

Posted: 11/10/2021

At: All Hudson schools, SAU building, district website



HUDSON SCHOOL DISTRICT ♦ Hudson, New Hampshire
Hills Memorial Library, 18 Library Street

6:00 pm Non-public Session
6:30 pm Regular Meeting
followed by Non-public Session

Agenda

November 15, 2021

Estimated
time

- 6:00 pm **A. Non-Public Session**
 1. Grievance Appeal
- 6:30 pm **B. Call to Order**
 Pledge of Allegiance
- 6:03 pm **C. Public Input**
 Hudson residents are welcome and encouraged to share feedback with
 the board on agenda items.
- 6:18 pm **D. Good News Update (Information)**
 Assistant Superintendent Kim Organek will share some good news
 about what's happening in our schools.
- 6:21 pm **E. Presentations to the Board**
 1. Summer Scholars iReady Data (Information)
 Assistant Superintendent Kim Organek will present data collected
 from the Summer Scholars program.
- 6:31 pm **F. Requests of the Board**
 1. [Association of Governmental Risk Pools \(AGRiP\) Conference](#)
 (Decision)
 Attendance Request – Business Administrator Jen Burk will present
 her request to attend.
 2. [Human Capital Leadership Summit Attendance Request](#) (Decision)
 Superintendent Russell will present this request from Joyce Coll, HR
 Director. (Decision)

6:41 pm **G. Old Business**

1. Policies (2nd readings, Decision)
Assistant Superintendent Organek will present policies for their 2nd reading.

a) KCD Public Gifts/Donations	revision, NHSBA sample w/tracked changes
b) KEB Public Complaints About School Personnel, Employees, Students, or Administration	new, NHSBA sample w/tracked change
c) KED Facilities or Services – Grievance Procedure	new, NHSBA sample w/tracked changes

2. Superintendent Search (Information)
The Board will provide an update on the Superintendent search process.
3. COVID Protocols (Information)
Superintendent Russell will provide an update on COVID protocols in the district.

7:15 pm **H. Public Input Related to COVID Protocols**

7:30 pm **I. New Business**

1. [Farm Equipment Purchase](#) (Decision)
Business Administrator Jen Burk will present a request from CTE Director Eric Frauwirth for farm equipment.
2. Policies (1st readings) (Discussion)
Assistant Superintendent Organek will present policies for their 1st reading.

a) BEDH Public Comment and Participation at Board Meetings	replacing outdated policy, NHSBA sample w/tracked changes
b) IGE Parental Objections to Specific Course Material	replacing outdated policy, NHSBA sample w/tracked changes
c) KE Public Complaints	new, NHSBA sample w/tracked changes
d) KEC Reconsideration of Instructional Materials	new, NHSBA sample w/tracked changes
e) KFA Public Conduct on School Property	new, NHSBA sample w/tracked changes

7:45 pm **J. Recommended Action**

1. Manifests – Recommended action: Make necessary corrections and sign.

7:50 pm **K. Reports to the Board (Information)**

District administrators will share updates for the board and public.

1. Superintendent Report
2. Assistant Superintendent Report
3. Director of Special Services Report
4. Business Administrator Report

8:05 pm **L. Committee Reports**

Board members will report on their respective committees.

8:15 pm **M. Correspondence (Information)**

1. [Enrollment History & Projections for FY23](#)
This document was shared with the Budget Committee.
2. [Hills Garrison Library Dedication](#)
Superintendent Russell will share a letter related to naming the Hills Garrison Library after Lois Connors.

8:25 pm **N. Board Member Comments**

8:30 pm **O. Non-Public Session**

1. Staff Nomination

RSA 91-A:3 II provides certain conditions under which the School Board MAY enter into non-public session.

These conditions are:

- a) The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted.*
- b) The hiring of any person as a public employee.*
- c) Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the body or agency itself, unless such person requests an open meeting.*
- d) Consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.*
- e) Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency or any subdivision thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.*
- i) Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by*

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local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.

