likelihood of this being compatible with Vista.

Alvirne Special education Office: deferred.

**K. Board Member Comments:**

Mr. Bouchard – no comments

Mr. Christiansen – no comments

Mr. Rodgers – There was an incident last week at HMS. This was handled very well by the Principal. Kids did a good job too.

Mr. Alukonis - Next meeting is scheduled for March 5 and March 19.

**L. Non-Public Session:**

***Mr. Rodgers moved to enter Non-Public session at 7:35 pm under RSA91-A:3II, (c) and (e), (student welfare and potential litigation) second by Mr. Christiansen.***

***Chairman called for a roll call vote.***

***Mr. Christiansen - yes, Mr. Bouchard-yes, Mr. Rodgers-yes, Mr. Alukonis-no. Motion passes 3-1. Enter Non-Public after a brief recess.***

*Mr. Bouchard moved to allow the senior student at Alvirne High School complete the year at Alvirne on a pro-rated tuition basis. There was no second to the motion.*

February 19, 2007  
Hudson Town Hall

Hudson School Board  
Public Session 6:30

*Mr. Christiansen moved to allow the senior student to complete the year at Alvirne, seconded by Mr. Rodgers. The motion was approved 3-1, with Mr. Bouchard opposed.*

The Board discussed a potential litigation issue.

*Mr. Bouchard moved, and Mr. Bouchard seconded, to exit non-public session and to adjourn the meeting. Mr. Bouchard, yes; Mr. Christiansen, yes; Mr. Rodgers, yes; Mr. Alukonis, yes.*

**M. Adjourn:**

Meeting adjourned at 8:10 p.m.

Respectfully submitted,

Dotty Murray