

HUDSON SCHOOL DISTRICT

Hudson School Board Meeting February 5, 2007 Accepted Minutes

Present: Mr. David Alukonis, Chairman
Mr. Lars Christiansen
Mr. David Bouchard
Mr. Richard Nolan
Mr. Gary Rodgers
Mr. Randy Bell, Superintendent
Ms. Mary Ellen Ormond, Asst. Superintendent for Curriculum
Mr. Normand Sanborn, Business Administrator
Dr. Irene Sousa, Director of Special Services
Ms. Laura Gould, Student Rep.

A. **Call to Order:** Mr. David Alukonis, Board Chairman, called the meeting to order and led the audience in the Pledge of Allegiance at 6:30 pm.

B. **Public Input**
There was no public input.

C. **Requests of the Board**
There were no requests of the Board.

D. **Presentations to the Board**
Special Education Reorganization (Assistant Principals)
Mikel LaChapelle and Principal Bryan Lane (AHS)
Donna Straight and Principal Sue Nadeau (HMS)
This presentation was a progress report of what has been accomplished during their first year as an Assistant Principal.
Donna Straight stated accomplishments at HMS as increased collaboration between regular education and special education teachers. They are assisting classroom teachers in modifying materials, and helping with transitions from the elementary to middle school and middle school to high school so it is a smooth transition for the students. They are doing well keeping with the 45 day deadlines and attending workshops on standardized tests and IEP's.
In the next year they plan on evaluating the effectiveness of programs (At Risk Program) to see if they meet their needs. Want to be pro-active.

Want to streamline the testing process and provide AHS with the information they need prior to student arriving. They are also meeting with teachers regarding IEP's and their implementation.

Mrs. Nadeau stated she felt the District is in a better place today, this has been a very effective change.

Donna felt that the collaboration between all the District schools will be very effective as the students move through the grades; they will be ready to review, modify goals with both the regular and special education teachers.

Mikel LaChapelle stated accomplishments at the high school level are going well, but a bit slower due to personnel changes. Consultant Meg Bentley is working with classroom teachers for the spring semester and Vickie Lizzie will take over from there. They are working with a large population but meeting deadlines. Regular education, special education teachers as well as guidance are working together. They are also looking at “at risk programs”. They are looking to the classroom teachers for input regarding student’s strengths and weaknesses for IEP’s.

Mr. Lane stated they are working on making communication better throughout the District grades 1 through 12, to make it one cohesive team with the same goals and objectives.

Mikel stated that now that all teachers and staff must sign IEP’s, it gives everyone a chance to ask questions and help to understand modifications. Teachers are much more in tune to the students’ needs. Teachers must report to case managers every two weeks regarding homework, test scores etc, more often if necessary.

At the high school level teachers keep in touch with parents by mail, notes in agenda books, e-mail and Edline. If there are any changes parents are notified. This is the same at the middle school.

The Board requested metrics, measuring monthly data, deadline compliance. They would like this analysis to review. The data that is being measured should be the same for each school—elementary, middle and high school. Randy Bell and Irene Sousa are working on this currently. This will come to the Board at the second meeting in March.

District Nutritionist

Carla Anger addressed the Board regarding a nutritionist on staff or contracted. This subject was touched upon during budget review. This would be a new position for the District and would benefit the students.

Areas nutritionist would cover include:

- Prevention/nutrition concerns, diseases and allergies
- Education coordinating food choices
- Sanitation practices, more in-service training
- Emergency preparedness

This position could possibly open at the start of the 07-08 school year, approximately 25-30 hours with an annual salary of \$27-30,000 to be paid from the fund balance. This person would share space in the food service office.

A licensed nutritionist could help with health curriculum, (they are licensed to teach), coordinate food for diabetics although we require a food plan from a doctor and a signature from parents.

The Board discussed whether the District should take this project on, is it a good way to spend the money, and is it a good resource for the District?
Could they use a consultant instead?

Mr. Christiansen stated he would look at the Dept. of Education to see if there is any grant money available.

Mr. Bell will take all of the input from this conversation tonight and put it in writing and report back to the Board. As it stands now the Board supports some parts of this position and not others.

Brief recess 7:47-7:55

E. Reports to the Board

Superintendent's Report:

Job Fair: Scheduled for March 10, 2007(Saturday) at Alvirne High School.

NECAP Results:

Ms. Ormond addressed the Board regarding this report. This report still needs to be analyzed further. This was a preliminary overview/summary. The test results showed the District scored at the state average. Must now focus on Math as we have in reading. The Board discussed this at length. Ms. Ormond suggested to the Board she create a RFP to look at companies that prepare standardized test to a Districts specifications. She will return to the Board with the written RFP in March. This will give the District a second assessment to compare how students are doing.