P. Adjourn

Upcoming Meetings

Meeting	Date	Time	Location	Purpose
School Board	12/6/2021	6:30 pm	Hills Memorial Library	Regular Meeting
School Board	12/20/2021	6:30 pm	Hills Memorial Library	Regular Meeting

HUDSON SCHOOL DISTRICT
SAU # 81
20 Library Street
Hudson, NH 03051-4240
phone (603) 883-7765 fax (603) 886-1236

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lrussell@sau81.org

Kimberly Organek
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Rachel Borge
Director of Special Services
(603) 886-1253
rborge@sau81.org

Jennifer Burk
Business Administrator
(603) 886-1258
jburk@sau81.org

MEMORANDUM

TO: Hudson School Board

FR: Jennifer Burk, Business Administrator

RE: Out of State Conference Request

DATE: November 9, 2021

I am requesting your approval to attend the Association of Governmental Risk Pools (AGRiP) Conference from March 6-9, 2022, taking place in New Orleans, LA. There is no cost to the District for this conference, other than my time out of the office.

I serve as the Employer Representative for the Hudson School District with SchoolCare, our health & dental insurance administrator, and I am an elected member of the SchoolCare Board of Directors (which is made up of 10 members elected from the Employer and Employee Representatives from schools and municipalities across New Hampshire). Each year, SchoolCare provides funding for an educational opportunity for Board members, and they are recommending this conference in March, which is focused on governance education for boards.

I appreciate your consideration of my request to attend this conference.

HUDSON SCHOOL DISTRICT

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Jennifer Burk
Business Administrator
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jbark@sau81.org

MEMORANDUM

TO: Hudson School Board
FROM: Joyce Coll, HR Director
SUBJECT: AASPA Capital Leadership Summit
DATE: November 4, 2021

The following is a request for funds to attend a 2-day Human Capital Leadership Summit being held in Phoenix, AZ December 2-3, 2021

Conference Cost: \$550.00
RT flight to Phoenix: approximately \$400.00
Hotel, 2 nights: approximately: \$318
Total: approximately \$1,268

The sessions offered at this summit cover:

- Succession planning for Principals and District Leaders; partnering with local universities can build leadership capacity
- The current state of Teacher compensation and existing opportunities to increase recruitment and retention
- Designing structures, policies, and processes to sustain equitable compensation
- Utilizing data to drive HR strategy and process improvement

AASPA is a valuable and informative organization to be a member of because it is specific to school personnel administrators. The topics to be covered in this summit directly correlate with what we are striving toward here in Hudson.

HUDSON SCHOOL DISTRICT

POLICY CODE: KCD Public Gifts/Donations	FIRST ADOPTION:
RELATED POLICIES:	LATEST REVISION:

Category: Optional

Gifts from organizations, community groups and/or outside individuals, which will benefit the Hudson School District, shall be encouraged. A gift shall be defined as money, real or personal property, and personal services provided without consideration.

Individuals or groups contemplating presenting a gift to a school or the Hudson School District shall be encouraged to discuss in advance with the Building Principal or the Superintendent what gifts are appropriate and needed.

The Hudson School District or Board reserves the right to refuse any gift that does not contribute to the achievement of the Hudson School District's goals, or in which the ownership of the gift would tend to deplete the resources of the Hudson School District. In determining whether a gift will be accepted, consideration shall be given to the Hudson School District ~~Polieies~~policies, ~~School District goals~~, and objectives (with particular emphasis on the goal of providing equal educational opportunities to all students) and adherence to basic principles outlined in the regulation (KCD-R) that accompanies this policy.

The Superintendent may accept gifts in the amount of ~~\$500~~\$1000 or less. Gifts in excess of ~~\$500~~\$1000 may only be accepted by the Board. Additionally, pursuant to RSA 198:20-b, III, gifts in the amount of \$5000 or more shall require the Board to hold a public hearing regarding any action to be taken with the gift. For gifts of less than \$5000, the Board will post notice of the gift in the agenda of the next regularly scheduled Board meeting and will include notice in the minutes of the meeting in which the gift is discussed. The acceptance of all gifts will be made in public session. If there are more than two weeks between the donation notification and the next board meeting, acceptance is at the discretion of the Superintendent. Item will be on the agenda of the next board meeting.

Any gift accepted shall become the property of the ~~district~~Hudson School District, may not be returned without the approval of the Board, and is subject to the same controls and regulations as are other properties of the Hudson School District. The ~~Board~~Hudson School District ~~shall~~may be responsible for the maintenance of any gift it accepts.

At the time of acceptance of the gift, there will be a definite understanding with regard to the use of the gift, including whether it is intended for the use of one particular school or all schools in the Hudson School District. The Board will make every effort to honor the intent of the donor in its use of the gift but reserves the right to utilize any gift it accepts in the best interest of the educational program of the Hudson School District. In no case shall acceptance of a gift be considered to be an endorsement by the Board or the Hudson School District of a commercial product, business enterprise or institution of learning.

It is the responsibility of the Superintendent or designee to process the appropriate forms to

update the Hudson School District's inventory and to notify the donor of acceptance or rejection of a gift.

Voluntary contributions by Hudson School District employees of supplies or other minor items of personal property to be used in classrooms or school programs with an aggregate value over the school year of less than \$250 are permitted without further approval or documentation.

Receipt of voluntary contributions being made by Hudson School District employees with a value of \$250 or more must be approved as required in this policy for gifts from individuals not employed by the Hudson School District.

Active solicitation of gifts to be received by the Hudson School District, including by any school, classroom, or program in the Hudson School District, ~~including soliciting gifts through online crowd funding web sites~~ must be approved in advance by the Superintendent where the value of the gift sought is less than ~~\$500~~\$1000 and by the Board where the value of the gift sought is ~~\$500~~\$1000 or greater.

~~Appendix Regulation~~ KCD-R Public Donations to Schools, Acceptance of Gifts

HUDSON SCHOOL DISTRICT

POLICY CODE: KEB Public Complaints About School Personnel, Employees, Students or Administration	FIRST ADOPTION:
RELATED POLICIES: BEDH, KE	LATEST REVISION:

Any complaint presented to the Board about school personnel, employees, students or administration, will be referred back to the Superintendent. The Board will not hear or review complaints until such complaints have first been brought forth through the appropriate and applicable administrative procedures and the Superintendent or his/her designee has had a reasonable opportunity to seek to resolve the complaint.

The Board may decline to hear any complaint, which will interfere with its ability to serve as an impartial trier of fact in any related student or personnel matter. This complaint procedure shall not supersede or modify any right held by employees of the District under federal law, state law, contract, or collective bargaining agreement.

To the extent it is deemed appropriate by the Superintendent, the individual who is the subject of the complaint may be advised of the nature of the complaint and may be given an opportunity for explanation, comment, and presentation of the facts. The Superintendent shall seek to resolve the matter and report to the Board.

Complaints about the Superintendent may be made directly to the Board through the ClerkChair, but only after reasonable efforts have been made by the complaining party to resolve their complaint directly with the Superintendent. The Board may, to the extent it is appropriate, advise the Superintendent of the nature of the complaint and may give the Superintendent an opportunity for explanation, comment, and presentation of facts.

In the event a complaint is made directly to an individual Board member, the procedure outlined below shall be followed:

1. The Board member shall refer the person making the complaint to the Superintendent or for investigation. The Superintendent may delegate the investigation to a Principal or other administrator.
2. If the member of the public will not personally present the complaint to the Superintendent or Principal, the Board member shall then ask that the complaint be written and signed. The Board member will then refer the complaint to the Superintendent for investigation.
3. If the person making a complaint believes that a satisfactory reply has not been received from the Superintendent, he or she may request that the Board hear the complaint. The Board will hear and act upon the complaint only by majority vote.