Health Insurance:

Budgeted for a 16% increase last year. A lot of employees have changed from a *Point of Service Plan* to a *HMO plan*. Cigna would like to meet with the District. Superintendent has talked to the various unions to send reps to attend this meeting.

F. Committee Report

Policy Committee Minutes (1/25/07 meeting)

For information only.

G. Correspondence

School Enrollments for January: For information only.

Elementary Class Sizes for January: For information only.

Brief recess: 8:43-8:45

School Reports for January

For information only.

Establishment of a CTAP committee (Community Technical Assistance Program)

Request for a member to join this committee, Mr. Bouchard has volunteered.

Shaping Our Future

Invitation to attend a scheduled meeting on February 15 at 7pm in the Community Development room.

Department of Transportation Letter

Scheduled meeting on February 13 regarding the road widening, 7pm at the Moose Hill Conference Room, Londonderry Town Hall. Mr. Bell is planning to attend this meeting.

H. Recommended Action

1. Business Affairs - Minutes - Recommended Action:

Draft minutes of 1/8/07

Mr. Rodgers moved to accept the draft minutes of January 8, 2007 as presented, second by Mr. Christiansen. Motion passes 5-0.

Draft minutes of 1/29/07

Mr. Nolan moved to accept the draft minutes of January 29, 2007 as presented, second by Mr. Bouchard. Motion passes 5-0.

2. Manifests - Recommended Action:

Manifests are available to be signed.

3. Budget Transfers (first reading) – no action necessary will be back at next meeting for second reading.

SB #07-17 - \$32,000

SB #07-18 - \$6,800

4. Student Activity Accounts (for information only)

I. Old Business

District Policies (second reading)

Student Discipline #4.1(a)

Mr. Nolan moved to accept Policy #4.1(a) Student Discipline as presented and enter it into the District policy book, second by Mr. Rodgers. Motion passes 5-0.

Job Description – Program Paraprofessional

Mr. Nolan moved to accept the Job Description for Program Paraprofessional as presented and enter it into the District policy book, second by Mr. Christiansen. Motion passes 5-0.

Process for Career and Technical Center Director

Mr. Bell addressed the Board regarding this vacant position. He would like to advertise for this position and go through the hiring process to be completed by April. The Board agreed this should be done. It will be advertised in this weekend's newspaper.

J. New Business

District Policies (first reading)

- Job Description – Administrative Assistant to Superintendent
- Job Description – Administrative Assistant to Asst. Superintendent
- Job Description – Administrative Assistant to Business Administrator

The Board discussed the qualifications of each of these job descriptions. It will be back for a second reading at the next meeting.

Results of Deliberative Session

This was held on Saturday February 3, and was very successful. The salary pool warrant was adjusted to 3.5% (from 4.5%) and was approved unanimously by the Budget Committee.

The town's Deliberative session will be held on Saturday February 10 at Hudson Community Center.

K. Board Member Comments:

Mr. Rodgers: No comments

Ms. Gould: No comments

Mr. Bouchard: Congrats to the two School Board members. It would have been nice to see some competition. Wish you well.

Mr. Nolan: No comments

Mr. Christiansen: No comments

Mr. Alukonis: Reminder of the Town Deliberative Session on Saturday.

L. Follow up Items

Mr. Bouchard requested the following items be added to an upcoming agenda: Edline progression schedule and Academic Assistance statistics/success stories.

The minutes will be pulled regarding the Edline timeline.

M. Non-Public Session:

Mr. Nolan moved to enter Non-Public session at 9:20 pm under RSA91-A: 3II, (a), (b), (c), (d) second by Mr. Bouchard.

They will discuss: Contract, master plan, 2 parent requests, staff issue.

Chairman called for a roll call vote.

Mr. Christiansen-yes, Mr. Nolan-yes, Mr. Bouchard-yes, Mr. Rodgers-yes,

Mr. Alukonis-no.

Motion passes 4-1.

Enter non-public after a brief recess.

Mr. Bouchard moved, and Mr. Nolan seconded, to direct the Superintendent and Business administrator to enter into contract negotiations with Team Design relative to a Land Use master Plan for Alvirne High School, for submission to the School Board for contract approval. The motion was adopted 4-1, with Mr. Christiansen opposed.

Mr. Christiansen noted that he was opposed to hiring any firm for this project.

M. Adjourn:

Meeting adjourned at 10:45 p.m.

Respectfully submitted,

Dotty Murray