The Board may decline to act on any complaint which, in its sole judgment, would interfere with the Superintendent's ability to properly administer the district. If the Board does hear and act upon the complaint, all Board decisions shall be final.

4. If the Board decides, in accord with Paragraph Three, to hear and act upon a complaint that pertains to personnel, employee, student or administrative matters, it shall determine whether the complaint shall be heard in public or non-public session in accord with RSA 91-A:3 and the laws pertaining to student and family privacy rights. The Board shall also determine whether it is appropriate to inform the individual who is the subject of the complaint of the meeting and to provide said individual with further opportunity for explanation, comment, and presentation of the facts to the Board.
5. If the Superintendent is the subject of the complaint, the Board shall determine whether the complaint should be heard in public or non-public session in accord with RSA 91-A:3. The Board may, to the extent it is appropriate, advise the Superintendent of the nature of the complaint and may give the Superintendent an opportunity for explanation, comment, and presentation of the facts.

HUDSON SCHOOL DISTRICT

POLICY CODE: KED Facilities or Services – Grievance Procedure (Section 504)	FIRST ADOPTION:
RELATED POLICIES:	LATEST REVISION:

Category P

1. Any qualified handicapped person, or persons, person or persons with a disclosed disability who feels subject to discrimination with respect to Section 504 of the Rehabilitation Act has the right to file a formal grievance.

~~2. Any qualified handicapped person, or persons, who has a grievance shall discuss it first with the appropriate building Principal in an attempt to resolve the matter informally at that level.~~

~~3. If, as a result of the discussion, the matter is not resolved to the satisfaction of the aggrieved party within five (5) school days, the aggrieved party shall set forth the grievance in writing to the Principal. The Principal shall communicate his/her decision to the aggrieved party in writing within five (5) school days of receipt of the written grievance.~~

~~4. The aggrieved party, no later than five (5) school days after receipt of the Principal's decision, may appeal the Principal's decision to the Section 504 Coordinator. The appeal to the Coordinator must be made in writing reciting the matter submitted to the Principal and the aggrieved party's dissatisfaction with decisions previously rendered. The Coordinator shall meet with the aggrieved party to attempt to resolve the matter as quickly as possible, but within a period not to exceed five (5) school days. The Coordinator shall communicate his/her decision in writing to the aggrieved party and the Principal not later than five (5) school days after the meeting.~~

~~5. If the grievance is not resolved to the aggrieved party's satisfaction, the aggrieved party, no later than five (5) school days after receipt of the Coordinator's decision, may submit a written request for a hearing with the local School Board regarding the alleged discrimination through the Superintendent of Schools. The hearing will be held within thirty (30) calendar days of the written request. The School Board must provide the aggrieved party with a written decision on the appeal within ten (10) calendar days after the hearing.~~

~~6. Between the date the aggrieved party requests the hearing and the date the hearing is held, the aggrieved party and the School District may continue to negotiate. If the School District and aggrieved party agree on a mutual solution to the alleged discrimination, the hearing would be canceled.~~

~~7. The decision of the School Board is final pending any further legal recourse as may be described in current local district, state or federal statutes pertaining to Section 504 of the Rehabilitation Act of 1973.~~

2. Any person who has a grievance (“the complainant”) may discuss it first with the appropriate building Principal in an attempt to resolve the matter informally. . The complainant may, at any time, suspend the informal process and submit a formal grievance to the District’s Section 504/ADA Coordinator (the Assistant Superintendent for Curriculum & Instruction). If the building Principal is the subject of the grievance, the complainant may discuss the grievance with the Director of Student Services in an attempt to resolve the matter informally.
3. If the informal discussion does not resolve the matter to the satisfaction of the complainant, or if the complainant wishes to bypass the informal process and file a formal grievance, he/she may submit a formal, written grievance to the District’s Section 504/ADA Coordinator.1 The written grievance must contain the name of the complainant, as well as a description of the alleged violation and, if known, the remedy or relief sought. When possible, the District will provide the alleged perpetrator with notice of the grievance.
4. The Section 504/ADA Coordinator or his/her designee shall conduct an adequate, reliable, and impartial investigation and provide the complainant and alleged perpetrator with a written response to the complaint within five (5) business days of receipt of the written complaint. If the investigation cannot be completed within five (5) business days of receipt of the written complaint, the Section 504/ADA Coordinator shall notify the complainant and alleged perpetrator of the need for additional time to complete the investigation and shall provide an estimated time for completion of the investigation and the submission of a written response.
5. The complainant and/or perpetrator may appeal the decision to the Superintendent, by submitting a written request for an appeal within five (5) calendar days of the date of the Section 504/ADA Coordinator’s written response to the complaint. The Superintendent shall make a determination on the appeal and provide the complainant with a written response to the appeal, within ten (10) business days of the date the appeal is received. The decision of the Superintendent is final. If the Superintendent is the subject of the complaint, an appeal may be filed with the School Board Chair.

A complaint may also be filed with:

The Office for Civil Rights - Boston Office
U.S. Department of Education
8th Floor
5 Post Office Square
Boston, MA 02109-3921
Telephone Number (617) 289-0111
Fax: 617-289-0150; TDD: 800-877-8339
Email: OCR.Boston@ed.gov

Further information can be obtained at the following website:
<http://www.ed.gov/about/offices/list/ocr/complaints-how.html>



The Palmer Center

at Alvirne High School
200 Derry Road
Hudson, NH 03051
603-886-1237

Eric Frauwirth
CTE Director



November 8, 2021

To: Hudson School Board

From: Eric Frauwirth

Re: Farm equipment purchase

In June, 2021 The Trustees approved the funds to purchase two pieces of farm equipment - a spreader for \$18,900 and a cart for \$7,500. These figures were based on a proposal presented at that time. Upon requesting a new quote to purchase the equipment, the costs have been revised - \$22,250 and \$8,100 respectively.

On November 1, 2021, Elaine Brody confirmed that the Trustees have agreed to pay for the increased cost of the equipment.

As such, we are asking the Board to approve an increase to the expense and revenue sides to facilitate the purchase.

HUDSON SCHOOL DISTRICT

**POLICY CODE: BEDH Public Comment
and Participation at Board Meetings**

RELATED POLICIES: BEDB, KE & KEB

FIRST ADOPTION: [Policy Adopted Date]

LATEST REVISION: [Latest Revision]

Page 1 of 2

Category: Recommended

The primary purpose of School Board meetings is to conduct the business of the Board as it relates to school policies, programs, and operations. The Board encourages residents to attend Board meetings so that they may become acquainted with the operation and programs of the schools. All official meetings of the Board shall be open to the press and public. However, the Board reserves the right to meet and to adjourn or recess a meeting at any time. The Board also reserves the right to enter non-public session at any time, in accordance with the provisions RSA 91-A:3.

In order to assure that persons who wish to appear before the Board may be heard and, at the same time, assure that the Board may conduct its business and meetings properly and efficiently, the Board adopts as policy the following procedures and rules pertaining to public participation at Board meetings.

Rules of Order

1. The Board will provide a maximum of fifteen minutes to hear public comments **during** regular Board meeting. This period may be extended by a majority vote of the Board. Additionally, the Board may include additional public comment period for specific agenda items with a time limit for public comment specified on the pertinent agenda.
2. Individual speakers will be allotted three minutes per person. Speakers may not relinquish allotted time to another speaker. For specific meetings and/or specific agenda items, the Board may at the outset of the public comment period increase the individual time limit for all speakers.
3. The Chair will recognize speakers on a first come basis. **Hudson residents will be recognized first, all others as time permits.**
4. In order to comply with the minute requirements of RSA 91-A:2, II, speakers shall identify themselves clearly for the record.
5. Members of the public shall limit comments only to those items appearing on the current agenda. The Board will not entertain comments on items that do not appear on the agenda. The only exception shall be comments which address matters discussed by the Board at its last public meeting which were not on that meeting's agenda but were discussed by the Board under "New Business". Requests to address the Board on specific matters (i.e., a request to have a matter placed on an agenda) should be presented to the Superintendent no less than fourteen days prior to the next Board

meeting and must set forth the specifics of the subject to be address. The determination whether to place the matter on the agenda will be made consistent with Board Policy BEDB.

6. Any comments which do not adhere to the above, or which disrupt the official business of the Board may be ruled out of order by the Chair. Repeated disruption may result in the individual being asked to leave the meeting. Obscene speech, comments threatening bodily harm, or other unprotected speech will not be tolerated.
7. The Board Chair may terminate the speaker's privilege of address if the speaker does not follow the above rules of order. Repeated violations or disruptions may result in the intervention of law enforcement, with the potential for criminal charges.

Persons appearing before the Board are reminded that members of the Board are without authority to act independently as individuals in official matters. Thus, in most instances, any board response will be deferred pending consideration by the full Board.

With the aim of maintaining focus on the issues in discussion, it is desired that all speakers strive to adhere to ordinary norms of decorum and civility, **including refraining from applause or other disruption to the order of the meeting.**

Legal References:

RSA 91-A:2, Meetings Open to the Public

RSA 91-A:3, Non-Public Sessions

U.S. Const., 1st Amendment

HUDSON SCHOOL DISTRICT

POLICY CODE: IGE Parental Objections to Specific Course Material	FIRST ADOPTION:
RELATED POLICIES: IHAM, KEC	LATEST REVISION:

Category: Priority/Required by Law

The Board recognizes that there may be specific course materials which some parents/guardians find objectionable.

In the event a parent/guardian finds specific course material objectionable, the parent/guardian may notify the building Principal of the specific material to which they object and request that the student receive alternative instruction, sufficient to enable the child to meet state requirements for education in the particular subject area. This notification and request shall be in writing.

The building Principal and the parent/guardian must mutually agree to the alternative instruction. The alternative instruction agreed upon must meet state requirements for education in the particular subject area.

School District staff will make reasonable efforts, within the scope of existing time, schedules, resources and other duties, to accommodate alternative instruction for the student. Alternative instruction may be provided by the school through approved independent study, or through another method agreed to by the parent/guardian and the building Principal. Any cost associated with the alternative instruction shall be borne by the parent/guardian.

Nothing in this policy shall be construed as giving parents/guardians the right to appeal to the School Board.

Parents/guardians who wish for particular instructional material be reviewed for appropriateness may submit a request for review in accordance with Board policy KEC.

In accordance with the federal Protection of Pupil Rights statute, as a School District that receives federal Department of Education funds, the Superintendent shall develop procedures to allow parent/guardian of a student to inspect any instructional material used as part of the educational curriculum for the student. The procedures will provide reasonable access to instructional material within a reasonable period of time after the request is received.

NOTE regarding human sexuality and human sexual education: In addition to the protections under this policy, per RSA 186:11-c and Board policy IHAM, parents/guardians are afforded additional affirmative rights with respect to instruction of human sexuality or human sex education, including, among other things, the right to receive a minimum of 2 weeks advance notice of all materials to be used with respect to such instruction.

Legal References:

*RSA 186:11, IX-b & IX-c State Board of Education; Duties.
20 U.S.C §1232h, (c)(1)(C), Protection of pupil rights
RSA 193:40, Prohibition on Teaching Discrimination*

HUDSON SCHOOL DISTRICT

POLICY CODE: KE Public Complaints	FIRST ADOPTION:
RELATED POLICIES: BEDH	LATEST REVISION:

Category R

The Board believes that complaints and grievances are best handled and resolved by the parties directly concerned. Therefore, the proper channeling of complaints involving instruction, discipline or learning materials will be as follows:

1. Teacher
2. Principal
3. Superintendent
4. Board of Education

Any complaint presented to the Board about school personnel shall be referred back through proper administrative channels. The Board will not hear complaints from individuals until such complaints have first been brought forth through the appropriate and applicable administrative procedures. Exceptions to this provision are for complaints that relate solely to Board actions or Board operations.

In the event a complaint is made directly to an individual Board member, the procedure outlined below shall be followed:

1. The Board member shall refer the person making the complaint to the Superintendent ~~or for investigation~~. The Superintendent may delegate ~~the investigation~~ to the Principal or other designee.
2. If the member of the public will not personally present the complaint to the Superintendent or Principal, the Board member shall then ask that the complaint be written and signed. The Board member will then refer the complaint to the Superintendent ~~for investigation~~.
3. If the person making a complaint feels that a satisfactory reply has not been received from the Superintendent, that person may request that the complaint be heard by the Board. The Board will hear and act upon the complaint only by majority vote. If the Board does hear and act upon the complaint, all Board decisions shall be final.
- ~~3.4.~~ Consistent with RSA 91-A:3 and the laws pertaining to privacy rights, the Board will not place any matter on the public meeting agenda that is to be properly discussed in a non-public session.

HUDSON SCHOOL DISTRICT

POLICY CODE: KEC - RECONSIDERATION OF INSTRUCTIONAL MATERIALS	FIRST ADOPTION:
RELATED POLICIES:	LATEST REVISION:

Category: Recommended

Persons not in agreement with the school on its selection of books or other instructional material and who wish a particular book or material to be reviewed must submit to the Principal a "Request for Reconsideration of Instructional Materials." The ~~request~~ forms ~~are~~ will be available ~~at from~~ the school ~~office~~ upon request.

The Principal, upon receipt of a "Request for Reconsideration" will acknowledge receipt to the complainant and list anticipated steps to be taken. The Principal will then notify the ~~Book-Review-Committee~~ appropriate party to assemble committee and schedule meetings necessary to review the complaint and to write a report.

The final report will be forwarded to the complainant and the Superintendent of Schools. If the complainant is dissatisfied, the next step is to submit the request to the Superintendent of Schools for action. If the complainant does not accept the Superintendent's decision, the complainant may request a review by the School Board, whose decision will be final.

During the investigation the instructional material will remain in use unless ~~a Selection-Committee~~ the committee votes to remove or restrict the material until a final decision is made.

Appendix KEC-R

HUDSON SCHOOL DISTRICT

POLICY CODE: KFA - PUBLIC CONDUCT ON SCHOOL PROPERTY	FIRST ADOPTION:
RELATED POLICIES:	LATEST REVISION:

Category: Recommended

For purposes of this policy, "school property" means any buildings, vehicles, property, land, or facilities used for school purposes or school-sponsored events, whether public or private.

The School District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event. No person on school property or at a school event shall:

1. Injure, threaten, harass, or intimidate a staff member, a School Board member, sports official or coach, or any other person;
2. Damage or threaten to damage another's property;
3. Damage or deface School District property;
4. Violate any New Hampshire law, or town or county ordinance;
5. Smoke or otherwise use tobacco products;
6. Consume, possess, distribute, or be under the influence of alcoholic beverages or illegal drugs, or possess dangerous devices or weapons;
7. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner);
8. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the ~~School Board~~school district;
9. Operate a motor vehicle in violation of an authorized District employee's directive or posted road signs.
10. Violate other District policies or regulations, or an authorized District employee's directive.

Any person who violates this policy or any other acceptable standard of behavior may be ordered to leave school grounds. Law enforcement officials may be contacted at the discretion of the supervising district employee if such employee believes it necessary.

Additionally, the District reserves the right to issue "no trespass" letters to any person whose conduct violates this policy, acceptable standards of conduct, or creates a disruption to the school district's educational purpose.

Legal References:

RSA 193:11, Disturbance

RSA 635:2, Criminal Trespass

Enrollment History and Projection as of 11/4/21

School	Year	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	
HO Smith/Library St.	FY23 Projection		200	225												425
Hills Garrison	FY23 Projection				103	66	85	99								353
Nottingham	FY23 Projection	82			120	101	112	126								541
Hudson Memorial	FY23 Projection								228	236	218					682
Alvirne	FY23 Projection											260	260	270	265	1,055
District Total FY23	FY23 Projection	82	200	225	223	167	197	225	228	236	218	260	260	270	265	3056
HO Smith/Library St.	Current		196	218												414
Hills Garrison	Current				65	85	98	99								347
Nottingham	Current	84			100	108	124	127								543
Hudson Memorial	Current								236	221	249					706
Alvirne	Current											261	279	265	277	1,082
District Total FY22	Current	84	196	218	165	193	222	226	236	221	249	261	279	265	277	3092
HO Smith/Library St.	2020-10		178	161												339
Hills Garrison	2020-10				90	93	108	90								381
Nottingham	2020-10	56			99	126	112	136								529
Hudson Memorial	2020-10								219	250	251					720
Alvirne	2020-10											275	274	261	281	1,091
District Total FY21	2020-10	56	178	161	189	219	220	226	219	250	251	275	274	261	281	3060
HO Smith/Library St.	2019-10	103	111	192												406
Hills Garrison	2019-10				102	98	96	86								382
Nottingham	2019-10				127	125	137	138								527
Hudson Memorial	2019-10								245	250	279					774
Alvirne	2019-10											278	267	263	298	1,106
District Total FY20	2019-10	103	111	192	229	223	233	224	245	250	279	278	267	263	298	3195
HO Smith/Library St.	2018-10	99	135	225												459
Hills Garrison	2018-10				100	101	88	105								394
Nottingham	2018-10				123	132	132	145								532
Hudson Memorial	2018-10								258	278	267					803
Alvirne	2018-10											265	266	301	311	1,143
District Total FY19	2018-10	99	135	225	223	233	220	250	258	278	267	265	266	301	311	3,331
HO Smith/Library St.	2017-10	91	155	211												457
Hills Garrison	2017-10				93	87	103	126								409
Nottingham	2017-10				136	126	149	137								548
Hudson Memorial	2017-10								278	272	273					823
Alvirne	2017-10											281	321	314	273	1,189
District Total FY18	2017-10	91	155	211	229	213	252	263	278	272	273	281	321	314	273	3426

HILLS GARRISON SCHOOL

190 Derry Road
Hudson, New Hampshire 03051
Tel: (603) 881-3930
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Jennifer Perkins
School Counselor

William McCarthy
Principal

Mark Dangora
Assistant Principal

Sherri Lavoie
Special Ed. Dpt. Head

November 5, 2021

Lawrence W. Russell, Jr.
Superintendent of Schools
20 Library Street
Hudson, NH 02051

Dear Mr. Russell,

This letter requests that the library at Hills Garrison be dedicated and named after the late Lois Ann Connors. Lois was a brilliant woman with a generous spirit that shared her knowledge and passion for education with others. She made a difference in the lives of others each and every day, mentoring, spreading knowledge, and modeling kindness. Lois is and will forever be remembered for her unsurmountable devotion to staff and students, as well as her academic integrity.

By telling stories, sharing literature and poetry, Lois was an open book spreading her knowledge generously to others. Help us honor this remarkable woman by making the library her legacy and filling the shelves with her favorite books and new stories to share.

Lois Ann Connors, with her heart of gold and infectious laugh, will forever remain at the heart of Hills Garrison. We look forward to hearing from you.

Thank you,

The Lois Connors' Memorial Committee